FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 12th, August 2019 at Ballam Park Pavilion

**PRESENT:** R. Spong, B. Fleisner, I. Finlayson, A. Harvey, J. Coleman, R. Benson, M. Cotta, M. Sparkes, R. Brewster, M. McDonald, Suanne Waugh, M. Huddle

**APOLOGIES:** A. Sargent, L. Meddings, B.Kamau, I. Walles, Steve Waugh, J. Churches

**MEETING OPENED:** 7:35 pm

**Minutes from previous meeting:** Moved by A. Harvey, seconded by R. Spong that the Minutes of the previous meeting held on Monday, 15th July 2019 be accepted. CARRIED

### *BUSINESS ARISING*:

**Hurdle Shed - ONGOING**

The concrete lip is still an issue and makes using the shed more difficult. Council is still looking at getting it fixed.

Iain is still pursuing the following issues –

* Track line marking – Iain etc. have done some temp marking (80m) hurdles. The lines were too hard to see on a cloudy day.
* Concrete in the shot put circles. - One pit has been done, LAVic officials have looked and signed off on the work. Second pit to be done this week or next week, weather permitting. Also doing discus and hammer. New kicker boards as well.
* HJ door - Iain has spoken to the steel works (?) manager and they are happy to come and have a look and see what work needs to be done. Could possiblty arrange sponsorship with them?. Wooden pallets supporting HJ matts falling apart. Could replace with plastic pallets instead. Iain & Richard to find out how many pallets we need and let Ben know and then Ben can speak to a Mitre10 or similar. Swap sponsorship for pallets?

Investigate lockable cages for new Hurdle shed. We could then store all the back straight equipment in the shed. Iain & Richard investigating.

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Rob has access to SignUp Genius. Needs to start creating duties, promoting the requirement for parents to perform duties etc.

**Advertising - ONGOING**

Ben has some businesses who are keen to sponsor us. He now has a formal onboarding process for sponsors. Will continue working with Suanne on this.

**Equipment - ONGOING**

Trolleys and Hurdles

Trolleys for hurdles still required.

High Jump

Needs some work. Will do this at a working bee (date to be advised)

Starting Guns

Possibly have enough caps for the season.

Richard to order some more guns and send invoice to Malcolm.

**PA System not working properly - ONGOING**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. We are going to get other AV suppliers to come and have a look to see if they are able to resolve the problem. Adrian & Iain to follow up.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** No Report

**V/President:** No Report

**Secretary**: Distributed information regarding all upcoming courses

**Treasurer:** As emailed

**Registrar:** No Report

**Data Manager:** No Report

**Equipment Manager:** No Report

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Handbook:** No Report

**Technical Manager:** No Report

**Chief of Officials:** No Report

**Competition Manager:** No Report

***Agenda Items***

**Centre Affiliation**

Richard emailed Equipment List to Rebecca.

Jules has sent off Fee Structure. Fees will stay the same.

Start date 5th October – 21st March

Twilight before cup weekend, Region Relays & State Relays Combined early Jan (fundraiser).

Centre Champs 21st March.

**Board of Directors Ballot Results**

Congratulations to Steve Waugh for becoming a member of the Board of Directors.

**New season advertising**

Iain proposed to run Facebook marketing campaign.

All in favour.

**Grants**

Ian emailed through info regarding a grant from Peta Murphy. This and the Coles grant have been forwarded to Malcom.

**Upcoming Courses**

* Starters course @ Frankston 7th or 14th September
* Intro to Officiating (starts 25th August)
* Intro to Coaching (starts 25th August)
* OnTrack workshops (starts 8th September)
* Clinics and seminars – Age Group Skill clinics (starting 21st September)
* Other – ASD course from Anglicare 13th August

***General Business***

**Conference Recap**

Marion and Iain went to the LAVic Conference.

* Promoted LAPS (Promoting aths in schools) – Flier tabled
* Timing Solutions now have a web cam on the poles. Possibility for Centre Champs.
* Run down on marketing No 1 marketing tool Facebook
* LAVIC are setting up a payment plan option
* ResultsHQ split families can now log in
* SMS Direct LAVic have an account will enable us to SMS members
* Our Centre web site contains lots of useful resources
* LAVic will be marketing this year via social media, on trains, at cinemas
* Membership Portal opens on 20th August
* Rule Changes U11 Hurdles changing from 60m – 80m
* All events over 200m will be timed finals
* Relays Qualification – Teams qualify not particular athletes.

**Council**

Ian and Andrew from Seniors had a walk around with council. The small works manager and capital manager came out and are giving us a new Hammer Cage. They are aware of the path around track and seating.

They are going to dig up pits and top up sand.

**Mornington**

President from Mornington rang to ask if they could use our track on Friday nights if their track isn’t ready.

Ian thinking we’ll help them out.

**Rules of Competition**

Rebecca has created a document to hand out to officials. This was tabled.

**Quick Reference Guide**

Rebecca has created a guide that can be laminated and put in AGM folders and equipment tubs. Passed around for comment.

**Age Group Managers**

Looks like we have quite a few spots filled. Mandy to send out emails.

**Coaching**

We need some coaches. Josh has been back in contact about coaching. Possibly offer a coaching session prior to the season.

**Relays**

Send out a bulk email with relay info. Week 2 AGM’s hand out forms.

**Web advertising**

Suanne will look at updating the website with new calendar and info for upcoming season. Also add to Team App.

**Registration Day/Information Night**

Picking up name patches and uniform. Friday 20th September 5 – 6pm.

**Program**

Malcolm will look at different options for the program.

15 weeks plus 6 twilights

Start Date 5th October – 21st March

Meeting adjourned at 9:15pm

***NEXT MEETING IS: - Monday 9th September 2019***