

Minutes from the Illawarra South Coast Hockey Board meeting held at the Illawarra Hockey Centre on Monday 19 October, 2015 at 7.00 pm.

Present: Garry Bull (Chairperson), Sue Bessell, Scott Gee, Marian Grant, Nichole Harris, Wes Johnston, Vanessa Phelan.

In attendance: John Pemberton (Minute Secretary).

Previous Minutes:

The minutes of the 14 September, 2015 were accepted.

Business Arising:

Communications Flow Chart:

Garry has started a generic flow chart indicating preferred communications method plus an updated ISCH organization chart with all committee and members email contact details.

Action: Garry to produce for the next meeting

Comparative review of the Hockey Australia Member Protection Policy:

Garry will undertake a comparative review of the Hockey Australia Member Protection Policy (including complaint handling, code of conduct, Working with Children Check requirements and other policy elements relating to members) with the draft ISCH Code of Conduct for the Board and Committees (prepared by Sue) with the potential to have an addendum of additional ISCH-related administrative clauses for the HA document.

Action: Garry

Garry will also produce a draft ISCH Member Protection Information Officer job description. Once the MPIO job description is confirmed, he will send an EOI to ISCH members.

Action: Garry

Garry will review the HA Member Protection Policy document with regard to the suitability of the Complaints Handling Procedure and Policy for ISCH.

Action: Garry

Codes of Conduct:

Scott tabled a draft alcohol and drug management guidelines to add to the interim Code of Conduct. Garry will compare the HA alcohol and drug management policy with Scott's tabled draft for review by the Board.

Action: Garry

Incorporation:

Wes has started contact with the few remaining unincorporated clubs regarding the incorporation process. He is developing an incorporation procedure guidelines for these clubs

Action: Wes

Shoalhaven Governance Issues:

Wes will contact Greg Pullen (by letter and phone) within the next 7 days to request the information required for the Shoalhaven Hockey Inc internal financial audit.

Action: Wes

Indoor Judiciary panel:

Wayne Billett, Katie Corbin and Dave Sharpe had agreed to act as interim judicial panel members during the 2015/16 indoor competitions.

Women's Masters Working Party:

The meeting felt that the Representative Teams Committee should form a working party (with two members each from the previous Illawarra, South Coast and Shoalhaven women's masters groups) to formulate future Women's Masters selection policies.

Actions: RTC

ISCH AGM & Strategic Planning Forum:

Notice had been sent to all clubs, life members and board members confirming that the 2015 AGM & Strategic Planning Forum would be held on Saturday 21 November at the UOW Campus (room to be advised). The AGM will start at 10.00 am with the Forum starting as soon as the AGM is finished (probably 11.00 am).

AGM agenda items will include presentation of the audited 2015 financial accounts, presentation of the 2015 ISCH Annual Report and election of 2016 Auditors. Attendance is ISCH Board members, ISCH life members and two delegates from each ISCH club.

The Annual Report would require reports from each Committee co-ordinator within three weeks. John will compile a results section for the Men's Field Competition Committee which could act as possible guidelines for field competition committee results. Marian agreed to edit the final document.

Action: Garry to contact each committee co-ordinator, John & Marian

Forum invitees would include those at the AGM plus several members from each ISCH Committee as well as HNSW CEO Tony Mestrov and NSW Sports & Recreation's Keith Wallace. Garry will contact each ISCH Committee urgently to confirm their member's attendance at the Forum.

Action: Garry

Following discussions it was determined that if it becomes obvious that a 21 November Forum date will not be well attended and/or cannot obtain professional quality facilitator, the Strategic Planning Forum will move to a February, 2016 date.

In this case, the AGM agenda will include General Business and clubs will be asked to nominate a key topic for general discussion at the AGM.

