



Archery Victoria			
Title:	Duty Statement		
Subject:	Vice-President		
Author:			
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0202. Duty Statement - Vice-President

The Vice-President will assist the President in the performance of their duties.

The Vice-President is a Board Member and is elected to the position of Vice-President by the Board in accordance with the Constitution of Archery Victoria (as amended from time to time).

1. Duties

- 1.1. Publicise and Promote Archery Victoria, Archery generally, Tournaments, Club activities, single or groups of Archers involved in Club, State, National or Overseas activities.
- 1.2. Act as President for meetings in the absence of the President.
- 1.3. Assist in the establishment of new Clubs and support of existing Clubs.
- 1.4. Take responsibility for providing guidance and assistance to Officers of the Board (as appointed by the Board from time to time).
- 1.5. Take responsibility for providing guidance and assistance to any sub-committees established from time to time by the Board.
- 1.6. Liaise with Board Members and the Chief Financial Officer in the preparation of annual budgets.
- 1.7. Stand in for Board Members, in the event of a vacancy, until that vacancy is filled.
- 1.8. Act as Board Member for member clubs as determined by the AV Board.