



**IPSWICH HOCKEY
ASSOCIATION
INC.**

CONSTITUTION

IPSWICH HOCKEY ASSOCIATION INC.

CONSTITUTION

DIVISION INTO PARTS

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1. NAME

1. The name of the Association is "Ipswich Hockey Association Inc."

2. DEFINITIONS

2. A word or expression that is not defined in this constitution, but is defined in the *Associations Incorporation Act 1981* has, if the context permits, the meaning given by the Act.
 - a) "Affiliated Club" and "Club" shall mean a Club recognised by the Association and constituted for the purpose of coordinating the promotion and control of hockey within that Area as defined herein, in accordance with the objectives of the Association, and for the purpose of appointing and/or revoking the appointment of Delegates or Proxy Delegates representing the Club on the Committee of the Association and of notifying the Association of such appointments and/or revocations of appointment, and for the purpose of conveying instructions to and receiving reports from such Delegates or Proxy Delegates.
 - b) "Area" shall include all of the City of Ipswich as defined by the Ipswich City Council boundaries and such other areas in which the Association's Affiliated Clubs and Associate Associations operate.
 - c) "Associate Association" shall mean an Association affiliated as such with the Association for the promotion and control of junior hockey within a particular area where no senior hockey is played. For the purpose of this clause, a junior is defined as a player under the age of seventeen years on the first day of January for the year concerned.
 - d) "Association" shall mean Ipswich Hockey Association Inc.
 - e) "Delegate" shall mean a Delegate appointed by an Affiliated Club, the Ipswich Hockey Umpires' Committee and the Ipswich Junior Hockey Committee to the Management Committee or a General Meeting of the Association.
 - f) "GST" means Goods and Services Tax as defined in the *A New Tax System (Goods & Services Tax) Act 1999* (Cth)
 - g) "Levy" and "Levies" shall mean the annual amount other than affiliation and registration fees, which Sub-Committees and Associate Associations may be called upon to pay the Association.
 - h) "Management Committee" and "Committee" shall mean the Management Committee of the Association hereinafter referred to.
 - i) "Member" shall mean, in reference to the Association, the Office Bearers of the Association together with the Delegates of the Sub-Committees, Associate Associations and Affiliated Clubs, provided always that no Members shall be a minor, honorary member or temporary member thereof.
 - j) "Month" shall mean calendar month.

- k) "Office Bearers" shall mean the Office Bearers of the Association appointed from time to time in accordance with the Constitution.
- l) "Player" or "Players" shall mean a person, including a junior, who is named as a registered Player by an Affiliated Club or Associate Association and who is actively participating in competitions under the control of the Association.
- m) "Proxy Delegate" shall mean a person who acts in the absence of a Delegate.
- n) "Rules of Play" shall mean the rules of play as set by the International Hockey Federation (FIH).
- o) "Special Resolution" shall mean a resolution passed by a majority of not less than three-quarters of the Members of the Association entitled under the Constitution to vote, as may be present in person at any General Meeting of which notice was given specifying the intention to propose the resolution as a Special Resolution in accordance with this Constitution.
- p) "Sub-Committee" shall mean a Committee of the Association that promotes and controls the game of hockey within a particular field of expertise such as umpiring, junior hockey and indoor hockey that has been approved by the Management Committee.
- q) "Year" shall mean calendar year.

3. OBJECTS

3. The objects of the Association shall be:
- a) To promote and control the game of hockey throughout the Area.
 - b) To promote, conduct and/or control matches between the representatives of the Affiliated Clubs, Sub-Committees, and/or Associate Associations and other Associations.
 - c) Subject to the Constitution and rules of Hockey Queensland Inc., to sponsor and control Interstate and International matches.
 - d) To settle disputes arising between the Association, Affiliated Clubs, Sub-Committees and/or Associate Associations.
 - e) To promote, preserve, foster and encourage good fellowship and friendship amongst hockey Players.
 - f) To exercise jurisdiction over all Affiliated Clubs, Sub-Committees and Associate Associations in all matters pertaining to hockey including and without limiting the generality of the foregoing to expel, suspend, disqualify, reprimand or otherwise deal with any Affiliated Club, Sub-Committee and Associate Association or individual.
 - g) To establish and maintain financial security by obtaining funds from all sources, grants, private, government and institutional and from Affiliated Clubs, Sub-Committees and Associate Associations through loans, Levies and affiliation fees.

- h) To do all such acts and things, whether solely or in conjunction with any person or persons, as the Association may, in its absolute discretion, consider incidental or conducive to the above objects or any of them.

PROVIDED ALWAYS

That the income and property of the Association, however derived, shall be used and applied solely in the promotion of its objects and in the exercise of its powers as herein set out.