NSW Sport & Recreation ISCH snapshot:

Garry met with NSW Sport & Recreation's Andrew Adams to provide information on Illawarra South Coast Hockey as part of the NSW S&R sports snapshot to get a better understanding of how local sporting associations operate. A copy of the NSW S&R snapshot was sent to board members. Subsequently Garry spoke to NSW S&R's Keith Wallace who is happy to assist with attendance at the Strategic Planning Forum.

Shoalhaven Judiciary Review Report:

A report on the Investigation into the judiciary process regarding 1st August Shoalhaven match had been received. The report included eight recommendations to the Board. Scott will review the recommendations to gauge if they are covered by the new ISCH Judiciary procedures document and the ISCH competition rules.

Action: Scott

Croom Hockey Centre Turf Renewal Committee:

Garry advised that the Croom Hockey Centre Management Committee had submitted EOI grant applications (via 2015/16 ClubGRANTS3 - Sport & Recreation) for the replacement of both turfs plus a further submission by Illawarra Hockey Inc for the renewal of the stadium floor and other items at the Illawarra Hockey Centre.

Notification of success to proceed to the next stage are expected by the 17 November and if successful for the Croom Hockey Centre turf renewals the CHC Turf Renewal Committee will not be formed. If the applications are unsuccessful, Garry will send an EOI for interested persons to form the CHC Turf Renewal Committee.

Action: Garry

Transfer process for South Coast Women's HA life members for upcoming ISCH AGM:

Nicole had contacted the previous SCWHA executive members about possible transfer of life membership. They advised that they did not clearly understand what process is required to gain ISCH life membership for the SCWHA life members.

Wes will prepare a draft paper ASAP on options available for SCWHA regarding life member transfer as well as financials with pro's and cons. The meeting agreed that there was not enough time to constitutionally transfer the SCWHA life members before the upcoming AGM. However, this may proceed at a future Special General Meeting (SGM).

Action: Wes

Summer Mixed Masters hit-out at IHC:

Garry had distributed information about the summer mixed masters hit-out to all clubs. He advised there had been 4 team nominations so far (nominations close 23 October) with the competition starting on Friday 6 November.

Correspondence

IN

Information and actioned:

HNSW	indoor team nominations for U13 boys & girls championships – to RTC.
HNSW	Sports Medicine Australia concussion education.
HNSW	Working With Children Check information for clubs.
HNSW	ClubGRANTS3 information.
HNSW	FIH announcement of Indoor Rule changes – to Indoor committee.
HNSW	updated player suspension list – to Indoor committee.
HNSW	preliminary AGM notice.
HNSW	extension of Toyota Drive My Club raffle draw.
HNSW	indoor team nominations for U18 girls championships – to RTC.
Tracey Shephard	cancellation U15 indoor development clinic – to all clubs.
HNSW	announcement winner of Toyota Drive My Club raffle – to all clubs.
Garry Bull	feedback from NSW Sport & Rec regarding ISCH snapshot.
Wayne Billett	Shoalhaven Judiciary review document.
HNSW	change date for NSW AGM to 28 November. Delegate form for Garry Bull sent to
HNSW.	
Judy Hooper	request Rep Team Committee email details to all other committees & contact clubs that
Judy is new RTC co-ordinator – covered by Communications Flow Chart action.	
Scott Gee	draft alcohol and drug management guidelines.

For action:

Emma McLeish Resignation from Board. The meeting accepted Emma's resignation and asked Garry to write to Emma to express the Board members appreciation of her contribution to ISCH in its 1st year.

Action: Garry

ISCH will seek EOIs to fill a vacancy on the Board. As the resignation falls within the two year transitional period for Illawarra South Coast Hockey and the vacancy being a prior South Coast Women's Hockey Association member those eligible to apply will need to be a current member of a club previously registered with South Coast Women's Hockey Association. Applications close on 30 October, 2015.

Action: Garry

Applications will be forwarded to the Womens South Coast Competition Committee for a recommendation for the new Board member.

Action: Nicole

Warren Gale Resignation all committees. The meeting accepted Warren's resignation and asked Garry to write to Warren to express the Board members appreciation of his contribution to ISCH.

