

Minutes from the Illawarra South Coast Hockey Board meeting held at Kiama Leagues Club on Monday 18 May, 2015 at 6.30 pm.

Present: Garry Bull (Chairperson), Sue Bessell, Scott Gee, Marian Grant, Nichole Harris, Wes Johnston, Emma McLeish, Vanessa Phelan.

Apologies: Craig Nealon (Marketing & Events committee), Kelli Ritchie (Waples Marketing).

In attendance: John Pemberton (Minute Secretary).

Garry welcomed Scott to the meeting as the new "Shoalhaven Hockey" representative director.

South Coast Women's representative Board Directors, Emma McLeish and Nichole Harris tabled a resignation letter which was robustly discussed by all Board members and which subsequently led to a withdrawal of the letter.

Previous Minutes: There were two amendments submitted for the minutes from the previous meeting on 27 April, 2015.

Firstly under Women's South Coast competition – the joint meeting with the Women's Illawarra competition committee was to discuss the 2015 final series and not 2016 competition plans.

Secondly under Shoalhaven competition - current team fees are based on \$150/hour and not \$123/hour.

The amended minutes were accepted as a true and accurate record.

Presentation from Waples Marketing of a Creative Services proposal for ISCH logo and colours project:

The presentation from Waples Marketing was postponed to the June meeting.

Action: Craig Nealon

Business Arising:

U18 competition match Shoalhaven vs Albion Park Green review: Marian discussed her briefing for the Board after investigating correspondence concerning the Under 18 match at Shoalhaven Hockey Centre on Wednesday 1st April, 2015.

The meeting confirmed the following recommendations from the briefing.

1 Illawarra South Coast Hockey introduce as a matter of urgency its own Code of Conduct for players, spectators, coaches, officials and umpires and that this Code of Conduct be communicated to each club, player and official. It is noted that prior to the establishment of ISCH that Illawarra District Hockey developed and instigated such Codes of Conduct.

A motion was moved, seconded and accepted that the last version of Illawarra District Hockey Code of Conduct be adopted as an interim ISCH Code of Conduct until Illawarra South Coast Hockey develop, in consultation with clubs, its own Code of Conduct.

Action: Marian

2 The Junior Field Competition Judiciary Committee has managed the matters relating to Josh Adams. No further action to be taken.

3 Alexz Crawford has acknowledged that his comments to the player were inappropriate. It is recommended that the ISCH Board formally write to Mr Crawford reminding him of the role and objectives of umpires as outlined in the FIH Rules of Hockey.

Action: Marian

4 The ISCH Board write to Mr Greg Pullen reminding him of the responsibilities of umpires.

Action: Marian

5 The Albion Park Green team has had the match recorded and managed as a forfeit in accordance with the ISCH Competition Rules. The removal of a team from the field of play is outside the scope of authority of a single individual and not in accordance with custom and practice of the sport of hockey. There are clear guidelines in the competition rules as to the reasons a game will be abandoned. It is recommended that the ISCH Board write to the Albion Park Junior Hockey Club regarding the decision of Mr Nyrhinen.

Action: Marian

6 To ensure that games are umpired in the spirit of fairness and free from perceptions of bias all clubs participating in the Under 18s competition provide umpires for matches. That the Under 18s Officiating Committee be directed to ensure all matches have either independent or at minimum an umpire from each participating club.

Action: Officiating committee

Sports Pass distribution:

Distribution of the HNSW Sports Pass has started with Wes providing cards for Women's South Coast clubs to Lynne Frew and Shoalhaven Clubs to Scott and Vanessa. Wes is distributing the cards to Women's Illawarra and Men's clubs officials.

Action: Wes

HNSW has reminded associations that each membership card must be individually activated and include a passport size photo. HNSW advised that the card must be carried by players when participating in every club game and be sighted by an Umpire or Club Official before the player takes the field. It is considered proof of a player's registration and Hockey NSW has adopted a **NO CARD, NO PLAY** policy. The cards give members and supporters the ability to access player discounts with 100's of companies and 1000's of brands once distributed and activated.

Garry will place a Sports Pass message and FAQ on the ISCH web site and send an email to all players noting clubs will soon be receiving the Sports Pass cards for distribution to their active members.

Action: Garry

Working with Children paperwork:

- Nichole has been in contact with Hockey NSW and HA to clarify expectations required for the WWCC & Member Declaration.
- Katie Corbin has volunteered to support this process. Nichole will meet with contact with Katie to discuss these requirements.
- A draft email to all clubs will be presented at the next board meeting, for approval, outlining the action each club must take.

Action: Nichole

Judiciary Procedures:

Darren Fowles has started the process of establishing a Working Party to provide Judiciary Guidelines for ISCH competition committees. In the interim, the Officiating Committee will be responsible for coordinating the Judiciary with assistance from the relevant Competition Committee.

