FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 14th, January 2019 at Ballam Park Pavilion

**PRESENT:** M. Sparkes, R. Spong, I. Walles, I. Finlayson, D. Phillips, A. Harvey

**APOLOGIES:** C. Thatcher, N. Phanivong, A. Sargent, B. Kamau, L. Kamau, M. Huddle, D. Corbett, M. McDonald, M. Cotta, J. Coleman, L. Meddings, S. Waugh, R. Brewster.

**ABSENT:**

**MEETING OPENED:** 7:35 pm

**Minutes from previous meeting:** Moved by M. Sparkes, seconded by I. Walles that the Minutes of the previous meeting held on Monday, 12th November 2018 be accepted. CARRIED

### *BUSINESS ARISING*:

**Hurdle Shed**

The concrete lip is still an issue and makes using the shed more difficult. Council are still looking at getting it fixed. Iain will pursue them about this and the following issues –

* Water leak on the far side of the track (back straight)
* Track line marking
* Concrete in the shot put circles. It looks like some work may have been started on this as the concrete appears roughed up.

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Suanne, Rebecca & Mandy are investingating what can be done to improve parent/career participation in duties. This was futher highlighted in an email from Craig around particular parents reluctance to assist in duties at relays despite Craigs numerous attempts to engage the parents involved. Ian W is happy to talk to parents involved. Mel & Craig may also wish to participate in the discussion. Please discuss with Ian W.

**Advertising – ONGOING**

If anyone is interested in helping Suanne out with this please contact her.

**New Equipment**

Trolleys and Hurdles

Hurdles expected mid Jan. We will look at adapting our trolleys. Richard will update us on this when he is back from leave. Need to do an inventory of what we have.

New shotput, discus & javelin

Its been at least 2 years since the shotput and discus were replaced. More like 3 years for javelin.

Richard sent an email to committee detailing things we will need and prices and links to these items.

High Jump Poles

Will need to order 1 bar.

Shotput

We need shotput markers ($22 for 10 from HART).

Triple jump

We als need numbered cones ($62 for 10 from HART).

Need to get Malcoms approval to purchase.

**FLAC member survey**

Rebecca/Julian will send this out at end of season. The link is

<https://www.surveymonkey.com/r/2VWWDZJ>

Rebecca & Julian to co-ordinate.

**WWC spreadsheet**

Rebecca has updated the WWC spreadsheet in Dropbox. There are still a few details missing. I still need to see Craig’s, Lance’s, Malcom’s and the date that Iain F’s WWC expires.

**Child Protection Officer**

Rebecca & Ian W are the child protection officers.

**Our Centre Website**

Suanne and Rebecca are going to look at this. Rebecca to provide Suanne with LAVic DropBox details.

**PA System not working properly**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. Iain pursuing this.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** No Report

**V/President:** No Report

**Secretary**: No Report

**Treasurer:** No Report

**Registrar:** No Report

**Data Manager:** No Report

**Equipment Manager:** No Report

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Handbook:** No Report

**Technical Manager:** No Report

**Chief of Officials:** No Report

**Competition Manager:** No Report

***Agenda Items***

**AGM’s**

We now want to look at getting the AGM’s together to thank them for their help so that we can try and hang on to them for next year. Find our what they need, what we can do to improve, etc. Mandy to find a couple of hours one Sunday to get them together.

**Skills day clinic**

Josh from Great North Coaching took a session on Shotput & Discus. Had a good turn out & Josh was great with the kids. He would like to keep working with us. Mandy is looking at getting some specialist coaches to come to further skills clinics. There will be a cost of approx. $15-20. Hold it on a Sunday from 10 – 1ish. Megan keen to help with walks and Iain to ask a jumps coach. Use a Facebook poll to gauge interest of events. Possible plan for next year is to run free coaching up to xmas and then paid specialist coaching events after xmas.

**Selling old Bbq’s**

Iain will put out the old bbq’s on Saturday. Rebecca has made a For Sale sign to attach to the BBQ’s. If no-one wants them they will go out in hard rubbish.

**Xmas break up lollies**

Iain distributed these last Saturday (12th) to the kids and siblings who were there. There are some left. If you missed out or if you are asked about them, go and see Marion in the office. They will be handed out to whoever asks until they are gone.

**Centre Break up**

Iain has booked the same group as last year. We have a bouncy castle, Fantasy (something) but the eliminator is booked out but there is another one on order but they are not sure if it will arrive in time.

**On Track Interactive PDF**

We are going to upload these to the website, post info about it on FB & let the AGM’s know that its there so that they can download the information if they want it. We investigated printing these for AGM’s. To print a copy for each age group (10 copies) is around $400.

***General Business***

Lockable cages for new Hurdle shed – Iain to investigate. We could then store all the back straight equipment in the shed.

Emails for Center Champs need to be sent out at the end of Jan/ beginning of Feb. Malcom has all of this ready and the email can be sent as soon as he is back from leave.

New soccer pavilion being built so we need to change the Cross Country as we cant run the same course while the pavilion is being built.

Injuries – Iain would like to know about these so that he can follow up with the parents to make sure the injured child is ok. He would like either First Aid to let him know or AGM’s to tell him. Rebecca to ask if First Aid can do this or if they cannot share due to confidentiality.

Social Media – we need to communicate the next few weeks evernts esp as there are no aths for the next 2 weeks (26th Jan and 2nd Feb). Will post on FB, Instagram & Team App.

Meeting adjourned at 8:56pm

***NEXT MEETING IS: - Monday 11th February 2019***