**Minutes of Springwood District Athletic Club Meeting held on 16th June, 2015 at**

**Springwood Sports Club**

**Present:**

Adam Hepper, Tony O’Donnell, Kim Moir, Daniela Cook, Andrew Peary, Andrew Mills, John-Paul Amputch

**Apologies:**

Sofia Reynolds, Fiona Warwick-Day, Penelope Nash

**Confirmation of June 2015 Minutes:**

Moved by Adam Hepper, seconded by Kim Moir

**Matters Arising from June 2015 Minutes:**

|  |  |  |
| --- | --- | --- |
| **ACTION** | **TO BE ACTIONED BY** | **OUTCOME** |
| Follow up on record which was broken by Molly Peake in 2014/2015 season | Andrew Mills | This has been completed and record verified. |
| Send email to BMCC to change contact for SDAC to SDACsecretary@gmail.com | Ginett Mills |  |
| Send letter to Mark Greenhill inviting him to be SDAC Patron for 2015/2016 season. | Adam Hepper |  |
| Speak to BMCC re grants | John-Paul Amputch | Completed |
| Draft letter for sponsorship | Daniela Cook |  |
| Check when District Carnivals are being held. Speak to council to ensure booked in | Ginett Mills |  |
| Letter to send to schools to promote SDAC prior to season commencing | Adam Hepper |  |
|  |  |  |

**Correspondence:**

**Incoming**

|  |  |
| --- | --- |
| **From** | **Subject** |
| Springwood High School | Cheque for equipment hire |
| BMCC | Cheque for double payment |
| LANSW | Request to hold coaching clinic in July School holidays |
| LANSW | Request for catering for Christmas clinic |
| Matthew Peake | Molly Peake 3000m Record |
|  |  |

**Correspondence Out**

|  |  |
| --- | --- |
| **To** | **Subject** |
| LANSW | Affiliation Form |
| LANSW | Paper work request |
| BMCC | Booking form for Holiday coaching |

**Bills for Payment:**

Accounts for payment:

***Reports***

**President**

**Treasurer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total Unpresented Cheques** | |  |  | **$0.00** |
|  |  |  |  |  |
| **Deposits not yet on bank statement** | |  |  | $0.00 |
|  |  |  |  |  |
| Opening Online Saver Balance | |  |  | $30,866.98 |
| Online Saver - Deposit/Withdrawal | |  |  | -$5,000.00 |
| Closing Online Saver Balance | |  |  | $25,912.73 |
| Accrued interest for this month | |  |  | **$45.75** |
|  |  |  |  |  |
| Opening Term Deposit Balance | |  |  | $20,920.53 |
| Term Deposit - Deposit/Withdrawal | |  |  | $0.00 |
| Closing Term Deposit Balance | |  |  | $20,920.53 |
| Accrued interest for this month | |  |  | **$0.00** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Closing Ledger Balance Last month** | |  |  | **$3,976.26** |
| This Months Deposits | |  |  | $140.03 |
| This Months Payments | |  |  | $4,996.25 |
| This Months Transfers | |  |  | $5,000.00 |
| Journals to Cash for CBPP | |  |  | $0.00 |
| **Sub Total** | Ledger Balance |  |  | **$4,120.04** |
| Add Unpresented Cheques | |  |  | $0.00 |
| Minus deposits not yet on bank statement | | |  | $0.00 |
| **Balance Per Bank Statement** | |  |  | **$4,120.04** |
|  |  |  |  |  |
| **Ledger + Term Deposit + Online Saver** | | |  | **$50,953.30** |
| **Cash + Term Deposit + Online Saver** | | |  | **$50,953.30** |

**Registrar**

**Bookings Officer**

**Zone Update**

* Next meeting 18th June at Springwood Sports Club

**Records**



**Information and Publicity**

**Grounds**

* Damage to straight track caused when grass mown while track wet
* Lines have been re-marked / touched up by Todd

**Championship**

**Coaching**

**Canteen**

**Team Managers**

**Uniform**

**Equipment**

* No report submitted

**General Business**

**Rego Dates and location** –

August 29th - Hazelbrook Shops  
September 5th - Winmalee  
September 12th - Springwood Town Centre  
September 19th – Winmalee

**Zone Meeting**  
I attended the meeting last Thursday with Tony and there was some key topics that you all need to be aware of:  
   
Regional Carnival is in Dubbo on Feb 13th and 14th - Suggest we discuss the possibility of pre-booking accommodation. (All other clubs have started to do this already)  
State Relays will be held 21st & 22nd November - 4x2 and 4x4 will be timed finals  
No spikes or blocks for U10 and below  
U9 will only be allowed to do Scissor Jump for High Jump - Need to check on if we need a specific matt.   
U11 with start Javelin using 400G  
Need to finalise working with children matrix as it takes effect this year. I will take the ownership of this and confirm who needs to do what.  
   
Finally thanks to Kim, Sofiar, Ginett and Andrew for coming down to the ground on Sunday. We

started the process of organising the room and will need to do a bit of a clean up out the back and work out what to do with all old trophies etc. Also checked the straight track as did Andrew and agree that there is not too much damage. The ground was very, very wet though.  
   
Also there was a note from Andrew on the facebook group about holding multiple roles. We can look into this further as I know of a few people who are happy to do some little jobs.

**Action Plan**

|  |  |  |
| --- | --- | --- |
| **Focus** | **Idea** | **Comments** |
| **Athlete Retention and Attraction** | Registrations Promotion / Advertising |  |
| Local School Advertising |  |
| Winter Sports Club reciprocal advertising |  |
| Club Survey - What's working / what's not |  |
| Increased contact with members not participation |  |
| Improve "In Season" Awards - PBs etc. |  |
| **Ground Improvements** | Long Jump Run Ups |  |
| Remove concrete between pit 2&3 |  |
| Repaint Shot Put |  |
| Working Bee for "Clean up the club house" |  |
| **Coaching and Athlete Development** | Have senior athletes mentor juniors (Peer Support) |  |
| Senior Little A's athletes to be paired with age group when doing new events |  |
| Improve collaboration with current club coaches |  |
| Hold Level 1 Coaching workshop at Tom Hunter |  |
| **Uniform** | Increase options for Club Merchandise - e.g. Hats etc. |  |
| Change Committee Shirts to be hot weather friendly |  |
|  |  |
| **Age Managers** | Provide with "fluro" vest to easily Identify |  |
| Provide a buddy for the first few weeks |  |
| A small gift at presentation day as thanks |  |
| Continue to Subsidise coaching course |  |
|  |  |
| **Communication** | Regular update of web site to continue |  |
| Increase Facebook update and increase photos |  |
| **Presentation Day** | Make it fun |  |
| Meet our top Athlete Q&A |  |
| Themed Family Event |  |
| **Constitution and Bi-Laws** |  |  |
| **Carnivals** | Improve Team Spirit |  |
| Team Captains? |  |