Action: Darren

Shoalhaven Governance Issues:

Shoalhaven Hockey Inc have accepted Wes' proposal to provide assistance for an internal financial audit.

Action: Wes

Correspondence

IN

Information and actioned:

Kay Kolsky	complaint regarding competition vs training time priority at Illawarra Hockey Centre
Peter Hammond	broken finger during match. John sent HNSW insurance information
NSW Govt	regional achievement and community awards launch invitation
IAS	30 year celebration invitation. Garry attending
Blue Jays HC to HNSW	unfinancial A Slattery playing in Shoalhaven competition
Serg Gomez	A Slattery not registered nor playing with Kangaroo Valley HC
Greg Pullen	comments on Board minutes regarding U18 match. Garry replied.
John O'Donnell	Judiciary Committee minutes J Adams red card
HNSW	registration, insurance, Sports pass matters
Barbara Muldoon	women's masters tax invoices. Wes replied.
HNSW	late 2015 FIH rule books
Sharon Bird	volunteer appreciation awards
HNSW	Sports Pass rebate offer
Jan Massie	rescheduling abandoned junior matches. Wes replied with IHI decision
Greg Pullen	Shoalhaven administrative matters
HNSW	suspension women's masters committee
John O'Donnell	men's masters information O35, O45 & O40 championships
Greg Pullen	email to Scott Gee regarding opening & closing the SHC facility

For action:

Concerns regarding U15 boys representative team Letters had been received from several parents of boys in the ISCH U15 team noting their concerns on a number of aspects of organisation for this weekend's state championships. The representative team committee had investigated the matter and responded in detail regarding the concerns.

The meeting recognised the importance of feedback from all stakeholders and the need for clear policies and procedures for ISCH representative teams and the communication of these to all clubs and players on the ISCH web site. Garry will write to the parents and also talk to the coach Glenn Tomlin about the issues.

Action: Garry

OUT

John Pemberton	to all field competitions etc media contacts
John Pemberton	information to Darren Fowles regarding judiciary procedures review
John Pemberton	to Scott Gee – welcome to ISCH Board
John Pemberton	to Marian Grant – all correspondence regarding U18 match
Chloe Johnston	to all clubs umpire nominations for U13 & u15 championships
Wes Johnston	to HNSW reply regarding A Slattery email from Blue Jays HC
Emma McLeish	to all clubs regarding open men's and women's trials
Jan Massie	to all clubs rescheduled U15 girls, U18 girls and U18 mixed matches
Darren Fowles	Level 1 TO course information
Mel Boundy	to all clubs regarding Shoalhaven field competition committee contact details
Darren Fowles	to junior umpires requesting community level accreditation

Committee Reports

Minutes from the following committees were received and are stored on the ihockey web site under Resources – Marketing & Events, Women's South Coast and joint Women's competition committees.

Finance:

Financial Statements: Wes distributed a copy of the ISCH Financial Statements to Board members. The statements included a Balance Sheet, Profit & Loss with performance against budget, Aged Receivables, Aged Payables and ICU bank statement to 18 May 2015.

The meeting accepted the financial statements and Garry signed the bank statement sheet.

The meeting confirmed that all clubs and players with a debt greater than 31 days on the Aged Receivables list be declared unfinancial with ISCH. These players cannot play in any competition match/representative team until their debt is cleared with ISCH or they have made payment arrangements with the Finance Committee.

Action: Wes

Information for clubs regarding the financial statements:

- Invoicing of clubs for the Junior Competitions is complete with invoices due on the 30 June.
- Invoicing of clubs for the Men's Competitions is complete with invoices due on the 30 June.
- Invoicing of clubs for the Women's Illawarra Competitions is complete with invoices due on the 30 June.
- Invoicing of clubs for the Women's South Coast Competitions is complete with invoices due on the 30 June.
- Invoicing of clubs for the Shoalhaven competition will be processed once the turf hire rates are finalised, invoices will be due 31 July.
- Invoices issued for the following rep teams: O55 Men, U18 Boys, U18 Girls, U15 Boys.
- Awaiting details for the following rep teams in order to process invoices O50 Men, O45 Men and U15 Girls.
- Unfinancial players who have played in games have been notified to competition committees so that relevant competition rules can be invoked.
- New Profit and Loss statement format with Budget figures and analysis, current budget figures are for non-competition activities, the competition committee budgets will be added to future reports.

Wes noted that all clubs have the option to play their competition fee invoices in three instalments with payment due by 30 June or they may enter into a payment agreement with final payment by 31 July, 2015.

Wes will contact all field competition committees asking if they wish to purchase competition trophies separately or from the one supplier as a joint purchase.

