

Minutes from the Illawarra South Coast Hockey Board meeting held at the Illawarra Hockey Stadium on Monday 27 April, 2015 at 6.30 pm.

Present: Garry Bull (Chairperson), Sue Bessell, Marian Grant, Nichole Harris, Wes Johnston, Emma McLeish, Vanessa Phelan.

In attendance: John Pemberton (Minute Secretary).

Previous Minutes: The minutes from the previous meeting on 16 March, 2015 were accepted as a true and accurate record.

Business Arising:

ISCH logo and colours: The meeting confirmed that the newly formed Marketing and Events committee will manage the new ISCH logo and colours project. The committee had received a Creative Services proposal from Waples Marketing which will be discussed at their meeting on Tuesday 28 April. The Board suggested Waples Marketing could make a presentation at the next ISCH Board meeting in May.

Action: Garry

Board replacement for Vaughan MacDonald: The meeting confirmed the appointment of Scott Gee as the new "Shoalhaven Hockey" director.

Action: John to inform Scott

Correspondence

Expressions of Interest for Committee membership:

Representative Teams – Greg Condon (boys administrator), Jan Massie (girls administrator), Janet Cowan, Maree Lackenby. Subsequently Greg had withdrawn his nomination.

The meeting ratified the appointment of Jan, Janet and Maree with Emma as ISCH Board member.

Marketing & Events – Emily Ward, Craig Nealon, Rob Davis, John Pemberton

The meeting ratified the appointment of Emily, Craig, Rob and John with Garry as ISCH Board member.

Reports from the U18 match Shoalhaven vs Albion Park Green at Shoalhaven Hockey Centre on 1st

April: The junior field competition committee had submitted a number of reports regarding the U18 match at Shoalhaven Hockey Centre on Wednesday 1st April and a subsequent judiciary committee hearing.

The meeting felt the matter (excluding judiciary of the red card which has been dealt with) needs further investigation as additional information is required from several individuals involved with events leading to the withdrawal of the team from the field.

Marian will examine the reports and request additional information from individuals. The meeting felt there may have been breaches of the various Codes of Conduct and Marian will make recommendations to the Board about possible breach allegations.

Action: Marian

The Board will conduct a hearing into the matter as soon as practicable.

IN

Information and actioned:

Greg Pullen	Shoalhaven clubs financial status.
Garry Bull	booking procedures at ICU and Croom road fields. Distributed to field committees.
Scott Gee	application as Shoalhaven Board Director.
HNSW	unfinancial players list – no ISCH players on the current list.
HNSW	EOI number of teams at 2015 state championships – Emma replied.
ICU	nominations SplashnDash competition 29 March – form received late.
Greg Pullen	offer to assist ISCH Board.
Greg Condon	resignation representative teams committee. Garry replied.
HNSW	notice of general meeting 30 April – HNSW constitutional amendments - delegate
appointment form for	Garry supplied.
Jan Massie	communication issues – Garry replied
Jan Massie	Croom road canteen payment & finance matters – Wes replied
HNSW	requests photograph of rep team playing Uniforms – Janet Cowan supplied.
HNSW	list of inactive clubs. Wes had requested these old clubs become inactive on HockeyNet.
Garry Bull	various grant application information. Garry distributed.
HNSW	Pink Sports Day information – at U18 girls championships and suggestion that
associations organise	their own day – sent to Women's field committees.
Waples Marketing	ISCH logo proposal – with the Marketing & Events committee.
HNSW	request extra team for U15 boys Div 3 state championships – no team available.

For action:

HNSW SportsPass HNSW information. HNSW issued 2000+ SportsPass membership cards and supporter cards at the HNSW Presidents Forum to our association for distribution.

Each membership card must be individually activated and include a passport size photo. HNSW advised that the card must be carried by players when participating in every club game and be sighted by an Umpire or Club Official before the player takes the field. It is considered proof of a player's registration and Hockey NSW has adopted a **NO CARD, NO PLAY** policy.

The cards give members and supporters the ability to access player discounts with 100's of companies and 1000's of brands once distributed and activated

Action: Wes will distribute the cards to the various field competition committees to distribute to clubs.

HNSW Working with Children check – member protection declaration and Working with Children check.

HNSW advised that significant changes have been introduced to the Child Protection and Working with Children requirements which apply to all hockey Associations, Clubs and their members. All clubs must now comply with these new requirements and implement these requirements within their membership.

They include the **Hockey NSW Member Protection Declaration** and the **New Working With Children Check**.

The meeting agreed with the compulsory completion of the member protection declaration and there was conflicting information about the necessity to complete a Working With Children Check.

The meeting appointed Nichole as ISCH Member Protection Officer and Nichole will review the information supplied and make recommendations to the Board ASAP.

Action: Nichole

Darren Fowles draft **judiciary procedures**. Darren submitted draft judiciary procedures which he asked the Board to consider through his role as juniors field competition and Officiating committee co-ordinator. There was considerable discussion on the merit of a single ISCH judiciary committee or whether each field competition committee should handles its judiciary matters.

The meeting will ask Darren to co-ordinate a Working Party to establish Judiciary Guidelines for ISCH competition committees. Suggested working party members included Wayne Billett, Katie Corbin and Nicole Davis. In the interim, the Officiating Committee will be responsible for coordinating the Judiciary as per the Competition Rules Section 9 with assistance from the relevant Competition Committee.

