FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 8th, April 2019 at Ballam Park Pavilion

**PRESENT:** M. Sparkes, R. Spong, I. Finlayson, A. Harvey, J. Coleman, S. Waugh, R. Brewster, R. Benson, J. Churches.

**APOLOGIES:** S. Waugh, A. Sargent, M. Huddle, M. Cotta, L. Meddings, M. McDonald, B.Kamau, I. Walles

**ABSENT:**

**MEETING OPENED:** 7:41 pm

**Minutes from previous meeting:** Moved by A. Harvey, seconded by M. Sparkes that the Minutes of the previous meeting held on Monday, 11th February 2019 be accepted. CARRIED

### *BUSINESS ARISING*:

**Hurdle Shed - ONGOING**

The concrete lip is still an issue and makes using the shed more difficult. Council is still looking at getting it fixed.

Iain is still pursuing the following issues –

* Water leak on the far side of the track (back straight) – this has been fixed
* Track line marking – Iain etc. have done some temp marking (80m) hurdles. The lines were too hard to see on a cloudy day.
* Concrete in the shot put circles. - One pit has been done, LAVic officials have looked and signed off on the work. Second pit to be done this week or next week, weather permitting. Also doing discus and hammer. New kicker boards as well.
* HJ door - Iain has spoken to the steel works (?) manager and they are happy to come and have a look and see what work needs to be done. Could possiblty arrange sponsorship with them?. Wooden pallets supporting HJ matts falling apart. Could replace with plastic pallets instead. Iain & Richard to find out how many pallets we need and let Ben know and then Ben can speak to a Mitre10 or similar. Swap sponsorship for pallets?

Investigate lockable cages for new Hurdle shed. We could then store all the back straight equipment in the shed. Iain & Richard investigating.

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Duty/Officials Sub committee. Will be asking for volunteers early for AGM’s, timers, starters etc, arranging training for these officials as well. Need Genius Sign Up password – Rob to contact Malcom to get this.

**Advertising - ONGOING**

Ben has been approaching businesses. PARC have given us 100 free vouchers valid until end of Dec. Could be used for achievements, first 100 new sign ups for the new year, refer a friend. Please come up with some ideas as to how these could be used.

Skatehouse (Carrum Downs) – 100 vouchers Fri/Sat nights, no expiry. These would be great as encouragement awards. Skatehouse and PARC to be added as sponsors to the website – Suanne to add these

Stockdale and Leggo – going to set up a board or two for us. Ben to find out some more details. One would be gooid out the front of the track and another one somewhere else prominent. Probably advertising Track and Field starting in Oct. - Rebecca to find the old flyer (Summer season) and send it to Ben.

SIgnforce in Sommerville do sponsorship packages. Iain to send Ben the details.

Ford keen to do a welcome pack for us. - Suanne to provide more details.

Could also do ‘Sponsor a hurdle’. Advertising on each hurdle.

We currently estimate we have 35,000 kids (schools & regional) and 314 kids FLAC per week during the Little Aths Track & Field season.

**Equipment - ONGOING**

Trolleys and Hurdles

Still waiting for hurdles to arrive. Plan to sell old hurdles to schools, and anyone else who wants them. Will keep some for training.

High Jump

Still need one HJ bar.

Shotput

Shotput markers have been added to the most recent Coles grant

Triple jump/Long jump

Numbered cones are part of the Coles grant.

**FLAC member survey**

We have had 32 responses. Have sent out the results so far in an email to the committee. Julian to send a reminder email to see if we can get a few more responses.

**Our Centre Website - ONGOING**

Suanne and Rebecca are going to look at this. Rebecca to provide Suanne with LAVic DropBox details.

**PA System not working properly - ONGOING**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. We are going to get other AV suppliers to come and have a look to see if they are able to resolve the problem. Adrian & Iain to follow up.

**Selling old BBQ’s**

One BBQ to go to hard rubbish.

**Centre Break up**

All positive feedback – went really well, esp the water slide.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** No Report

**V/President:** No Report

**Secretary**: Discussed the latest from LAVic – Winter season reminders from LAVic.

**Treasurer:** No Report

**Registrar:** No Report

**Data Manager:** No Report

**Equipment Manager:** No Report

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Handbook:** No Report

**Technical Manager:** No Report

**Chief of Officials:** No Report

**Competition Manager:** No Report

***Agenda Items***

**New Committee Members**

Introducing Jordan Churches who has filled the positon of Competition Manager and Ben Fleisner as Sponsorship & Grants Co-ordinator. Adrian Harvey has also agreed to take on the role of FLAC Team Manager.

**AGM’s**

There will be a shortage of AGM’s again for the 19/20 season. Going to approach people early and ask for volunteers. Will promote the training etc. that we have planned for the up coming season.

**Skills day clinic**

Ian W might run some track clinics once XC has been running for a bit.

**On Track Interactive PDF**

Documents are on the website and can be used by future AGM’s as a resournce. (<http://www.frankstonlittleathletics.com.au/customdata/index.cfm?fuseaction=display_main&ItemID=59805&OrgID=1490>)

**Custodian Thankyou letter**

Printed and signed. Iain to give this to Lindsey.

***General Business***

**XC Results** - Problem with the course so there are no results as yet. Iain to speak to Ian about what can be done.

**Relay events coming up** - Need to discuss what we are going to do about state / region xc events. Going to let XC run for a few weeks and guage what the interest is.

**Equipment** - Coles Grant has most of our needs covered, there might be a few things that are missing. Nets that need replacing and some are BPAC issues.

**Engaging elected officials** – Rebecca to email local Federal & State representatives. Ask them to come and talk to us.

**XC Open Day** – we will not be running a XC open day.

**Publicity** – There were no photos of kids who won medals at State up ion FB or insta, but other centres had photos of their athletes. We don’t have someone dedicated to taking photos of kids on competition days. Will ask parents to send us their photos and we can post them to FB and insta. Team Manager to take photos of the kids?

**Governance and Operations Discussion Paper discussion -** Current constitution is on the FLAC website - <http://www.frankstonlittleathletics.com.au/customdata/index.cfm?fuseaction=display_main&ItemID=92464&OrgID=1490>

Steve presented his proposal which details his ideas on how we can improve the way we run FLAC. We have formed a sub committee to investigate this and possible changes to the constitution. To make changes, we need to either wait for the next AGM (March 2020) or call a Special AGM. Members of this discussion group are Malcom, Steve, Adrian, Rebecca & Suanne. If you are particularly interested in being part of this please contact Rebecca.

**FLAC 12 month calendar** – Rebecca to circulate.

Meeting adjourned at 9:03pm

***NEXT MEETING IS: - Monday 13th May 2019***