FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 9th, Sept 2019 at Ballam Park Pavilion

**PRESENT:** R. Spong, I. Finlayson, J. Coleman, R. Benson, M. Sparkes, R. Brewster, Suanne Waugh, J. Churches

**APOLOGIES:** B. Fleisner, A. Sargent, M. Cotta , M. McDonald , L. Meddings, B.Kamau, I. Walles, Steve Waugh, M. Huddle, A. Harvey.

**MEETING OPENED:** 7:37 pm

**Minutes from previous meeting:** Moved by R. Benson, seconded by M. Sparkes that the Minutes of the previous meeting held on Monday, 12th August 2019 be accepted. CARRIED

### *BUSINESS ARISING*:

**Equipment - ONGOING**

The concrete lip is still an issue and makes using the shed more difficult. Council is still looking at getting it fixed.

Iain is still pursuing the following issues –

* HJ door - Iain has spoken to the steel works (?) manager and they are happy to come and have a look and see what work needs to be done. Could possiblty arrange sponsorship with them?. Wooden pallets supporting HJ matts falling apart. Could replace with plastic pallets instead. Iain & Richard to find out how many pallets we need and let Ben know and then Ben can speak to a Mitre10 or similar. Swap sponsorship for pallets?

We have a lockable trolley for the shed, would still like a cage.

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Rob has access to SignUp Genius. Needs to start creating duties, promoting the requirement for parents to perform duties etc.

**Advertising - ONGOING**

Ben has some businesses who are keen to sponsor us. HJ cages are fairly rusty and may not support advertising boards. Ben and Iain to have a convo about this.

**Equipment - ONGOING**

High Jump

Needs some work.

Starting Guns

Possibly have enough caps for the season.

Richard to order some more guns and send invoice to Malcolm.

Grant to cover speakers for the front and back straight as long as we get the grant $$$.

**PA System not working properly - ONGOING**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. We are going to get other AV suppliers to come and have a look to see if they are able to resolve the problem. Richard & Iain to follow up. May require another grant to address this issue.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** No Report

**V/President:** No Report

**Secretary**: Distributed information regarding all upcoming courses, LAPS program, working bee, etc.

**Treasurer:** No Report

**Registrar:** 58 fully registerd members so far, 8 are new members. 40 returning families so far.

**Data Manager:** No Report

**Equipment Manager:** No Report

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Handbook:** No Report

**Technical Manager:** No Report

**Chief of Officials:** No Report

**Competition Manager:** No Report

***Agenda Items***

**LAPS**

Rebecca to send this out to the schools and let them know that it is a free program.

**Working Bee**

On this Saturday 10am to 1pm.

**Starting course**

At FLAC this Saturday 10am to 12pm.

**Patches**

Rebecca to follow up with LAVic when we will receive the patches.

**Grants**

Richard and Malcom have applied for the stage 4 round of grants which includes speakers for the new beep guns.

**Upcoming Courses**

* Starters course @ Frankston 7th or 14th September
* Intro to Officiating (starts 25th August)
* Intro to Coaching (starts 25th August)
* OnTrack workshops (starts 8th September)
* Clinics and seminars – Age Group Skill clinics (starting 21st September)

**Multiclass Rule changes**

Rebecca table this email.

**Autism Course**

Jordan reported back on the course. Jordan is going to put together a pack for Mandy that she can make AGM’s aware of this in dealing with the incporporate into the AGM’s training information.

ADHD course on the 8th Oct – Jordan to attend that one as well.

**SMS Broadcast**

Pricing tabled and options discussed. Rebecca to ask Lachlan if you can create groups in the SMS Broadcase app which would be more useful

**Insurance**

We are only insured for $75K. Richard and Iain to have a look and cross some things off that are definitely gone.

**Website**

Suanne has updated the website with the program. Going to do TeamApp and Facebook next.

***General Business***

**Fundraiser RCH**

There is a clash with the AV program and 11th Jan. Theres is a shield round here at Ballam Park on the same day. So we either have to change our program to a Fri night instead. Iain to talk to Malcom.

**Walks Judge**

Gordon no longer a walk judge so we need a replacement walk judge.

**Registration Day/Information Night**

Picking up name patches and uniform. Friday 20th September 5 – 6pm. We need a till and the EFTPOS machine. Iain to sort. Rebecca to do a FB post advertising this Friday info / rego night.

**New season flyers**

Rebecca has sent the flyers sent to schools. To send another email to the schools so that we get flyers into news letters.

**AGM’s & coaching**

Mandy to update us.

**Relays**

Need to start engaging parents and kids for relays from the first week. Can Ian make us a flyer that AGM’s can hand out to the kids?

**Program**

Malcolm has sent our program v2 but we still might need change the fundraiser date. Marion needs to roll over the season and needs Malcom to send the program – Rebecca has email Malcom about this.

**Canteen**

Heidi is not returning so we need a canteen person. Teresa will kindly do a couple of weeks but we need someone to do this on going.

**New member packs**

Ask LAVic about these.

Meeting closed at: 8:40pm

***NEXT MEETING IS: - Monday 14th October 2019***