Action: John to provide contacts for Darren

OUT

Garry Bull	Presidents welcome to all players
Wes Johnston	2015 Fee Schedule to all clubs
Garry Bull	Clinic fees to Tracey Shephard
Jan Massie	round 1 juniors draw
Wes Johnston	new competition rules & additional forms on the web site
John Pemberton	replies to various from minutes actions
Garry Bull	EOI Representative Team positions
Darren Fowles	Stick over the shoulder information
Garry Bull	to G Pullen regarding Shoalhaven field hire rates
Garry Bull	ICU field canteen operations to all players
HNSW	information on Association of Origin for state championships
HNSW	information on fund raising webinars to clubs
Emma McLeish	reply to HNSW regarding teams in 2015 state championships
Garry Bull	EOI Marketing & Events
Sue Bessell	Junior Development Day 19 April information
Garry Bull	Junior Field Comp committee – judiciary process information
Garry Bull	reply to Jan Massie about communications issues
Wes Johnston	reply to Jan Massie regarding Croom Rd canteen and other financial matters
Jan Massie	juniors full draw
Tyson Street	suggested changes to match result sheet
Emma McLeish	U15 boys trial information
Wes Johnston	to clubs - list of all players not registered/financial with HockeyNet after round 2
Emma McLeish	EOI coach, manager & selectors for Open Men, open Women, U13 boys & girls
Emma McLeish	U15 girls selection trials
Garry Bull	delegate form for HNSW SGM

Committee Reports

Minutes from the following committees were received and are stored on the ihockey web site under Resources – game development, shoalhaven competition, men’s field competition, women’s south coast field competition, representative teams.

Finance:

Financial Statements: Wes distributed a copy of the ISCH Financial Statements to Board members. The statements included a Balance Sheet, Profit & Loss, Aged Receivables, Aged Payables and ICU bank statement to 27 April 2015.

The meeting accepted the financial statements and Garry signed the bank statement sheet.

The meeting confirmed that all clubs and players with a debt greater than 31 days on the Aged Receivables list be declared unfinancial with ISCH as of Monday 4 May, 2015. These players cannot play in any competition match/representative team until their debt is cleared with ISCH or they have made payment arrangements with the Finance Committee.

Action: Wes

Wes advised that clubs will be sent their team fee invoices (amounts listed on the Aged Receivables list) ASAP.

Action: Wes

He also noted that the representative team budget had been finalized with all junior players paying the same team fee of \$80 together with the various championship accommodation costs.

The previous association Masters committees have co-ordinated the various masters representative and championship activities and their finances this season. These groups will continue their activities for the 2015 field championships; however, from the 2015 indoor season, this will revert to the responsibility of the ISCH Representative Teams Committee.

Funding from the women's masters budget was confirmed as \$4800 (GST exclusive). This will be allocated to the eight women's masters' team - \$1980 to Illawarra, \$1980 to south coast and \$1320 to shoalhaven teams.

Junior Field Competition:

Wes reported:

- The JFC will distributed information to junior clubs via their secretary rather than ask the ISCH Secretary to re-distribute emails. Garry noted the men's FC and Officiating committee will also distribute their own information rather than use John.
- The JFC will distribute a new draw soon noting a spread of venues for the minkey competition.

Women's South Coast competition:

Nichole noted;

- A joint meeting with the Women's Illawarra competition committee will be held next week to discuss 2016 competition plans.
- WSC use a different match result sheet to other field competitions.

The meeting confirmed that the various competitions can use their preferred match result sheet for 2015 with a planned common sheet for all 2016 competitions.

Shoalhaven competition:

Vanessa reported:

- Formal agreement with Shoalhaven Hockey Inc. on arrangements for field hire rates are still in progress. Current team fees are based on \$123/hour which is the Unanderra rate inclusive GST. Garry is involved in attempts to resolve the position with Shoalhaven Hockey Inc., the facility provider.
- Concerns with regards constitutional anomalies for Shoalhaven Hockey Inc. require actions.

The meeting confirmed that all Shoalhaven Hockey Inc turf hire fees must be invoiced to ISCH for payment and not to individual clubs.

The meeting confirmed that Wes will liaise with the Shoalhaven Competition Committee to formulate a recommended course of action to addressing the governance concerns with Shoalhaven Hockey Inc.

Representative Teams:

Emma reported:

- The RTC, rather than have specific committee titles, have divided and allocated responsibility of the administrative tasks to be completed for each field state championship and will follow the same division for Indoor championships.
- Team selection and notification processes and timelines for 2015 have been established – details in the 14 April meeting minutes.
- The RTC will ask the Officiating Committee to source umpires for the U13 and U15 state championships.
- Emma will invite Glenn Tomlin to join the RTC.
- They will organize trials for the Open Women's state championship teams. Players are eligible if ISCH is their home association and HNSW also accept players using the Association of Origin rules. The RTC will also apply for an exemption for a long standing SCWHA player who does not fit the above criteria.

The meeting authorized purchase of additional selection trial bibs – an item not in the budget allocation.

Game Development: Sue noted the 12 to 15 year old player skills day held on Sunday 19 April was very successful with more than 50 players attending. The GDC thanked David Rieck for his organization and sourcing coaches for the day. They plan to hold further skill days on the South Coast and in the Shoalhaven later this year. The majority of the players were registered with HNSW. The unregistered players are also covered by the insurance scheme as up to three HNSW sanctioned activities are covered for unregistered players. Non sanctioned events are not covered by HNSW insurance.

Life Members: The Women's South Coast competition committee had discussed the process to transfer the SCWHA life members to the ISCH life members group. They plan to write to the Board soon with some questions of clarification.

Action: Nichole

Indoor Hockey: The meeting decided to form a Working Party to discuss the structure of an Indoor Hockey committee. Emma will chair the meeting and will contact previous indoor hockey officials Peter Huk, Judy Hooper, Warren Gale, Ern Orth, Gaye Tarrant and Rebecca Burgess to ask for their involvement.

Action: Emma

Next Meeting:

Monday 18 May at 6.30 pm at Kiama Leagues Club

Garry Bull,
Chairperson