Action: Garry

Darren Fowles Resignation Officiating Committee co-ordinator. The meeting did not accept Darren's resignation and Garry will talk to Darren about his possible continuation in this role.

Action: Garry

John Pemberton Not continuing as Board Secretary after 2015 AGM. ISCH will seek EOIs to make an appointment of Board Secretary before the upcoming AGM.

Action: Garry

Sutherland HC Interest in nomination for 2016 U13 & U15 field competitions. The meeting felt that their focus was growing the local competitions with ISCH member clubs and invitations for clubs outside the region should be made where there are vacancies in the current draw only e.g. in the U18 & U15 girls competitions. Wes will send the Sutherland HC request to the Junior Field Competition Committee for discussion and recommendation to the Board.

Action: Wes

OUT

John Pemberton	booking IMBC for AGM & Forum – reply = no Saturdays available.
Garry Bull	to clubs - summer mixed masters competition information.
Garry Bull	to Wayne Billett & John 'Donnell - thanks for the Shoalhaven Judiciary review.
John Pemberton	preliminary AGM & Forum notice.

Committee Reports

Finance:

Wes plans to send the ISCH financial accounts to the Auditors in two weeks. There are some individual invoices for confirmation by several committees.

Action: Wes

Indoor Hockey: Wes noted:

- All Indoor competitions up and running and culminate in December.
- Representative Teams

Indoor U15 State Championships:

Girls Div 1 – 1st Place , Girls Div 2 – Semi finalists

State Team: Jessica Potter, Isabella Sandy, Brooke Welsh, Shadow: Helena Tobbe

Boys Div1 – 5th Place, Boys Div 2 – 6th Place

State Team: Sam Airey, Conner Tuddenham, Shadow: Higginson Blaik

Indoor Open Womens - Div 1 – runner Up, Div 1 - 8th, Div 2 – 1st, Div 2 – 7th, Div 3 – 3rd

State Open Team: Emma McLeish, Tegan Richards, Claire Rieck, Elanor Woods

State U21 Team: Kelsey Hughes, Kiarra Marsh

- Upcoming Championships

Open Men (Unanderra) – 23 to 25th October

U13 (Gosford) – 30 Oct to 2nd November

U18 Girls (Unanderra) – 6th to 8th November

U18 Boys (Unanderra) – 13th to 15th November

Shoalhaven competition: Scott & Vanessa noted:

- A very successful grand final day with juniors (Allsorts and St Georges Basin nil all – joint winners); women's (Kangaroo Valley 4 def All Sorts 1) and men's (Burrawang Bunyips 3 def All Sorts 2).
- Twilight hockey competitions are being held on Tuesdays (seniors) and Thursdays (juniors) at the Shoalhaven Hockey Centre.
- Hockey programs are currently running at four local schools with Jodie Sims as organizer with assistance from Nick Jennings and Alex Mackay.

Representative Teams:

Garry will act as interim Board member contact for the RTC following Emma's resignation.

Action: Garry

The meeting congratulated Sue and the other ISCH player for their selection for the 2016 Australian Masters teams (following the recent Masters titles in Brisbane (women's) and Cairns (men's) :

Women's – O45 Sherree Delbanco, O50 Kerrie Nealon, O55 Barb Muldoon (shadow), O60 Sue Bessell

Men's – O55 Graham Body & Greg Johnson, O60 Dennis Cranston

Game Development:

Sue noted the successful recent juniors indoor development clinics - U9s & U11s (with thanks to Bob Hughes for his assistance) and U13s (with thanks to Kurt Ogilvie for his assistance).

New Business:

Following an approach by Michael Tentomas, current HNSW Independent Director, and discussions by Garry with other prominent HNSW members and all ISCH Board members, it was agreed to support his nomination for an elected HNSW Board position at the upcoming HNSW AGM.

Next Meeting:

Tuesday 15 December at 6.00 am at Kiama Leagues Club.

Action: Nichole to book

Garry Bull,
Chairperson