

Minutes from the Illawarra South Coast Hockey Board meeting held at the Illawarra Hockey Centre on Monday 14 September, 2015 at 6.30 pm.

Present: Garry Bull (Chairperson), Sue Bessell, Scott Gee, Marian Grant, Nichole Harris, Wes Johnston, Emma McLeish.

Apologies: Vanessa Phelan.

In attendance: John Pemberton (Minute Secretary).

Previous Minutes:

There were two amendments requested from the draft minutes of the 24 August, 2015 meeting.

Firstly regarding the **Alleged Confidentiality Breach** – the last sentence should read - *The decisions were discussed with the board member and Scott will write to both parties.* The meeting accepted the amendment.

Secondly regarding **an investigation into the judiciary process regarding 1st August shoalhaven match** – at the August Board meeting it was agreed that John O'Donnell would be contacted to investigate the matter with Garry as Board representative and that the decision to include Wayne Billett as chair was made several days after the meeting.

The minutes of the 24 August, 2015 were accepted with the two amendments.

Business Arising:

Communications Flow Chart:

A generic flow chart indicating preferred communications plus an updated ISCH organization and all committee members will be uploaded onto the web site.

Action: Garry

The meeting confirmed the general communications procedure i.e. *club executive members should make their requests to the relevant committee who should attempt to resolve the matter. The relevant committee should then make recommendations to the Board if for example the resolution lies outside the competition rules. If the Board accepts the recommendation, changes to the committee policy and procedures document could be made regarding the resolution.*

Codes of Conduct:

Scott has produced a draft alcohol and drug management guidelines to add to the interim Code of Conduct and will distribute to Board members in the near future.

Action: Scott

Garry noted in researching complaint handling procedures and the role of Member Protection Information Officers, that the Hockey Australia Member Protection Policy comprehensively integrates complaint handling, code of conduct, Working with Children Check requirements and other policy elements relating to members. He confirmed with HNSW today that ISCH and HNSW are bound by the HA policy document, as per below:

This policy also applies to the following associations:

3.11 member associations

3.12 affiliated clubs and association associations

Members felt that to ensure important administrative features of the draft Code of Conduct for the Board and Committees prepared by Sue were adequately covered, that a comparison review of both documents be undertaken with the potential to have an addendum of additional ISCH-related administrative clauses for the HA document.

Action: Garry

Scott will review the HA document regarding their alcohol and drug management guidelines.

Action: Scott

The HA document re-emphasised the importance of appointing a member protection information officer to investigate all member-related matters. Garry will talk to the HNSW MPIO David Thompson about an ISCH MPIO job description.

Action: Garry

Once the position description is finalised, an EOI for the Member Protection Information Officer (MPIO) to administer the policy, Garry will prepare an ISCH MPI job description for Board approval prior to disseminating an EOI to ISCH members.

Action: Garry

Incorporation:

Wes has checked all ISCH club incorporation numbers and has started contact with the few remaining unincorporated clubs regarding the incorporation process. He is developing an incorporation procedure guidelines for these clubs

Action: Wes

Shoalhaven Governance Issues:

Wes plans to produce a brief of the information required for the Shoalhaven Hockey Inc internal financial audit soon.

Action: Wes

Judiciary Procedures:

A final Judicial Procedures & Guidelines document has been included on the web site. An amended field competition rules (changes to the judicial section) will be added to the web site.

Action: Wes

Wayne Billett, Katie Corbin and Dave Sharpe had agreed to act as interim judicial panel members during the field competition final series. Garry will ask them to remain as the judicial panel for the 2015/16 indoor competitions.

Action: Garry

Women's Masters Working Party:

Emma will form a working party (with two members each from the previous Illawarra, South Coast and Shoalhaven women's masters groups) to formulate future selection policies.

Actions: Emma

Disputes Resolution Procedures:

Garry will review the HA Member Protection Policy document with regard to the suitability of the Complaints Handling Procedure and Policy for ISCH for review at the October meeting.

Action: Garry

Investigation into the judiciary process regarding 1st August Shoalhaven match:

Wayne Billett confirmed that the investigation has been completed and a report will be submitted soon.

Action: Garry

AGM & Strategic Planning Session:

The 2015 ISCH AGM is planned to be held on Saturday 21 November at 9.00 am – venue to be announced. It will be followed by a Strategic Planning session from 10.00 am at the same venue.

Action: Wes (audited financial statements) and Garry (meeting venue and organization)

Adoption of the Indoor Competition Rules:

The Indoor Advisory Committee tabled new Indoor Competition Rules for adoption by the Board. The meeting accepted the new Indoor competition rules.

Action: Wes

The meeting noted an email from HNSW this afternoon announcing indoor rule changes to come into effect on 1st October, 2015. Wes advised he had contacted HNSW this afternoon who confirmed that ISCH could adopt the rule changes for all competitions effective of today (14 September).

