**Minutes of Springwood District Athletic Club Meeting held on Tuesday 21st July, 2015 at**

**Springwood Sports Club**

**Open:**

1935 hrs

**Present:**

Andrew Mills, Daniela Cook, John-Paul Amputch, Sofia Reynolds, Kim Moir, Penelope Nash, Glen Taylor (LANSW)

**Apologies:**

Adam Hepper, Andrew Peary, Tony O’Donnell, Fiona Warwick-Day.

**Confirmation of June 2015 Minutes:**

Moved by Andrew Mills, seconded by Sofia Reynolds.

**Matters Arising from July 2015 Minutes:**

|  |  |  |
| --- | --- | --- |
| **ACTION** | **TO BE ACTIONED BY** | **OUTCOME** |
| Send letter to Trish Doyle regarding SDAC patron for 2015/2016 season | JP Amputch | Letter sent |
| Send email to BMCC to change contact for SDAC to SDACsecretary@gmail.com | Ginett Mills | WIP |
| Draft letters for sponsorship | Daniela Cook | WIP |
| Draft and Send letters to schools to promote SDAC prior to season commencing | Adam Hepper | WIP |
| Working with Children check | Adam Hepper | To be discussed. |

**Correspondence:**

**Incoming:**

* Council minor works grants
* LANSW Chrissy camp at THP request
* Working with Children info and setup
* 2015 Athletics NSW AGM- Grand Prix Room, Sydney Olympic Park, Thursday 27th August, 2015, 1930 hrs.
* ABN for PO box
* Registration enquiry from Liz Boersma
* Club Transfer Kiran Nath
* Member Info pack for 2015/2016 season

**Correspondence Out:**

**Bills for Payment:**

* Janie Carter $16.50 for the renewal for the website
* Eddie Wulff $270 for the mowing and carnivals etc
* Steven Nowland $475.20 for the paint for todd devery

Moved by Daniela Cook

Seconded by Andrew Mills

***Reports***

**President:**

* Long jump runways. Council sports grant submitted by John-Paul for long jump renovations. Glen advised that Patrick from BMCC will inspect THP, and provide advice.

**Treasurer:**

Income: $276

Expenses: $978

**Cash Flow Movement: -$702**

Cheque Account balance: $3,381

Business Online Saver balance: $25,949

Term Deposit balance: $20,920

**Total Capital: $50,251**

Moved by Daniela Cook

Seconded by Andrew Mills

**Registrar:**

* No report submitted

**Bookings Officer**

* No report submitted

**Zone Update**

* No report submitted

**Records**

* U10 Girls 3000M record for Molly Peake has been checked and published on the club website.

**Information and Publicity**

* No report submitted

**Grounds**

* No report submitted

**Championship**

* No report submitted

**Coaching**

* No report submitted

**Canteen**

* No report submitted

**Team Managers**

* No report submitted

**Uniform:**

* Kim- cap samples are in, pics sent out in email.
* Sofia- Committee shirts picked, awaiting sizes and numbers
* Need to develop a uniform plan to assess stock for rego days, stock to keep etc.

**Equipment**

* No report submitted

**General Business**

* Working With Children- We need to set up a comprehensive WWC system. Propose that all officials (Committee members, coaches, age managers, anyone volunteering more than 5 days) register. Anyone can then access and check status. Tell all officials anyone, such as parents, can ask for their WWC number and check up.

Motion moved by Andrew Mills

Seconded by John-Paul Amputch

* Registration days discussed. Need to develop a roster, to share the load. Glen mentioned that it may be a good idea to hold the 1st rego day at THP, to iron out processes before going to other public sites. Proposed locations revised;

**Rego Dates and location** –

August 29th – Tom Hunter Park

September 5th – Winmalee Shopping Centre

September 12th - Springwood Town Centre

September 19th – Winmalee Shopping Centre

* Reviewed all committee roles/appointments, and confirmed vacancies.