FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 15th, July 2019 at Ballam Park Pavilion

**PRESENT:** R. Spong, B. Fleisner, I. Finlayson, A. Harvey, J. Coleman, R. Benson.

**APOLOGIES:** Suanne Waugh, A. Sargent, M. Huddle, L. Meddings, B.Kamau, I. Walles, M. Sparkes, Steve Waugh, R. Brewster, J. Churches, M. McDonald, M. Cotta

**MEETING OPENED:** 7:30 pm

**Minutes from previous meeting:** Moved by R. Spong, seconded by R. Benson that the Minutes of the previous meeting held on Monday, 13th May 2019 be accepted. CARRIED

### *BUSINESS ARISING*:

**Hurdle Shed - ONGOING**

The concrete lip is still an issue and makes using the shed more difficult. Council is still looking at getting it fixed.

Iain is still pursuing the following issues –

* Track line marking – Iain etc. have done some temp marking (80m) hurdles. The lines were too hard to see on a cloudy day.
* Concrete in the shot put circles. - One pit has been done, LAVic officials have looked and signed off on the work. Second pit to be done this week or next week, weather permitting. Also doing discus and hammer. New kicker boards as well.
* HJ door - Iain has spoken to the steel works (?) manager and they are happy to come and have a look and see what work needs to be done. Could possiblty arrange sponsorship with them?. Wooden pallets supporting HJ matts falling apart. Could replace with plastic pallets instead. Iain & Richard to find out how many pallets we need and let Ben know and then Ben can speak to a Mitre10 or similar. Swap sponsorship for pallets?

Investigate lockable cages for new Hurdle shed. We could then store all the back straight equipment in the shed. Iain & Richard investigating.

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Rob has access to SignUp Genius. Needs to start creating duties, promoting the requirement for parents to perform duties etc.

**Advertising - ONGOING**

Ben has some businesses who are keen to sponsor us. Need to formalise the onboarding process for sponsors. Rebecca to send Ben the FLAC letter head. Suanne and Ben to co-ordinate on formalising the onboarding process.

**Equipment - ONGOING**

Trolleys and Hurdles

Trolleys for hurdles required. Plan to sell old hurdles to schools, and anyone else who wants them. Will keep some for training.

High Jump

New cover for HJ mat has arrived.

Starting Guns

Possibly have enough caps for the season.

**XC**

Seaford interested in amalgamating with FLAC for XC next season due to low numbers.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** No Report

**V/President:** No Report

**Secretary**: Discussed the latest from LAVic – Dates for Regional & State XC Carnivals.

**Treasurer:** No Report

**Registrar:** No Report

**Data Manager:** No Report

**Equipment Manager:** No Report

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Handbook:** No Report

**Technical Manager:** No Report

**Chief of Officials:** No Report

**Competition Manager:** No Report

***Agenda Items***

**FLAC Officials**

Rebecca has put together a training pack for AGM’s. Will socialise closer to T&F start.

**PA System not working properly - ONGOING**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. We are going to get other AV suppliers to come and have a look to see if they are able to resolve the problem. Adrian & Iain to follow up.

**Frankston City Council Event**

Marketing & Promotion for Sport and Recreation Clubs – this free event is on this Wed.

**Voting for LAVic Board of Directors**

We are required to vote for 3 board members for our vote to be considered valid. Those present voted for Sherrie Boulter, Krista Graham & Steve Waugh.

***General Business***

**Governance Sub committee**

First meeting 2nd June – met and discussed possible changes.

**FLAC 12 month calendar**

Malcom busy working on program for T&F season.

Meeting adjourned at 8:04pm

***NEXT MEETING IS: - Monday 12th August 2019***