Correspondence

IN

Information and actioned:

Wes Johnston	reply alleged confidentiality breach.
Garry Bull	HNSW agreement with Destination Wollongong for 2016 O45s championships hosting.
IHI	purchase of two defibrillators for Illawarra Hockey Centre – distributed to clubs.
HNSW	Level 2 coaching course information – distributed to Officiating committee.
HNSW	Level 3 coaching course information – distributed to Officiating committee.
Darren Fowles	judiciary panel outcome S Schonnell.
Sharon Bird	Stronger Communities Programme information.
NSW Sport & Rec	Sports safety course information - distributed to clubs.
HNSW	webinars “Maximising Coach & Player Development”.
HNSW	Indoor team nominations for U15 Boys & Girls championships – distributed to the RTC.
Judy Hooper	acceptance Rep Team Committee chair & co-ordinator.
Shoalhaven FCC	recommendation to re-appoint Scott Gee as co-ordinator.
Sue Bessell	Game Development clinic registration form.
Michael Ogilvie	letter non allowance of Flynn Ogilvie qualification request. Garry response in OUT
correspondence.	
IAS	extension of 2016 scholarship nomination deadline – distributed to clubs.
HNSW	associations division for 2016 Women’s Masters Championships (half state) – ISCH in
south group.	
HNSW	indoor team nominations for Open Women’s championships – distributed to the RTC.
Aust University Sport	information for 2016 Eastern University Games in July at Wollongong – distributed to
Officiating committee.	
HNSW	deletion of former associations club names. Wes confirmed with HNSW.
Wes Johnston	draft Indoor competition rules.
HNSW	new NSW Women’s masters committee.
Kellie Fowles	application for indoor paid registrars position.
HNSW	indoor team nominations for Open Men’s championships – distributed to RTC

For action:

Scott Gee application - **Shoalhaven field competition committee co-ordinator position**. The SFCC recommended Scott's appointment. The meeting ratified the appointment.

Kiama HC request for approval for **new playing uniforms**. KHC tabled a new design for playing shorts, shorts/skorts and socks for men's, women's and junior teams for the 2016 field season. The meeting approved the changes to the KHC uniform.

HNSW **Toyota Raffle statutory declaration & reconciliation forms**. Wes completed the statutory declaration and ticket reconciliation forms for the Toyota Drive My Club raffle and returned the forms to HNSW. He will take all club ticket stubbs and unsold tickets to HNSW soon.

Action: Wes

NSW Sport & Rec request for **sports consultation meeting** & questions. Garry and Wes will meet with NSW Sport & Recreation officials on Wednesday at 9.30 am.

Action: Garry & Wes

CHCMC request to form **Turf Renewal Committee**. The Croom Hockey Centre Management Committee noted the Field Condition Assessment Report for both Croom Hockey Centre fields and their plans for future renewal of both synthetic surfaces. They plan to form a CHC Turf Renewal Committee with a goal of turf renewals by the end of 2017 and asked that a suitable message be sent to all ISCH members calling for Eol to join the committee. The meeting accepted the request.

Action: Garry to send the Eol to all members

OUT

RTC for website & to the Board - indoor selector and coach appointments.

RTC for website – boys & girls U15 indoor representative teams.

Wes Johnston to clubs – lists of unfinancial players and clubs.

Garry Bull to Darren Fowles – confirming Officiating Committee role in all ISCH competitions.

Indoor Committee to all clubs regarding meeting to discuss indoor competitions.

Garry Bull to Wayne Billett – investigation of Shoalhaven judiciary matter.

Garry Bull to Mike Ogilvie – reply to Flynn Ogilvie non allowance request.

Committee Reports

Minutes from the following committees were received and are stored on the ihockey web site under Resources – women's Illawarra competition, men's field competition, representative teams.

Finance:

Wes distributed a copy of the ISCH Financial Statements to Board members. The statements included a Balance Sheet, Profit & Loss with performance against budget, Aged Receivables, Aged Payables and ICU bank statement to 14 September 2015.

The meeting accepted the financial statements.

Indoor Hockey: Wes noted the Indoor Committee:

- have appointed Janet Cowan as Women's registrar and Rebecca Burgess as Women's fixtures co-ordinator. The meeting ratified the appointments.
- plan to pay an honorarium for weekly match result data input to HockeyNet. The meeting confirmed that the Indoor Committee can appoint a suitable person(s) to perform this task.
- advised that all competitions have started and all results etc are available via the ISCH web site.

Garry noted that Illawarra Hockey Inc Board meet next Monday and will be discussing organisation of and volunteer requirements for the Australian Indoor championships to be held at the Illawarra Hockey Stadium during January, 2016.

