**OVENS & MURRAY BOWLS REGION Inc**

**2016-17**

**TOOLKIT FOR A PENNANT SIDES CAPTAIN**

**Duties of a Pennant Sides Captain**

**BEFORE THE MATCH:**

1. Prepare your sides score cards.

2. Home Side Captain prepares Pennant Check Form.

3. In conjunction with the Away Side Captain - Draw for rinks by each Team Captain shuffling prepared score cards and placing on table upside down on agreed rink number positions.

4. Complete filling in the score cards – fill in opponents sides.

5. Home Side Captain completes the Pennant Check Form – fills in opponent’s sides.

6. Determine first to play by toss of coin (winner can give the mat away if he/she desires).

**DURING THE MATCH:**

**Tea Break**. Conditions for the taking of the tea break:

* **Midweek Pennant**. No tea break will be taken during the game.
* **Weekend Pennant.**  A tea break will be taken at a time determined by both Side Captains.
* **During Sectional Play**, ***if either manager is of the opinion that play may be interrupted due to weather conditions***, the tea break is not to be taken until:
	+ 60 ends have been completed in a four rink game
	+ 45 ends in a three rink game, and
	+ 30 ends in ~~a~~ two rink game.

**UPON COMPLETION OF THE MATCH:**

1. Collect your side's score cards, ensuring they are filled out completely and signed by the seconds.

2. Check with opposing Side Captain to confirm that the cards agree. **(*If in error, consult with the seconds involved and sort it out)***

3. Home Side Captain completes the Pennant Check Form.

4. Both Side Captain sign the Pennant Check Form.

***IMPORTANT - ANY ALTERATIONS TO THE FORM MUST BE INITIALLED BY BOTH SIDE CAPTAINS.***

**ALLOCATION OF POINTS**

**Sides of 16 (Division A)** 10 points for a win or 5 points for a tied overall score **plus** 2 points for winning rink or 1 point each for tied rink **(Max points 18)**

**Sides of 12 (Division B)** 8 points for a win or 4 points for a tied overall score **plus** 2 points for winning rink or 1 point each for tied rink  **(Max points 14)**

**Sides of 8 (Division C)** 6 points for a win or 3 points for a tied overall score **plus** 2 points for winning rink or 1 point each for tied rink  **(Max points 10)**

**A Bye** No points are to be allocated **(Pennant Check Form [Team Sheets] are to be sent in for purpose of player eligibility for Finals)**

**TIPS - FROM EXPERIENCE**

* **Prepare your Score Cards in advance.**
* **If you are the Home Side Captain, write up as much of the Pennant Check Form in advance.**
* **Ensure that both teams are recorded on the Pennant Check Form e.g. Not the same team on both sides of the form.**
* **Both Side Captains thoroughly check the Pennant Check Form to ensure the teams, scores and points are entered correctly before signing.**
* **Please ensure that the names are clearly legible and contain initial and surname, to assist the Pennant Recorder. ( e.g. B Brown)**
* **If similar names are in teams in your club, include first names as well. (e.g; Bill Brown and Betty Brown.)**

**Notification of Pennant Results**

**The Home Side Captain must:**

* **Phone** the results to the Pennant Scores Recorder:
	+ **Weekend Pennant.** Contact Mob: **0490 007 125** **by 6:45pm** Saturday or day of play (leave results on message bank) or email results@oandmbowls.com.au using the Weekend Open Pennant Email Results Sheet (copy of form below)
	+ **Midweek Pennant.** Contact **Dawn Fox** on Ph:  **0357 214271 by 6:00pm** Tuesday or day of play.
* **Post** the Pennant Check Form the Pennant Co-ordinator (if not using e-mail form):
	+ **Weekend Pennant Address:**

Mike J. BODMAN, O&M Weekend Pennant Recorder,

PO Box 495, WODONGA VIC 3689.

To be posted no later than ***Monday*** following the match.

* + **Midweek Pennant Addresses:**

Dawn Fox

Mid-week Pennant Recorder

46 Swan St., Wangaratta, 3677

To be posted no later than ***Wednesday*** following the match.

**Penalties**

Penalties will apply for Clubs not complying with Pennant Administrative requirements.

**A Club will be penalised $20.00** for breaches listed as follows:

* + - * Failure to comply with Pennant Rule 16.1.2;
			* Failure to comply with Pennant Rule 12.2.4;
			* Failure to comply with Pennant Rule 16.1.3; and
			* Failure to correctly compile or confirm correctness of Pennant Team Sheets.
	+ Persistent failure to comply with the above will result in loss of competition points as set by the Pennant Committee.