4. POWERS

- 4. The powers of the Association shall be:
 - a) To establish and conduct the business of the Association through the Affiliated Clubs, Sub-Committees and/or Associate Associations.
 - b) To ensure the Rules of Play for games of hockey are adopted by the Association.
 - c) To arrange, promote, conduct and/or control matches between the representatives of the Affiliated Clubs, Sub-Committees, and/or Associate Associations and other Associations.
 - d) Subject to the Constitution and rules of Hockey Queensland Inc., to arrange, sponsor and control interstate and international matches.
 - e) To settle disputes arising between the Association, Affiliated Clubs, Sub-Committees and/or Associate Associations in accordance with the Constitution.
 - f) To be affiliated with relevant State Hockey bodies.
 - g) To raise funds by subscriptions, affiliation fees, registration fees, Levies, loans, or other receipts and by conducting raffles or other fund raising ventures not inconsistent with the intention of this Constitution.
 - h) To subscribe to, become a member of and co-operate with any other association, club or organisation, whether incorporated or not, whose objects are altogether or in part similar to those of the Association provided that the Association shall not subscribe to or support with its funds any club, association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Association under or by virtue of Rule 32(i).
 - i) In furtherance of the objects of the Association to buy, sell and deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Association or persons frequenting the Association's premises.
 - j) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of or capable of being conveniently used in connection with any of the objects of the Association provided that, in the case the Association shall take or hold any property which may be subject to any trusts, the Association shall only deal with the same in such manner as is allowed by law having regard to such trusts.

- k) To enter into arrangements with any Government or authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association, to obtain from any such Government or Authority any rights, privileges and concessions which the Association may think it desirable to obtain, and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
- l) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purpose of the Association.
- m) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the Association in or about the Association or in the furtherance of its objects.
- n) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Association's interests and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
- o) To invest and deal with the money of the Association not immediately required in such manner as may from time to time be thought fit.
- p) To take or otherwise acquire and hold shares, debentures or other securities of any company or body corporate.
- q) To borrow or raise money, either alone or jointly with any other person or legal entity, in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or part of the Association's property or assets present or future and to purchase redeem or pay off any such securities.
- r) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- s) In furtherance of the objects of the Association, to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association.
- t) To take or hold mortgages, liens or charges, to secure payment of the purchase price or any unpaid balance of the purchase price, of any part of the Association's property of whatsoever kind sold by the Association, or any money due to the Association from purchasers and others.
- u) To take any gift of property whether subject to any special trust or not for any or more of the objects of the Association but subject always to the provision in paragraph (i) hereof.

- v) To take such steps by personal or written appeals, public meetings, or otherwise as may from time to time be deemed expedient, for the purpose of procuring contributions to the funds of the Association in the shape of donations, annual subscriptions or otherwise.
- w) To publish or join with any other person or persons in publishing any newspaper, journal, periodical, book or other literary production relating to the game of hockey or calculated directly or indirectly to benefit the game of hockey.
- x) In furtherance of the objects of the Association, to amalgamate with any one or more incorporated Associations who have objects altogether or in part similar to those of the Association's and which shall prohibit the distribution of its or their income and property among its or their Members to an extent at least as great as that imposed upon the Associations under or by virtue of Rule 32 (i).
- y) In furtherance of the objects of the Association, to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated Associations with which the Association is authorised to amalgamate.
- z) In furtherance of the objects of the Association, to transfer all or any part of the property, assets, liabilities and engagements of the Association to anyone or more of the Association with which the Association is authorised to amalgamate.
- aa) To make donations for patriotic, charitable or community purpose.
- bb) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged.
- cc) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.
- dd) The Association has the powers of an individual.

5. MEMBERSHIP

- 5. The Affiliated Clubs, Sub-Committees and Associate Associations affiliated with the Association shall be those which have paid to the Association all affiliation fees, registration fees, subscriptions and Levies which are due to the Association.
- 6. The Committee of the Association may, by resolution of three-fourths majority of the Members present and entitled to vote, admit to affiliation as a Sub-Committee, Associate Association or Affiliated Club any such further bodies as may make application for affiliation, provided that the bodies conform to the provisions of this Constitution. There shall be no appeal from the decision of the Committee not to admit such further bodies as may make application for membership.
- 7. Any Sub-Committee, Associate Association or Affiliated Club desiring to withdraw its affiliation with the Association shall give to the Secretary not less than three months' notice in writing of such intention and, on the expiration of the period limited by such notice, shall cease to be affiliated with the Association. Notwithstanding such withdrawal of affiliation, any such Sub-Committee, Associate Association or Affiliated Club shall remain liable to and shall pay to the Association all affiliation and other fees and Levies which shall

have become payable to or been imposed by the Association prior to such withdrawal of affiliation becoming effective.

