



CIRCULAR 01/12

TO ALL CLUB MEMBERS

DATE: 06/01/2012

BMB

Life Members

1. **Lane Warriors**

The spread sheets members are using to record their distances swum, require a signature before submitting it to me. However, as this is causing problems and people are now sending hard copies instead of the document as an attachment, **please ignore the signature**. It is important that the spread sheets be sent by one person from the club – merely to minimise the paperwork in the office. Some people have already sent theirs as hard copies and that's fine.

2. **Aerobic Results**

Please send the aerobic file to me in the office and I'll forward it to the national recorder. The file for downloading is also on the MSA website under **Aerobics**.

3. **Registrations:**

Some clubs are a little slow at encouraging their members to register for 2012. Please encourage them to do so as soon as possible. The swim meets are about to start and you will need to be registered.

4. **Swim Meets:**

- Caribee Rocky Crocs have unfortunately had to cancel their swim meet on the 4th February.
- The Mareeba swim meet scheduled for the 11th Feb has now been changed to Saturday, 18th February.
- The SLC nominations open on 16th January. Make sure you support our State Championships. Book your accommodation now.
- The next 5 swim meets are the only ones posted on the front page of the website in **Full Calendar here**. When the swim meet has taken place, it is automatically archived. I can therefore always only post 5 meets at a time. Currently I only have 2 flyers on the website.



5. Information:

I would like clubs to send me photos and any information on their club, members or recent events etc. which I could use to promote your club. This information would be posted on the 'slider' section of the front page of the website. I would also like to add some of the information to our Facebook and refer to it on Twitter. It will serve as a great promotional tool for your club.

6. Annual Reports

Club annual reports must be submitted to your regional VP by 30 January.

VP North: Karen Patrick: karenjwk@gmail.com

VP Central: Trudy Zussino: dazuss@tpg.com.au

VP South: Alan Patterson: ducks8@bigpond.com

Sunshine Region: administrator@mastersswimmingqld.org.au

7. New Members' Kits

Members' Kits will be sent out to clubs to be handed out to new members. The welcome letter must be filled in by the club i.e. 'Dear _____' and the date. The ID will be sent separately by MSQ to the club for the latter to hand over to the new member.

The kits will only be sent out once the new folders have been printed. Hopefully that will be by early February.

8. Due Dates:

14 January – Lane Warrior results to MSQ

14 January – Aerobic Results to MSQ

14 January – National Top Ten Results from clubs to MSQ – See MSA website – General Rules GR 15

20 January – MSX draw – winner of major prize to the World Masters Championships in Italy. The Winner's name will be posted on the website.

6 February – All annual reports back to the administrator: VPs, including their club reports and all BMB members.

An administrative calendar will be posted to clubs shortly.

Helga Ward

Administrator