**WEEKEND OPEN PENNANT**

**EMAIL RESULTS SHEET**

|  |
| --- |
| **Send to:** results@oandmbowls.com.au |
|  |
| **OVENS & MURRAY BOWLS REGION** |
| **PENNANT CHECK FORM** |
| Form completed and certified by the Home Team Manager **AFTER** completion of play. | **DIVISION** |   |
| **SECTION** |   |
| **Date of Match** |   |
| **HOME SIDE** | **VISITING SIDE** |
| **Club:** |  | **Club:** |  |
| **Team No:** |  | **Team No:** |  |
|  | **PLAYER** | **SCORE** | **POINTS** |  | **PLAYER** | **SCORE** | **POINTS** |
| L |   |   |   | L |   |   |   |
| S |   | S |   |
| T |   | T |   |
| S |   | S |   |
| L |   |   |   | L |   |   |   |
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| L |   |   |   | L |   |   |   |
| S |   | S |   |
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| S |   | S |   |
| **HOME TOTAL** |   |   | **HOME TOTAL** |   |   |
| **POINTS FOR WIN/TIE** |   |   | **POINTS FOR WIN/TIE** |   |   |
| **TOTALS** |   |   | **TOTALS** |   |   |
|  |  |   |   |   |   |   |   |
|  | **Winner** |   |  |   |
|   | I Certify that the detail above is correct and was checked by the visiting side Team Captain. |
|   | **Home Team Manager Name:** |   |
|   | **Contact Phone:** |   |
|   | *The Pennant Check Form is to be submitted to the Pennant Coordinator as detailed in the Team Managers Toolkit* |

**Rules for Inclement Weather**

**(Extract from Ovens and Murray Bowls Region Regulations)**

**RULE 12.** **INCLEMENT WEATHER.** To ensure player safety and protection of Club assets the following conditions will be applied during inclement weather:

 12.1 ***Heat***

12.1.1 The Pennant Executive may cancel the round prior to the programmed start time should extreme temperatures be anticipated.

####  12.1.2 Weekend Pennant

12.1.2.1 Before commencement of play. If the temperature at a club reaches 38 degrees Celsius at 11:30am on the day of play, as measured by the ‘Umpire of the day’, the game is to be cancelled.

12.1.2.2 After the commencement of play if the temperature reaches 40 degrees Celsius, play will be postponed until the temperature drops below 40 degrees Celsius.

12.1.2.3 If, owing to inclement weather, a match has not commenced by 3:00pm, it shall be abandoned.

12.1.2.4 If a home and away match has been delayed or interrupted by inclement weather, and a result cannot be achieved before 6:30pm play shall cease, but any ends in progress at 6:30pm shall be completed.

12.1.3 ***Midweek Pennant.*** Play will be cancelled once the temperature reaches 36 degrees Celsius.

12.1.4 ***Monitoring of Temperature.*** The monitoring of the temperature shall be conducted independently on grass and synthetic/carpet Greens. (where two Greens at a Club, one synthetic/carpet and the other grass, are being used for Pennant on the same day then the temperature must be monitored independently for each Green).

12.1.4.1 The monitoring of the temperature will be by the ‘Umpire of the day’ whose decision shall be final. The umpire is to allow the Side Captains to view the thermometer if requested.

12.1.4.2 Any team, side or individual who continues to play after a decision to abandon play, shall be liable to loss of points, disqualification and or fine.

12.1.4.3 The measuring of the temperature to be made using a thermometer housed in a Small Instrument Shelter specified by the Bureau of Meteorology, drawing MI12-01 (copy available from the Region Secretary). The Shelter is to be placed in an open position, preferably on the Green but clear of any buildings, shelters (exempt shade cloth covers), vegetation or any other item which may impede its operation.

12.1.5 If a game is cancelled the Home Side Captain is to carry out the following:

 12.1.5.1 Notify their opponents

12.1.5.2 Weekend Pennant- Pennant Phone Contact (Noel Murrell Ph 0490007125) to be advised that the game has been cancelled.

12.1.5.3 Midweek Pennant - Pennant Recorder (Dawn Fox Ph 0357214271) to be advised that the game has been cancelled.

12.1.5.4 Both Sides are to send the Pennant Check Form to the Pennant

Co-ordinator stating that the game was cancelled. Team sheets should be filled in for qualification purposes.

 12.2 ***Rain***

12.2.1 In cases of adverse weather conditions due to rain, the Home Club Sides Captain, after consultation with the Greens committee or Club representative, shall make the decision as to the fitness of the Green for play, whether prior to commencement of play or due to interruption during play.

12.2.2 If, owing to inclement weather, a match has not commenced within 1.5 hours from the planned start time it shall be abandoned.

12.2.3 If a sectional match has been delayed or interrupted by inclement weather, and has not been completed after 5 hours of the planned start time play shall cease, but any ends in progress at that time shall be completed.

12.2.4 In the event of the home Green being unavailable due to wet weather, Home Club Sides Captain is to carry out the following:

12.2.4.1 Notify their opponents before 7.00am for Midweek Pennant and 11:00am for Weekend Pennant. (alternative agreed start time, 2.5 hours before agreed time)

12.2.4.2 Weekend Pennant, phone (Noel Murrell Ph 0490007125) and Midweek Pennant, phone (Dawn Fox Ph 0357214271) advise them that the game has been cancelled.

12.2.4.3 Both Club Side Captains are to send the Pennant Check Form to the Pennant Co-ordinator stating that the game was cancelled, with the teams entered for qualification purposes.

12.2.5 ***Cancelling Pennant.*** The Pennant Executive may cancel the round prior to the programmed start time should extreme weather conditions be anticipated.

Please note for 2016-17 that all games played will count for points, as the previous rule relating to 50% of matches being played has been rescinded.