8. a) The Committee shall cause a register to be kept of Members in which will be entered the full name, address and date of acceptance of each Member.
- b) Particulars shall also be entered in the register of withdrawals, suspensions and re-instatements of registration and any further particulars as the Committee or the Members may require from time to time.
- c) The register of Members shall be open for inspection at all reasonable times by any Member who previously applies to the Secretary for such inspection.
- d) The Committee shall also cause a player register to be kept in which shall be entered the names and addresses of all Players registered with the Association and the dates of registration.

6. OFFICE BEARERS & OFFICIALS

9. a) The Office Bearers of the Association shall be:
 - 1) One Patron
 - 2) One President
 - 3) The Immediate Past President
 - 4) One Senior Vice-President
 - 5) Three Vice-Presidents
 - 6) One Secretary
 - 7) One Honorary Treasurer
 - 8) One Records Secretary
 - 9) One Assistant Secretary
 - 10) One Assistant Honorary Treasurer
 - 11) Two Assistant Records Secretaries
 - 12) One Honorary Legal Adviser
- b) The Secretary, Records Secretary and Honorary Treasurer must be natural persons who shall be residents of the Area in which the Association operates.
- c) The Executive of the Association (Executive) shall be made up of the:
 - 1) President
 - 2) Senior Vice-President
 - 3) Three Vice-Presidents
 - 4) Secretary
 - 5) Honorary Treasurer
- d) The officials of the Association shall be:
 - 1) Such Delegate or Delegates to Hockey Queensland Inc. as may be required.

- 2) A Judicial Committee, comprising three persons (one being the Chairperson) appointed to act as required by the Association, including pursuant to Paragraph 40 hereof, together with up to one deputy from each affiliated club not represented by the three persons comprising the Judicial Committee appointed to act in the absence or incapacity of one or more of the Committee provided however, that not less than two persons shall at any time sit on the Committee. In circumstances where members of the Judicial Committee are unavailable due to illness, absence or conflict of interest, membership of the Judicial Committee may also include a member of the Executive.
 - 3) Grounds Committee – to be chaired by the Vice-President (Grounds)
 - 4) Technical Committee – Records Secretary, both Assistant Records Secretaries and two (2) others.
10. a) At the Annual General Meeting of the Association, persons shall be elected to the following positions:
- 1) All Office Bearers
 - 2) All officials
 - 3) Office Bearers for each Sub-Committee namely President, Secretary and Treasurer and any other positions as deemed necessary by the respective Sub-Committee.
 - 4) Delegates for each Affiliated Club and Sub-Committee.
- b) The persons elected pursuant to this clause shall hold office from the day after the Annual General Meeting until the day of the next Annual General Meeting or until such later date as their successors are appointed.
- c) The Committee shall have the power to fill a casual vacancy caused by any of the persons elected pursuant to this clause ceasing (for whatever reason) to hold office. A person so appointed to fill a casual vacancy shall be subject to retirement at the same time as if he had been elected on the day on which the person in whose place he is appointed was last elected to office. Provided that in the case of a casual vacancy for one of the Delegates referred to in sub-paragraph a) 4) hereof, the Committee shall only appoint a person nominated by the Sub-Committee, Associate Association or Affiliated Club (as the case may be) for which the replaced person was a Delegate.
- d) The Secretary shall not less than five (5) weeks before the date of the Annual General Meeting in each year, call nominations for the positions referred to in paragraph a) hereof.
- e) Any Affiliated Club, Sub-Committee, Associate Association or Member of the Committee may nominate a person or persons for all or any of the positions referred to in paragraph a) hereof, excepting to Delegates referred to in sub-paragraph a) 4) hereof who may only be nominated by the Club or Sub-Committee (as the case may be) for which the person nominated will be a Delegate. Nominations shall be forwarded to the Secretary to reach the Secretary not less than three (3) weeks before the date of the Annual General Meeting.

- f) The Secretary shall, not less than two (2) weeks before the date of the Annual General Meeting, forward to all Affiliated Clubs, Sub-Committees, Associate Associations, Members of the Committee and Life Members a list of the nominations duly received.

7. HEADQUARTERS

11. The Headquarters of the Association shall be in Ipswich at 65 Briggs Road, Raceview, Ipswich or anywhere else that the Committee may decide.