Action: Wes

Junior Field competition:

Wes reported:

- The juniors draw has been modified for minkey competitions to greater utilise all three venues.
- The committee will meet this Thursday to finalise re-scheduling of the washed out U15 girls, U18 girls and U18 mixed competition matches.

Men's competition:

Garry noted that following initial issues with communication and bookings of amended draws the competition is now running with minimal issues.

Women's South Coast competition:

Nichole noted:

- The committee have sent a survey to all players regarding the 2016 women's competitions format. They will meet with the Women's Illawarra competition committee in June to discuss the 2016 format.
- The committee has been received numerous match deferment requests from clubs. Re-scheduling these matches is causing great difficulty and the committee plan to submit amendments to the deferment section of the competition rules.

A joint meeting of the women's competition committees was held on 4 May to discuss the 2015 Final Series. A proposed format is:

Friday 21 & Saturday 22 August – semi-finals of both competitions 2nd grade to 4th grades – south coast at Croom rd; Illawarra at Unanderra

Friday 28 & Saturday 29 August - finals of both competitions 2nd grade to 4th grades – south coast at Croom rd; Illawarra at Unanderra

Saturday 29 August – 1st grade semi-finals – venue is the home field for teams ranked 1st & 3rd from the final pointscore.

Friday 4 September – 1st grade final – venue is the home field of the major semi-final loser.

Saturday 5 September – south coast grand finals (all grades) at Croom rd – Illawarra grand finals (2nd to 4th grade) at Unanderra

Saturday 12 September – Unanderra – 1st grade grand final at 3.00 pm – 2nd to 4th grade south coast winner vs Illawarra winner in exhibition matches (4ths at 11.00 am, 3rds at 12.15 pm, 2nds at 1.30 pm)

Shoalhaven competition: Vanessa reported:

- The competition rules had been finalized and dates for the Final Series completed.
- There are still numerous issues regarding watering of the turf, use of lights for training and matches as well as issue of facility keys for field access.
- U18 Competition costs were confirmed as \$895.00 plus the cost of local umpires at \$15 each - total cost \$1105.00.

Representative Teams:

The meeting asked if the Rep Team committee could review the draft Representative Teams Policy and Procedures document ASAP and to recommend any changes before the next Board meeting.

Action: Emma

Game Development: Sue noted:

- The next skills development workshops for 10 to 12 year olds and 12 to 15 years olds will be held at Croom rd on Tuesday 30 June.
- Avondale HC organize a Wednesday afternoon Kookaroos junior program. Sue will talk to Gaye Tarrant about registration of the players with HNSW. Unregistered players are covered by the insurance scheme as up to three HNSW sanctioned activities are covered for unregistered players. Non sanctioned events are not covered by HNSW insurance.
- Shoalhaven clubs plan to establish a Hookin2Hockey program in the future.
- The Croom rd Monday night development clinic for 5 to 11 year olds is continuing most successfully.

- Regional Coaching Co-ordinator Ben Senior plans to hold a Level 2 coaching course soon.
- The committee will propose an U18s Super 9 competition be organized on Wednesday evenings in August and early September.

Marketing & Events: Garry reported:

Members – Chairperson Craig Nealon, Secretary John Pemberton, Web site and social media Emily Ward, Events Rob Davis.

Sponsorship - Illawarra Credit Union are not continuing with any Hockey sponsorship; discussions are proceeding with previous IDHI sponsors Illawarra Master Builders Club, PeopleCare Eyes & Teeth and Physical Therapy; FHE will merge with Just Hockey from the 1 July and the new entity have agreed to sponsor ISCH.

Web presence and social media - aim is to update and revamp the current ihockey web site; update the ISCH Facebook page, create ISCH Twitter and Instagram sites and continue the ihockey TV site. The committee plan to encourage utilising the traditional and new social media communication methods.

Events: ISCH are hosting the O40s Men's Masters from 26 to 28 June and the Australian Country Men's and Women's Opens and U21 championships from 6 to 15 August. Other potential events include the continuation of the IDHI annual golf day and Call to Arms Men's Cancer awareness donation.

The meeting will ask the ISCH Board for direction on the timing and arrangement of end of season presentation nights and the involvement of the MEC.

Action: Board

Indoor Hockey: The meeting decided to form a Working Party to discuss the structure of an Indoor Hockey committee. Garry will contact previous indoor hockey officials Peter Huk, Judy Hooper, Warren Gale, Ern Orth, Gaye Tarrant, Wes Johnston and Rebecca Burgess to ask for their involvement.

Action: Garry

Next Meeting:

Monday 22 June at 6.30 am at the Illawarra Hockey Centre board room.

Garry Bull,
Chairperson