

## Position Description

### **Appointed Board Director (Marketing & Communications)**

#### **INTRODUCTION**

The Judo Federation of Australia (JFA) is the national sporting organisation responsible for the management, development and promotion of the sport of Judo in Australia.

The organisation is a member of the International Judo Federation, the Oceania Judo Union and the Australian Olympic Committee. The Australian Sports Commission is the organisation's key government funding partner.

The JFA comprises eight member state & territory organisations, close to 200 active clubs and over 5,600 individual members.

The Board of Directors is looking to recruit a replacement appointed director to the organisation, completing the 7 person board. Ideally the successful candidate will be an experienced director with strong experience in the marketing, communications and/or commercialisation areas.

The JFA Board consists of a total of 7 Directors - 5 elected and 2 appointed.

Meetings are convened either face-to-face or via teleconference.

All costs associated with travel, accommodation and meeting costs will be met by the JFA.

This is a non-executive, volunteer position.

#### **KEY RESPONSIBILITIES**

The Board of Directors is responsible for the governance of the JFA and its strategic development and growth. Key functions are delegated to Board Committees and the CEO, however the Board has final responsibility for the governance of the organisation. In doing so it strives to achieve best practice principles.

The key roles of the Board of Directors include:

- Formulating and implementing strategic direction;
- Determining policies relevant to the governance and performance of the organisation;
- Ensuring compliance with legal requirements;
- Approving and monitoring the budget;
- Ensuring the financial viability of the organisation;
- Appointing and managing the performance of the CEO;
- Maintaining key stakeholder relationships; and
- Establishing and determining the functions of Board committees.

## KEY SELECTION CRITERIA

The JFA is now seeking Expressions of Interest for this position from individuals with a range of skills and backgrounds. Experience in sports governance and an understanding of the Australian sporting landscape is ideal, but not mandatory.

- Preferably a background and experience in Community sport and participation;
- Experience and Knowledge in corporate governance;
- Professional experience and knowledge in Commercialisation of Assets and Business Development;
- Professional experience and knowledge in Marketing, Branding and Communication strategies;
- Strategic Expertise – an ability to review strategy through constructive questioning and suggestions;
- Prior Board experience and effective leadership capabilities.

## APPLICATIONS

All nominations received will be vetted by the JFA Nominations Committee, which will then make an appointment recommendation to the JFA Board.

Applications close on **Sunday 19<sup>th</sup> November 2017.**

Applications for the role, including a cover letter and current CV, should be sent to Mr Alex Vallentine (CEO, Judo Federation of Australia) via email to [Alex.Vallentine@ausjudo.com.au](mailto:Alex.Vallentine@ausjudo.com.au)

Further information regarding the role may also be obtained from Alex Vallentine via the above email.