8. GENERAL MEETINGS

12. a) The Association shall meet at least once during each Year (herein called the Annual General Meeting) and at such other times, as hereinafter provided, for other General Meetings.
- b) The Annual General Meeting shall be held in Ipswich, prior to the end of February in each Year, at such time and place as the Committee may decide.
13. a) Each Affiliated Club shall be entitled to two Delegates or Proxy Delegates to General Meetings of the Association.
- b) Each Sub-Committee shall be entitled to two Delegates or Proxy Delegates to General Meetings of the Association.
- c) Each Associate Association shall be entitled to one representative at General Meetings of the Association. Such representatives may move and/or second and speak to a motion but shall not have the power to vote on a motion or election.
- d) No person shall be a Delegate or Proxy Delegate for more than one Club or Sub-Committee and no Office Bearer of the Association, save for the Assistant Record Secretaries and Honorary Legal Adviser, shall be such a Delegate or Proxy Delegate.
14. At general meetings of the Association, each Delegate or Proxy Delegate and each Office Bearer of the Association, with the exception of the Chairperson (usually the President) and the Assistant Records Secretaries and Honorary Legal Adviser, shall be entitled to one vote, and, save for the Chairperson, all shall be entitled to move or second or speak to any motion. In the event of any equality of votes, the person occupying the chair shall be entitled to exercise a casting vote only. An Assistant Records Secretary or Honorary Legal Adviser may vote if entitled to do so by reason of that person holding another office or position.
15. The quorum for a General Meeting is 1.3 times the number of Members presently on the Management Committee (excluding the Assistant Records Secretaries and the Honorary Legal Adviser) plus one.
16. The Secretary shall give to each Affiliated Club, Sub-Committee, Associate Association, Members of the Committee and Life Members not less than six (6) weeks' notice of the Annual General Meeting and not less than two (2) weeks' notice of any other General Meeting of the Association together with, in each case, a short summary of business to be dealt with at such a meeting.

17. Any Affiliated Club, Sub-Committee, Associate Association, or any two Members of the Committee desiring to bring forward any matter for discussion at the Annual General Meeting shall forward notice thereof to reach the Secretary not less than four (4) weeks prior to the date of such Annual General Meeting. Such notice shall be signed by the President and Secretary of the body concerned or by two Members of the Committee. Any motion of which such notice shall have been given shall be deemed to be moved and seconded at the Annual General Meeting unless specifically withdrawn by its sponsors. Not less than two (2) weeks prior to the date of the said meeting, the Secretary shall forward to all Affiliated Clubs, Sub-Committees, Associate Associations and Members of the Committee a copy of all notices so received and shall include the details thereof in the summary to be forwarded by the Secretary pursuant to the provisions of the last preceding clause. The Chairperson of the Annual General Meeting may, in their absolute discretion, permit discussion upon and decision on any matter not included in the said summary.
18. Three Delegates representing no fewer than three Clubs or Sub-Committees or the President or the Immediate Past President may, in writing, request the Secretary to convene a Special General Meeting of the Association and such request shall state the nature of the business to be transacted at such a meeting. Should the Secretary not convene a meeting within fourteen days after receipt of such request, the requisitionists may themselves convene such a meeting, which shall be held within two months of the delivery of such request aforesaid.

9. MANAGEMENT COMMITTEE

19. a) The Management Committee of the Association shall consist of the following:
 - 1) The President
 - 2) Immediate Past President
 - 3) Senior Vice-President
 - 4) Three Vice-Presidents
 - 5) Secretary
 - 6) Assistant Secretary
 - 7) Honorary Treasurer
 - 8) Assistant Honorary Treasurer
 - 9) Records Secretary
 - 10) Two Assistant Records Secretaries
 - 11) One Honorary Legal Adviser
 - 12) One Delegate for each Affiliated Club
 - 13) One Delegate from each Sub-Committee.
- b) In addition to a Delegate, each Affiliated Club may have an observer attend Management Committee Meetings, but they shall not be entitled to move/or second motions, or to vote.

