

# Naracoorte & District Hockey Association

## MINUTES for Meeting 26<sup>th</sup> November 2019

**Present:** Jayne Waters, Gayle Ellis, Sherree Williams, Shari Kaczmarek, Gavin Boord, Rachael Withers, Mick Derrington, Kylie Stewart, Pete Anderson, Anne Freeman, Bruce Cameron, Angela McLean, Toni Domaschenz, Richard Waite, Derek James, Kristy Boord, Andrew Doecke.

**Apologies:** Karryn Meulders, Zoe Attwood, Sara Ham, Sally Logan

**Meeting commenced:** 7.10pm

**Minutes from last meeting** Moved R. Withers, 2<sup>nd</sup> G. Boord

### Business Arising from minutes

#### Correspondence

**In:-** Rentokil-Initial (Wendy Williams) – *notification of contact*; Anne Freeman – *Financial update for Execs & Presidents, request for club feedback re programming 2019/2020*; Various regional contacts – *SA Jnr Regionals information*; Naracoorte World Heritage Festival & World Heritage Run – *Food vendors request/form*; Good Sports – *newsletters*; Portland Hockey Club – *information for South West Games*; Tony Elletson (starclub) – *Coaching Workshop, nominations for Limestone Coast Regional Academy, Tennis Hot Shots Workshop, Child Safe Officer course*; Hockey SA – *Adelaide Fire announcements, U15 & U18 trial information, JDP DAP PAP information, announcement of new online system for 2020, notification of webinar for new online system, nominations open for indoor season, response to WHA re disassociation, request for club/assoc information to set up new online system*; Karryn Meulders – *offer to purchase stock remaining from JJJ*; SA Police – *payment for JJJ catering*; Alicia Munro (sports centre) – *minutes, meeting reminder, new Master Plan designs, reminder of working bee*; Tony Appleyard (Whyalla) – *request for information from HSA in regards to disassociation (responses from BVHA), notification to HSA of upcoming vote to disassociate*; Jayne Waters – *notification of JDP/DAP program in Naracoorte, update of junior development programs, DAP list and discussion points for meeting, DAP registration information, multiple updates on DAP/JDP program, Hockey 5s competition in Adelaide*; Graeme Millhouse – *flyer for JDP in Mt Gambier*; Sally Klose (NLC) – *request for feedback from JJJ*; Rod Ross (Lions) – *request for dinner catering*; Hockey Australia – *newsletter, FIH Pro League information*; Tatiara Hockey – *Masters Games info, dining & accommodation in Tatiara info*; Deb Thompson – *request to hire old clubrooms*; Sports Vouchers – *updated information for 2020*; Life Member Committee – *multiple emails re: life membership nominations /procedure /meeting /result*;

**Out:** - Club correspondence – *NDHA correspondence & forwarding of relevant emails*; Rod Ross – *decline offer to cater for dinner*; Life Member Committee – *information on nominations/meetings/etc*; Deb Thompson – *response with information re old club hire (declined to hire)*;

#### Reports:

- **President**
  - As have stepped into position, just working as a facilitator.
  - Most things happening at the moment are focussed on junior development.
- **Treasurer** – Reports Tabled for August 2019 (as at 13/9/19) – Profit & Loss and Balance Sheet
  - *Bendigo Bank – Turf Upgrade Account: \$41,745.41*  
*NAB General Account: \$7,504.38*  
*Facilities Upgrade Account (NAB): \$19,510.73*
  - Anne combined earnings from Triple J and SE dressage caterings as used a lot of the same resources – profit \$10,344 plus sale of excess stock \$1729. All bills paid as of today. Apparently Trent thinks that there was a profit of approx. \$6000 made.
  - In minutes from March 2018 a motion was passed that the catering organiser would receive 10% of net profit for catering events as payment. Anne would like to schedule a finance meeting to finalise.
  - Gavin queried how many boxes of chips were actually received/ordered as it doesn't seem to match up with what he thinks was able to fit in the freezers. Also wanted to know if any of the chip cups etc can be returned – we have already returned as many as they would accept.
  - Sherree queried where the raffle money went as it's purpose was supposed to be for fixing up toilet block etc. Anne had transferred this amount into facilities account.

- Need a finance meeting to review 2019 and finalise everything.
- Toni would like to see a regular reporting on what income is required to run the association effectively and cover costs with regards to turf maintenance/replacement, loans, etc.

Moved: T. Domaschenz, 2<sup>nd</sup> R. Withers – That finance meeting be held to do what is needed.

Motion not voted on

- Anne would like finance committee to meet in December to be able to feed back to January meeting.
- Gavin queried some payments for grounds/mowing for clarification.

Moved: A. Freeman, 2<sup>nd</sup> G. Boord – That Treasurer's report be accepted. Carried

- Anne has had a local business approach her to offer \$1000/year sponsorship. Finance committee to look at options.

- **Registrar**

- Need to decide on a season start date. There is three weeks at the start of April that includes Easter, Tatiara Masters Games and ANZAC day. Do we play through school holidays? Do we play on Good Friday? Bruce suggested that we should consider length of season first. More rounds could run into cost issues and clashes with LSEHA association finals. The possibility of another men's team could change programming as well with the number of games needed to play. Players wanting to play more games often look to other associations for extra matches.

Moved: G. Boord, 2<sup>nd</sup> T. Domaschenz – That we have a 15 week (3 round) season. Carried

- Start date possibly 28 March finishing end of August? Anne to draw up fixture proposal and share with clubs.

