**OVENS & MURRAY BOWLS REGION Inc**

**2018-19**

**TOOLKIT FOR A PENNANT SIDES CAPTAIN**

**Duties of a Pennant Sides Captain**

**BEFORE THE MATCH:**

1. **Enter Teams onto the website** in accordance with the Procedure Document provided to all clubs. **Note**: the teams cannot be altered later than one hour prior to the start of the game. Any alterations will need to be phoned through to Mob: 0490 007 125 (leave a message) or email: pennantoandm@gmail.com and the team will be adjusted by the Pennant Committee.
2. Prepare your sides score cards.
3. **Home Side Captain** prepares Pennant Check Form (Required as a backup for season 2018/19 due to anticipated transition to the new website provider)
4. **Side Captains** - Draw for rinks by each Sides Captain shuffling prepared score cards and placing on table upside down on agreed rink number positions.
5. Complete the filling in of the score cards – fill in opponents sides.
6. **Home Side Captain** completes the Pennant Check Form – fills in opponent’s sides.
7. Determine first to play by toss of coin.

**DURING THE MATCH:**

**Tea Break**. Conditions for the taking of the tea break:

* **Midweek Pennant**. No tea break will be taken during the game.
* **Weekend Pennant.**  A tea break will be taken at a time determined by both Side Captains. ***if either Side Captain is of the opinion that play may be interrupted due to weather conditions***, the tea break is not to be taken until:
	+ 60 ends have been completed in a four rink game, and
	+ 45 ends in a three rink game

**UPON COMPLETION OF THE MATCH:**

1. Collect your side's score cards, ensuring they are filled out completely and signed by the Seconds.
2. Check with opposing Side Captain to confirm that the cards agree. **(*If in error, consult with the seconds involved and sort it out)***
3. **Home Side Captain** completes the Pennant Check Form (for retention by the Home side as a backup, there is no requirement to post to the Regions Pennant Committee unless called for)
4. Both Side Captain sign the Pennant Check Form
5. **Home Side. Enter** **the Results onto the website** in accordance with the Procedure Document provided to all clubs. ***Results must be entered on the day of play.***
6. **Away Side. Confirm the results** as entered on the website by the Home Side, in accordance with the Procedure Document provided to all clubs. **Confirmation *must be completed by 12.00pm the day after the game played.***

**Note:** It is preferred that Para 5 & 6 will occur at the venue prior to the Away Club leaving.

**ALLOCATION OF POINTS**

**Sides of 16 (Division A)** 10 points for a win or 5 points for a tied overall score **plus** 2 points for winning rink or 1 point each for tied rink **(Max points 18)**

**Sides of 12 (Division B)** 8 points for a win or 4 points for a tied overall score **plus** 2 points for winning rink or 1 point each for tied rink  **(Max points 14)**

**Bye** No points are to be allocated **(Teams to be entered on the website for player qualification purposes)**

**Penalties**

Penalties will apply for Clubs not complying with Pennant Administrative requirements.

**A Club will be penalised $20.00** for breaches listed as follows:

* + - * Failure to comply with Pennant Rule 12.2.4;
			* Failure to comply with Pennant Rule 16.1 or 16.2

Persistent failure to comply with the above will result in loss of competition points as set by the Pennant Committee.

**Rules for Inclement Weather**

**(Extract from Ovens and Murray Bowls Region Regulations)**

**Rule 12.** **Inclement Weather.** To ensure player safety and protection of Club assets the following conditions will be applied during inclement weather:

12.1 **Heat**

12.1.1 The Pennant Executive may cancel the round prior to the programmed start time should extreme temperatures be anticipated.

12.1.2 **Weekend Pennant**

12.1.2.2 **After the commencement of play.** If the temperature reaches ***38 degrees Celsius***, play will be postponed until the temperature drops below 38 degrees Celsius.

12.1.2.3 If, owing to inclement weather, a match has not commenced by 3:00pm it shall be abandoned.

12.1.2.4 If a home and away match has been delayed or interrupted by inclement weather, and a result cannot be achieved before 6:30pm play shall cease, but any ends in progress at 6:30pm shall be completed.

12.1.3 **Midweek Pennant.** Play will be cancelled once the temperature reaches ***38 degrees Celsius***.

* + 1. **Monitoring of Temperature.** The monitoring of the temperature shall be conducted independently on grass and synthetic/carpet Greens. (where two Greens at a Club, one synthetic/carpet and the other grass, are being used for Pennant on the same day then the temperature must be monitored independently for each Green).
			1. The monitoring of the temperature will be by the **‘Umpire of the day’** whose decision shall be final. ***The umpire is to allow both Club Side Managers to view the thermometer, if requested.***
			2. Any team, side or individual who continues to play after a decision to abandon play, shall be liable to loss of points, disqualification and or fine.
			3. The measuring of the temperature to be made using a thermometer housed in a Small Instrument Shelter specified by the Bureau of Meteorology, drawing MI-12-01 (copy available from the Region Secretary).
				1. **Placement on non-shade covered Greens.** The Small Instrument Shelter is to be placed in an open position,***preferably on the Green***but clear of any buildings, shelters, vegetation or any other item which may impede its operation.
				2. **Placement on Shade Cloth covered Greens**. The Small Instrument Shelter should be placed under the shade cover but clear of any shadows cast by buildings, vegetation or any other item which may impede its operation.
		2. If a game is cancelled the following actions are to be completed:
			1. **Home side Captain** is to notify their opponents
			2. **Home Club –** complete results entry on website
			3. **Away Club –** confirm results on the website**.**

12.2 **Rain**

12.2.1 In cases of adverse weather conditions due to rain, the Home Club Sides Captain, after consultation with the Greens committee or Club representative, shall make the decision as to the fitness of the Green for play, whether prior to commencement of play or due to interruption during play.

* + 1. If, owing to inclement weather, a match has not commenced within 1.5 hours from the planned start time it shall be abandoned.
		2. If a sectional match has been delayed or interrupted by inclement weather, and has not been completed after 5 hours of the planned start time play shall cease, but any ends in progress at that time shall be completed.

12.2.4 In the event of the Home Green being unavailable due to wet weather the following actions are to be completed:

* + - 1. **Home Club - n**otify their opponents before 7.00am for Midweek Pennant and 11:00am for Weekend Pennant. For an alternative agreed start time, 2.5 hours before the agreed time and enter results on the website.
			2. **Away Club -** confirm results on the website

12.3 **Cancelling Pennant.** The Regions Pennant Committee may cancel the round prior to the programmed start time should extreme weather conditions be anticipated.

**Please note:** If less than 50% of the matches in a Section are played the complete round shall be abandoned.