

# MINUTES

## Club Development Committee [CDC]

*held on Monday 7<sup>th</sup> August 2018 at Bowls WA Offices, Osborne Park  
commencing at 10.00am*

**1. OPEN MEETING:** Chair Marc Abonnel opened the meeting at 10.00am

**2. PRESENT:** Marc Abonnel (MA) [Chair], Ray Povey, Debbie Capper, Clive Adams (BA RBM), Steven Unsworth (BA RBM), Aaron Delaporte (BWA Staff). Invited: Vince Del Prete.

**3. APOLOGIES:** Paul Firth who tendered his resignation from the Committee due to personal family reasons.

Chair Marc Abonnel and the CDC thank Paul for his service to the committee and wish him and his family all the best for the future.

It was noted that a vacancy now existed on this committee and members were asked to consider who may be a suitable replacement from within the bowls community.

**4. MINUTES OF PREVIOUS MEETING:** The minutes of the CDC May 7<sup>th</sup> 2018 were confirmed as a true and accurate record of the meeting.

*Moved: Ray Povey Seconded: Debbie Capper*

**5. CONFLICTS OF INTEREST:** Nil

**6. BUSINESS ARISING:**

### **6.1 Club Development Workshops**

#### **6.1.1 Club Compliance Courses:**

AD advised the first course had been completed at Stirling with 23 registration across 8 clubs. CA who attended advised the course was well run and informative although there was not enough time to complete Finance section. It was agreed this was an important area and would be moved forward for future sessions. Current number for remaining sessions as follows:

Manning Bowling Club – Monday 10<sup>th</sup> September – 27 attendees

Bunbury Bowling Club – Thursday 27<sup>th</sup> September – 15 attendees

**Action- AD to provide updates on course attendees to the CDC.**

**6.1.1 Top Club:** CA reported he had completed Top Club sessions with the Moore Districts clubs (Bindoon, Gingin, Guilderton, Lancelin and Ledge Point) and Bedford. Rockingham had completed a review of Top Club having previously completed the course already. Pinjarra had completed the surveys and would complete the program shortly.

**6.1.2 Winning Drive:** AD reported that this program was awaiting the funding announcement from the Department of Sport (LGSCI) which was expected to occur in mid August.

**6.2 Club Resource Guide:** No update however AD advised that the Department of Sport would soon be launching their Every Club Online Resource Guide. This would give Bowls WA another resource to tap into and link through the Club Resource Portal.

**6.3 Incorporated Associations Act:** AD advised that many clubs had still not completed the Incorporations Associations Act 2015 requirements to update their club constitution. A short discussion was held on the responsibility of Bowls WA in this area. It was agreed that Bowls WA

should show leadership and continue to advise clubs in this area. It was agreed a statement from the Department of Commerce would assist with this.

**Action- CA/AD to obtain and distribute further information to clubs.**

**6.4 Bowls Link:** AD advised that the Bowls Link program had been signed off by all participating STA's and was now in full production. AD was having weekly meetings with the Bowls Link Working Party. A timeline of module releases was presented to the committee. It is expected Club and STA Websites would be available Sept/Oct with other modules released in 2019. AD would contact those clubs with SportsTG websites to provide further information once available.

**Action- AD to contact clubs with SportsTG websites in due course..**

## **7. GENERAL BUSINESS:**

**7.1 Future of Bowls Forums:** CA advised the forums were considered successful and provided clubs with a good networking opportunity. It is expected Bowls Australia would run these every 3-4 years.

**7.2 Bowls Live Streaming:** AD distributed an article outlining the live streaming of events for the coming season and advised he had begun purchase of the equipment and software. Testing will occur in the next few weeks including the PBA finals at Stirling BC.

**Action- AD to publish article and promote live streaming.**

**7.3 Volunteers WA:** AD advised he had attended a Club Development Networking session through Dept. of Sport Every Club program. During this session a discussion of volunteers was noted and the ability to work with Volunteering WA to create training programs in this area. It was agreed for AD to discuss opportunities to partner with Volunteers WA. VDP mentioned that the Dept of Sport had created a Sports Industry module in collaboration previously with Volunteering WA and that work may be suitable to use.

**Action- AD to consult with Volunteering WA and Dept of Sport**

**7.4 Macquarie Media:** AD advised he had met with Melanie Jones Account Manager for Macquarie Media and discussed ideas to work on marketing the sport to attract new members. AD was awaiting a formal proposal which he would present to the CDC.

**7.5 City of Stirling:** CA advised that the City of Stirling had completed an evaluation of the bowling clubs within the city. Inglewood were advised their building was not compliant and would not be funded into the future. The club had since decided to fold. Once all clubs had been contacted it was agreed some information regarding this decision and the outcomes for other clubs should be published in consultation with the City of Stirling.

**7.6 Club Networking:** AD asked about the prospect of facilitating club networking. Other sports had reported some success getting clubs to share ideas and work together for the benefit of their respective sports. It was agreed this was a good idea. The prospect of having a closed Facebook Group for Bowling Club Presidents/Executives was also discussed.

**Action- To remain on Agenda for further discussion.**

## **7. MEETING CLOSED:**

There being no further business the meeting closed at 11:30am

## **8. NEXT MEETINGS:**

*10am Monday September 3rd 2018 at Bowls WA Headquarters*