- **Junior Coordinator**

- Need to have meeting with club coordinators as soon as possible.
- Update: Naracoorte has a DAP program for the first time. Matt Waugh, Derek Butler with support from Michael and Mason Hill have been working with the goalkeepers. Keiren Brennan and Derek James have been in charge of running the sessions. Todd Kitto (Hockey SA) attended/ran a session.
- Matt Waugh and Derek Butler have been running the JDP program (maybe up to 25 kids). Session plans will be shared with all clubs. This will help our kids keep up with what other kids are being taught.
- Hockey SA running a Hockey 5s comp on the weekend prior to state trials. Derek Butler has nominated a boys team for this.
- Had some kids attend the U15 state trials.
- Toni queried numbers for expressions of interest for junior teams in LSEHA comp and whether this was something we were still pursuing. Jayne would like to see club junior coordinators contact their members to confirm interest in U12 or U15 teams.
- Good to see our kids numbers increasing and the kids being more familiar with each other at next level competitions and trials.
- Derek James is chairing Hockey SA regional sub committee and investigating what regions want/need – meeting this week.

- **I.T./Website**

- Keeping website up to date..

- **Publicity**

- Reports have been provided to newspapers for Australian Masters Games and South West Games.

- **Umpiring**

- Need to do a pre-season development
- Toni would like us to write to Hockey SA to express interest in training sessions. Jayne will bring this up at the Presidents Forum on Sunday and follow up with a letter.

- **Grounds**

- Gavin worked with soccer with their multicultural day – loaned them our line marker and helped with mowing. Derek had entered a team in the comp.
- Levelled dirt on carpark and cleaned up branches.
- Sprinklers all working, putting them on once a week to keep green.
- Would like to replace guard on mower \$70 approx, also would like to finish paving (under \$300) to meet other pavers. Thinks we should pave the area between club and turf instead of cement (cheaper) – could do named pavers as fundraiser.

- Having an issue with picking up debris around outside of turf (leaves, grass cuttings, etc) need a brush/sweeper – trying a few different options to find best solution.
- Would like to get old clubroom kitchen area walled off to move canteen supplies out of shed so KL could use shed storage. All up looking at about \$700 in costs not including walling off kitchen.

Moved: B. Cameron, 2<sup>nd</sup> P. Anderson – That we accept Gavin’s proposal with budget up to \$1000. Motion not voted on

- Kids graffiti on things – please monitor and stop them making a mess.
- Council has started to monitor birds in some areas of town – we don’t seem to have an issue yet but need to keep watch.

- **Sports Centre**

- Had a working bee on Sunday and cleaned up near building – all sports clubs were represented.
- Master plan – a hydrotherapy pool was approved as an addition to main multisport complex building
- Andrew brought up that we need to think about our playground as it’s not in great condition.

- **Canteen/Bar**

- Pete brought up that no one has received anything official saying that Karryn has stepped down. It was minuted at the last Exec/Presidents meeting that this had happened. No one seems to understand what happens next but also don’t require a written resignation. There is a misconception that the Canteen Manager is an employee – this is not the case as they are a volunteer who receives an honorarium as thanks for their efforts. The Canteen manager position is appointed by the executive committee and ratified at the AGM (see constitution).
- Maybe there is someone in NDHA who would be interested/capable of taking it on. Do we look at outside tenders to run it? What was being offered was quite time consuming – the menu quite extensive. Pete & Sarah have looked at some ideas including gourmet pies from Tender Cuts – would have a small profit margin. Is there a simplified manager’s role – e.g. just ordering stock and clubs running the day.
- Some discussion and comments on whether canteen profits have increased at all over the past few years.
- Clubs could have the opportunity to run meal nights and keep profits.
- If canteen is tendered out where do clubs stand with using the facilities and can we still hire out the facilities? Would need to be clarified within the negotiations.
- Toni would like to see our volunteers more focussed toward hockey rather than the catering which should just be a service to support the sport.
- May be too late now to put out to tender anyway – maybe get finance committee to look at cost comparisons.

Moved: G. Boord, 2<sup>nd</sup> P. Anderson – That we have a simple canteen manager and day to be run by clubs. Motion not voted on

- Clubs to discuss how it will work.

- **Fundraising/Sponsorship**

- All sponsorship signs are up – thanks Gavin
- Catering – Jo Telfer asked Karryn if we would be interested in having a food tent at the Taste Festival. No one was interested.

- **Clubs**

- **Kingston/Lucindale –**
- **Warriors –**
- **Redlegs –** summer hockey proposal – information to be distributed to clubs to review and feedback to assess whether worthwhile to go ahead – still waiting on information re: insurance and registration requirements. Clubs/members to let Redlegs know if they are interested in participating.
- **Dartmoor –**
- **Greenbottles –**
- **West Wimmera –**

**General Business**

- Grand Final photos – these have not yet been passed on to Chris Bull to design and print. Gavin said Kristy could take them in to Hansen Print to print them out and anyone who wanted a copy could get their own. This would also be the case if Chris was to print them as she would only be charging for the printing as she didn't take the photos. Some discussion over what should happen – Jayne decided that we would just do what we've done in the past and have Chris print them off.
- By-laws meeting – proposed to be in January to discuss and look at proposed changes to try to clarify issues that have come up and maybe tidy up prior to finalising at the AGM. Discussion on whether it is worthwhile to have a separate meeting (Special General Meeting) to make changes to by-laws rather than trying to have all the discussions at the AGM. Meeting to be held on Sunday 19<sup>th</sup> January at 2pm.
- Star Club – strategic plan out of date and policies/procedures need to be reviewed to maintain start club accreditation. Derek volunteered to update strategic plan.
- Request from Naracoorte Women's team for a cost to affiliate with NDHA to be able to access clubrooms etc like member clubs. Finance committee to look at cost.

**Meeting Closed:** 9.25pm  
Next Meeting 21 January 2020

Minutes accepted as true and correct record – Signed by chairperson .....