Action: Garry

Men's Field Competition:

Grand Finals

1st grade - University 4 def Albion Park RSL 1
2nd grade - Albion Park RSL 2 def Wests 1
3rd grade - Albion Park RSL 3 def University red 0
4th grade – Albion Park RSL White 2 def Wests Illawarra 1 in extra time
5th grade – Wests Illawarra 4 def Albion Park RSL 0
Club Champions – Albion Park RSL

2015 Award winners

1st grade

Player of the Year – Jack Hayes (Albion Park)
Leading goal scorer – Heath Ogilvie (University)

2nd grade

Player of the Year – Eli Shirt (University)
Leading goals – Brad Martin (Albion Park)

3rd grade

Player of the Year – Steve Cassell (Albion Park), Josh Frangos (Fairy Meadow) & Daniel Shipp (University)
Leading Goals – Daniel Shipp (University)

4th grade

Player of the Year – Peter Rowe (Wests)
Leading goals – Callum de Bruyn (Albion Park)

5th grade

Player of the Year – Carly Fitzpatrick (Dapto)
Leading goals – Nathan Sherry (Albion Park)

Women's Illawarra Field Competition:

Grand Finals

1st Grade - Albion Park 4 def Wests Illawarra 0
2nd Grade - Wests Illawarra 2 def Fairy Meadow 1
3rd Grade - Wests Illawarra 1 def Fairy Meadow 0

4th Grade - Saints 2 def University 0
Club Championship – Wests Illawarra

Joint 1st Grade competition

Player of the Year – Grace Stewart (Gerringong)
Leading Goal Scorer – Piki Hamahona (Wests Illawarra)

2nd Grade

Player of the Year – Helena Tobbe (Wests Illawarra)
Leading Goal Scorer – Helena Tobbe (Wests Illawarra)

3rd Grade

Player of the Year – Holly Arneman (Saints)
Leading Goal Scorer – Helena Tobbe (Wests Illawarra)

4th Grade

Player of the Year – Holly Arneman (Saints)
Leading Goal Scorer – Helen McCann (University)

Women's South Coast competition:

Grand Finals:

Division 2

Jamberoo 0 def Albion Park Flames 0. Shootout: Jamberoo 3 Albion Park Flames 1
Player of the Year – Tahlia Wilson (Albion Park Flames)

Division 3

Warilla 1 def Albion Park Flames 0
Player of the Year – Rylee Goodman (Albion Park Flames)

Division 4

Albion Park Flames 2 def Railway Greys 1
Player of the Year – Ally Sawyer (Railway Greys)

Nichole noted that the women's field competition committees could not agree on a format for a 2016 combined 1st and 2nd grade competition and that the proposal is for no change to competition formats for the 2016 field season.

Shoalhaven competition: Scott noted:

- Jodie Sims and Ben Senior have been doing some great work with the primary schools. They have meet with four schools and all four are keen to put hockey on the school sports program with funding through the Australian government Sporting Schools program.
- Shoalhaven have just qualified four people with their level one coaching accreditation.
- Alex and Callum Mackay have offered to assist with coaching were possible with the schools programs
- Shoalhaven Grand finals will be held this weekend – men's Burrawang Bunyips vs All Sorts, women's All Sorts vs Kangaroo Valley, juniors – All Sorts vs Basin.
- Shoalhaven twilight competition starts in two weeks with lots of new players registered.

Scott requested the meeting consider waiving the ISCH fee for the new players in the twilight competition. All new players must pay the HNSW summer competition fees. The meeting agreed to waive the ISCH summer competition fee for all new players.

Action: Scott

Representative Teams:

Representative Players of the Year

Senior Men – Blake Govers (Albion Park)

Junior Men – Thomas Miotto (West's)

Senior Women – Emma McLeish (Albion Park)

Junior Women – Grace Stewart (Gerringong)

Game Development:

Sue noted the upcoming juniors indoor development clinic - U9s & U11s (19 September), U13s (26 September) and U15s (3 October) at the Illawarra Hockey Stadium from 9.00 to 11.00 am on each day.

Officiating:

Umpires of the Year

Senior Men – Tyson Street

Development Men – Thomas Condon

Senior Women - Sharni Barton

Development Women - Grace Barry

Junior Boys – Kevin Mansell

Development Boys - Zac Nyhrinen

Junior Girls - Chloe Johnston

Development Girls - Bree Westblade

Life Members:

The Women's South Coast field competition committee had discussed the process to transfer the SCWHA life members to the ISCH life members group in April, 2015. Nichole will remind the WSCFCC to write to the Board about the transfer process before the upcoming ISCH AGM.

Action: Nichole

New Business:

Garry advised that the men's field competition committee plan to organise the annual summer mixed competition (over 35s with two underage family members) for Friday nights at the Illawarra Hockey Centre starting in November. New players must pay the HNSW summer fees; however, all new players to hockey do not have to pay the ISCH summer fee.

Action: Garry

Next Meeting:

Tuesday 20 October at 6.30 am at Kiama Leagues Club.

Action: Nichole to book

The meeting felt that future Board meetings post October should be held every two months.

Garry Bull,

Chairperson