

Guide to Duties and Responsibilities of the Controlling Body

The Controlling Body must be an affiliated member of WBNSW, and must wear approved Uniform when carrying out their Duties.

The Controlling Body should have reasonable knowledge of the Laws of the Sport of Bowls, and the Conditions of Play for the event they are controlling. A copy of the current Law Book and the Conditions of Play for the event is a necessity.

For Club Championships, District Championships and Pennants the respective Club/ District are the Controlling Body running the events mentioned on behalf of the State in accordance with the Conditions of Play documents issued by the Association

A Controlling Body may be appointed for "the duration of a game" because the officials who would normally carry out this duty are either a contestant or marker in the event on that day.

The Conditions of Play for any game is set by the Controlling Body. In the case of Club Carnivals, Tournaments and Competitions it is the host/venue Club

The following duties are required of the Controlling Body before play commences:

- ensure that an umpire and markers as required have been appointed for the matches being played.
- allocate rinks for play or ensure that rinks are drawn in the correct manner if this is a requirement of the event. Greens of play on any day are as advised by the Green-keeper.
- issue or approve the use of adhesive stickers for players in the event.
- advise if any pre-match practice is available and rink space for same.
- if circumstances warrant, extend the time allowed for late arrivals (allowing for common sense & good sportsmanship)
- award the match to the opponent if a player, team or side fails to show or otherwise forfeits a match.
- approve the use of a substitute if needed and make sure both cards are signed accordingly, (or a replacement player after the first round). DR 2.3 & DR 2.4
- authorize one team in a side to play one player short if there is no eligible player or substitute available.
- ensure player's attire is in accordance with the Conditions of Play for the event.
- decide when to start play if weather is doubtful, or when to resume play if inclement weather halts the game

The following duties are required by the Controlling Body during play:

- warn any player involved if he/she is causing damage to the green, then they can ask him to retire from the green & take no further part in the match. (The umpire may also do this).
- replace a marker whose performance or behaviour is less than acceptable.
- take action to have spectators refrain from disturbing, advising or interfering with players. (Players should first appeal to the umpire who refers the situation to the Controlling Body)
- award the match to the opponent if advised by the umpire that there has been an infringement of the law.
- sign in a substitute if a player in a team is unable to continue play in a game, before the substitute commences play.
- decide when to abandon play for the day because of darkness, conditions of weather or any other valid reason and always consider it their responsibility towards the Duty of Care to everyone concerned.
- if Controlling Body calls a halt to play due to inclement weather then ALL players must leave the greens of play and play does not recommence until Controlling Body calls for resumption.

The following duties are required by the Controlling Body after play ends:

- receive scorecards after being signed and time recorded.
- receive any challenge to bowls based on Law 52 or an appeal against an umpire's interpretation of the Laws of the Game (Law 43.2.6) which is to be made not later than 10 minutes after signed time on cards when game finished. Also receive appeal for deliberate non-sporting action from player/s or umpire.
- ensure all necessary closing announcements are made, advising details of next games/round as necessary.