

CASTLE HILL MEN'S BOWLING CLUB  
CONSTITUTION

1 The Club will be known as Castle Hill Men's Bowling Club. (Hereinafter called the "Club").

2 Objects

- (a) To play and promote the game of Bowls.
- (b) To engender by association a fraternal feeling amongst bowlers and to preserve and promote the best traditions of the game.
- (c) To conform at all times with the requirements of the Laws of the game as adopted from time to time by the Royal New South Wales Bowling Association Inc. (or any successor body), and with the Memorandum and Articles of the Castle Hill Bowling Club Limited. (hereinafter called "the Registered Club").

3 Membership

- (a) The membership of the Club shall comprise all male Bowling Members, Associate Bowling Members, Life Members, (who pay the capitation fee to be a member of the Club), Student Members and Junior Members of the Registered Club who shall without further consent be deemed to be members of the Club as specified in the columns below:-

<u>COLUMN 1</u>	<u>COLUMN 2</u>
REGISTERED CLUB	BOWLING CLUB
Bowling members	Bowling members or Multiple members
Associate Bowling members	Bowling members or Multiple members
Life members	Bowling members or Multiple members
Student members	Bowling members or Multiple members
Junior members	Junior members

- (b) The Membership of the Club shall be divided into the following Categories:

- (i) "Bowling Members" who shall meet the requirements of a "Full Member" as defined in the Constitution of the Royal New South Wales Bowling Association Inc. ("the Royal Constitution").
- (ii) "Multiple Members" who shall meet the requirements of a "Multiple Member" as defined in the Royal Constitution.
- (iii) "Junior Members" who shall meet the requirements of a "Junior Member" as defined in the Royal Constitution.

#### 4 Fees

The Management Committee shall fix Annual Fees and Subscriptions in conjunction with the Registered Club.

#### 5 Financial Year

- (i) The Club financial year shall coincide with the financial year of the Registered Club.
- (ii) All fees are due and payable in advance of the first day of July of each year.

#### 6 Management Committee / Office Bearers

- (a) The management and administration of the Club shall vest in the Management Committee that shall consist of the Office Bearers as set out below:
  - (i) President
  - (ii) Senior Vice President
  - (iii) Vice President
  - (iv) One (1) Committeeman
- (b) The Board of the Registered Club shall appoint a temporary Management Committee. At every Annual General Meeting of the Club thereafter the Management Committee shall retire from office, but if nominated, shall be eligible for re-election as an Office Bearer.
- (c) Only Bowling Members of the Club shall be entitled to stand for Office and to vote at any meetings of the Club.
- (d) A Bowling Member of the Men's Bowling Club who is elected to the position on the Board of the Registered Club shall remain eligible to stand for election to any position on the Management Committee of the Men's Bowling Club in respect of which an election is held.

#### 7 Other Specific Positions

At the first available opportunity following every Annual General Meeting, the Management Committee of the Club will appoint,

- (i) Panel of Selectors and its Chair
- (ii) Bowls Secretary
- (iii) Chair of Match Committee
- (iv) Chair of Umpires

- (v) Chair of Coaches
  - (vi) Welfare Officer
  - (vii) Any other officers as may be required;
- All the above positions shall be full bowling members of the Club and shall hold office until the next Annual General Meeting.

- (i) a Welfare Officer
- (ii) a Publicity Officer
- (iii) a New Members Officer
  
- (iv) Any other Officers as may be required

all of whom shall be Bowling Members of the Club, and shall hold office until the next Annual General Meeting.

## 8 Elections

The election of Office Bearers shall be in accordance with the Constitution of the Registered Club relating to election of the Board and subject to clause 6(c) and 6(d) hereof.

## 9 Annual General Meetings, General Meetings and Committee Meetings;

- (a) The Annual General Meeting of the Club shall be held immediately following the conclusion of the Annual General Meeting of the Registered Club.
- (b) Annual General Meetings, General Meetings and Meetings of the Management Committee shall be convened and held in accordance with the Constitution of the Registered Club relating to Annual General Meetings, General Meetings or Meetings of the Board respectively subject however to clause 6(c) hereof and except that;
  - (i) Reference to the “Board” shall be read as reference to the “Management Committee”.
  - (ii) Reference to “Directors” shall be read as reference to “Office Bearers”.
  - (iii) The quorum of the Management Committee shall be Three (3) members.
  - (iv) The quorum for the Annual General Meeting or General Meeting shall be Twenty-five (25) members.

(c) The business of the Annual General Meeting shall be as follows:

- (i) Opening of the meeting.
- (ii) Bereavements.
- (iii) To confirm the minutes of the previous Annual General Meeting.
- (iv) To receive and consider the report of the Management Committee.
- (v) To receive the results or conduct the Ballot for the Management Committee and to declare the Management Committee elected.
- (vi) To deal with any further business of which due notice has been given.

#### 11 Casual Vacancies

The Management Committee may at any time appoint a Bowling Member to fill a casual vacancy in respect of the Management Committee, or to fill a vacant position arising from insufficient nominations being received to fill that position. The members so appointed shall hold office until the next Annual General Meeting.

#### 12 The President

The President, if present, shall take the Chair at all meetings. In his absence, the Senior Vice President shall take the Chair, and in the absence of the President and Senior Vice President, the Vice President shall take the Chair and in his absence the members present shall appoint a Chairman for the meeting from amongst their number.

The President is ex-officio member of all Sub-Committees.

#### 13 Sub-Committees

At its first meeting after election the Management Committee shall nominate Sub-Committees or Assistants as follows:-

- (a) Match Sub-Committee.
- (b) Umpires sub-committee will comprise all qualified umpires.
- (c) Coaches sub-committee will comprise all qualified coaches.
- (d) Other Sub-Committees may be nominated as required.
- (e) Duties of all Sub-Committees shall be set out in the Regulations / By-Laws:-

All of whom shall be full Bowling members of the Club, and shall hold office until the next Annual General Meeting.

#### 14 Delegate

At its first meeting after election the Management Committee shall nominate a Delegate to the Sydney North West Zone 10 Bowling Association and any other body to which the Club is entitled representation. The Delegate shall present a concise report (written or verbal) of meetings attended to each Management Committee meeting. The Delegate shall be a Bowling Member of the Club, and shall hold office until the next Annual General Meeting.

#### 15 Funds

- (a) The funds of the Club are at all times regarded as the property of the Registered Club
- (b) All funds collected by the Club shall be provided to the Secretary / Manager or Honorary Treasurer of the Registered Club for allocation into the financial accounts of the Registered Club
- (c) All funds collected shall be given a Receipt by the Registered Club to record all transactions

#### 16 Regulations / By-laws

The Management Committee shall have the power to make, alter or repeal any such Regulations / By-Laws as are necessary to manage the affairs of the Club, provided that in the event of any inconsistency between the Regulations / By-Laws of the Club and the By-Laws of the Registered Club then the By-Laws of the Registered Club shall prevail.

Any Regulation / By-law made under this Constitution shall come into force and be duly operative upon the posting of an appropriate notice containing such Regulation / By-Law on the Notice Board.

#### 17 Alterations

No alterations shall be made to this Constitution except by resolution passed by a majority of not less than two thirds (66.67%) of the members of the Club for the time being entitled to vote as may be present at the Annual General Meeting or General Meetings of the Club of which resolutions not less than twenty-one (21) days notice specifying the intention to propose such resolution has been duly given.

#### 18 Application

This Constitution shall apply from May 24<sup>th</sup> 2005.