FRANKSTON LITTLE ATHLETICS CENTRE

Records of Minutes of

**Executive Committee Meeting**

Held on Monday 9th, Sept 2019 at Ballam Park Pavilion

**PRESENT:** R. Spong, I. Finlayson, J. Coleman, R. Benson, M. Sparkes, R. Brewster, Steve Waugh, J. Churches, A. Harvey, B. Fleisner, I. Walles, M. McDonald

**APOLOGIES:** A. Sargent, M. Cotta , L. Meddings, B.Kamau, Suanne Waugh, M. Huddle.

**MEETING OPENED:** 7:39 pm

**Minutes from previous meeting:** Moved by M. Sparkes, seconded by R. Brewster that the Minutes of the previous meeting held on Monday, 12th September 2019 be accepted. CARRIED

### *BUSINESS ARISING*:

**Roles to fill for next season – Starters & Timing gates, General Duties - ONGOING**

Rob has started creating duties in SIgnUp Genius. Since parents tend to follow their childs age group around, has set up extra duties so that parents can be AGM helpers. If a parent helps out an AGM for the morning, this will now count as a duty. Ad hoc raking of sand or measuring does not count as a duty. We are promoting the requirement for parents to perform duties through social media and emails directly to parents.

**Advertising - ONGOING**

Ben – Strike Bowling has said they will give us 100 vouchers. PARC have also given us more passes. Barry Plant are still keen to do aboard for us for free – they just need the art work. Talk to Vanessa this weekend.

**Equipment – ONGOING**

We should consider getting the poles serivced. Ian W and Rebecca to put together some material do a timing course. Ian W & Iain F to liase with Timing Solutions.

**Starting Guns**

We need to to purchase a speaker system as we are going to run out of caps during the season. We have a quote from Timing Solutions. Need to agree on the equipment to purchase. Ian W & Iain F to discuss.

**PA System not working properly - ONGOING**

The speakers have been replaced but this has not resolved the problem, so the next stage is to replace the wiring which is expensive. We are going to get other AV suppliers to come and have a look to see if they are able to resolve the problem. Richard & Iain to follow up. May require another grant to address this issue.

**Working Bee**

Richard to see what else needs doing and then we can organise another working bee.

**SMSBroadcast**

We don’t want to spam our members so we could use this tool strategically eg to promote Bring a frind to Aths day. Friends still need to register with Little Aths (insurance), so could send out a link as well. Rebecca to find out the process from Lachalan.

**Insurance**

Richard and Iain to look at this - ONGOING.

**Walk Judges**

Gordon, Merilyn and Will to be walk judges.

**Correspondence In & Out (as reported)**

***REPORTS:***

**President:** Praise for the VP who did some coaching for non members. Read out their email to the committee.

**V/President:** No Report

**Secretary**: Discussed the need for teachers who are AGMs to register with WWC despite not having to have a WWC card. Need to advise AGM’s about this.

**Treasurer:** No Report

**Registrar:** No Report

**Data Manager:** No Report

**Equipment Manager:** To think about another Working bee and what we need done

**Team Manager:** No Report

**Sponsorship:** No Report

**Cross Country:** No Report

**Coaching:** No Report

**BPAC:** No Report

**Canteen:** No Report

**AGM Coordinator:** No Report

**Website:** No Report

**Technical Manager:** No Report

**Duty Mangaer:** Trialing signups by age group. Also trialling marshalling areas to try to engage parents.

***General Business***

**Relays**

Who is the Relay Co-ord? Jordon possible candidate for this. Adrian is the Team Manager so AGM’s to co-ord with their kidsWe have 30 responses so far to the online expression of interest form. Rebecca to share with Iain, Jordan & also with AGM’s this weekend so thye can see which of their kids are intersted. Malcom to do an announcement this coming weekend.

**AGM’s**

Some issues around how events were running.HJ starting height in the results. Problems with the starting height. Needs to have a events coaching course – get all the new ones together to go over events and what is and what is not allowed.

**Child Protection Policy**

Mandy attended the course and all volunteers need to know our Child protection policy. All members have to acknowledge that they have read the CPP from the LAVic website. These are also up on the FLAC website. Who takes kids to the loo during an event?

**DB Manager**

We need new folders for the AGM’s. Marion to go to OfficeWorks and find the perfect folder.

**Coaching**

Iain and Mandy listed the names of ppl who will coach this year. Jordon is coaching throws.

**Electronic Starting**

We want to move to electronic starting asap. We need to decide on what arrangement we want. Current quote is for $2K for 2 devices.

**Equipment Manager**

New hurdles have slippy pins. Richard to replace some of the pins.

**Registrar**

Will do another email about relays.

**Canteen**

1K gross over the last couple of weekends. 2 people who could possibly continue on doing canteen. BBQ manager is back this weekend.

***Agenda Items***

**OneAthletics**

The next 12 months will be figuring out how to merge the 2 bodies. LAVic Board meeting – 15th Oct. Should be some more to update us by the next committee meeting.

People crossing the tracks – message on FB to remind people not to get squashed.

SMR meeting – 15th Oct

Meeting closed at: 8:55pm

***NEXT MEETING IS: - Monday 11th November 2019***