- c) Presidents of each Affiliated Club shall be entitled to attend and speak at meetings of the Management Committee but they shall not be entitled to move/or second motions, or to vote.
- 20.
- a) Except as herein provided, members of the Committee shall not be entitled to appoint Proxies to attend and vote at meetings of the Committee.
 - b) The Delegates referred to in paragraph 19 or the Club or Sub-Committee they represent shall be entitled to appoint Proxies to attend and vote at meetings of the Committee. The instrument for appointing a Proxy shall be in writing in the common or usual form under the hand of the appointer and may be for a specific meeting or a general nomination of Proxy for that person. A person appointed as a Proxy pursuant to this clause shall not be a Member of the Committee and no person shall hold more than one Proxy.
- 21.
- a) The Committee shall meet in ordinary meeting at such times and in such places as it may deem necessary for properly conducting the business and operations of the Association, provided always that the Committee shall meet at least once in every two calendar months.
 - b) The Secretary shall give each voting Member of the Committee at least seven days' notice of each ordinary meeting of the Committee, provided that the President may, at his discretion, call meetings at shorter notice to deal with matters which he deems urgent.
22. At meetings of the Committee, each Member of the Committee present shall be entitled to move and/or second and speak to any motion and with the exception of the Chairperson, the Assistant Record Secretaries and the Honorary Legal Adviser, each member shall be entitled to one vote. In the event of an equality of votes, the person occupying the chair shall be entitled to exercise a casting vote only.
23. The quorum for a Management Committee shall be half of the number of voting Members presently on the Management Committee plus one.
24. The Committee may, at any time, appoint persons, boards and/or Sub-Committees, whether Members of the Committee or not, to exercise from time to time, such of its powers as it may deem fit, and may, at any time, terminate such appointment.
25. The Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Association.
26. The Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used with the authority of the Committee. Every instrument to which the seal is affixed shall be signed by a Member of the Committee and be countersigned by the Secretary or by a second Member of the Committee or by some other person appointed by the Committee for the purpose.
- 27.
- a) Office Bearers may resign from membership of the Committee at any time by giving notice in writing to the Secretary but such resignation shall take effect at the time such notice is received by the Secretary, unless a later date is specified in the notice when it

shall take effect of that later date, or Office-Bearers may be removed from office pursuant to a Special Resolution passed at a General Meeting of the Association where the Office Bearer shall be given the opportunity to fully present their case.

- b) Delegates who are Members of the Committee may resign or be removed in accordance with this Constitution. In the event of their removal, there shall be no right of appeal.

10. POSTAL VOTING

- 28. a) Any resolution may be submitted to a general postal vote. Persons entitled to vote in a postal vote shall be those persons entitled to vote at a General Meeting of the Association. Any such resolution shall be forwarded to the Secretary in writing, signed by the President and Secretary of an Affiliated Club, Ipswich Hockey Umpires' Committee, Ipswich Junior Hockey Committee or by two Members of the Committee. The Secretary shall, on receipt of such notice, forthwith forward a copy of such notice to each Member of the Committee and to the Secretary of each body entitled to have a Delegate or Delegates at a General Meeting of the Association. Votes on the resolution contained in such notice shall be forwarded to the Secretary to reach him not more than two weeks after the date of such notice. All notices forwarded by the Secretary shall be deemed to have been delivered to their correct addresses.
- b) The Secretary shall, at the expiration of two weeks as aforesaid, examine the votes received by him and shall forthwith convey to each member of the Committee and to the Secretary of each body entitled to have a voting delegate or delegates at a General Meeting of the Association, the result of the voting so received by him.
- c) A vote upon any resolution so taken by post shall be valid and binding in all respects as if the same had been taken in proper manner at a duly convened general meeting of the Association provided that at least more than 50% of those entitled to vote register their vote.

11. FINANCE AND CONTRIBUTIONS

- 29. a) Affiliated Clubs shall pay to the Association an annual affiliation fee of ten dollars (\$10.00) inclusive of GST.
 - b) Each Associate Association shall pay to the Association an annual affiliation fee of five dollars (\$5.00) inclusive of GST.
 - c) Each Affiliated Club and Associate Association shall pay to the Association an annual registration fee for each Player registered with the Ipswich Hockey Association Inc.
 - d) The amount of such registration fee for a particular year shall be set by the Management Committee no later than 31 March each year.
30. Each Affiliated Club and Associate Association shall, before the first day of May in each year, or by such earlier time as advised by the Management Committee, forward to the Records Secretary of the Association a list of the registered Players playing under its control.
31. All fees shall become due and payable by June 30 in each year or by such earlier time as advised by the Management Committee.

- 32.
- a) All monies received by the Association shall be paid to the credit of an account or accounts opened in the name of the Association with such bank or banks as the Committee may from time to time determine.
 - b) All payments by the Association of one hundred dollars or more shall be made by cheque, debit card or electronic funds transfer. Cheques, bills or orders drawn on accounts of the Association shall be signed by any two of the following: the President, the Senior Vice-President, the Secretary, the Honorary Treasurer.
 - c) All payments by electronic funds transfer shall require the electronic approval of any two of the above mentioned signing officers.
 - d) Cheques, bills or orders to be lodged to the credit of the Association and requiring endorsement shall be endorsed by any of the above mentioned signing officers.
 - e) Debit Cards may be issued to those members of the Executive as approved by the Committee.
 - f) Any one of the above mentioned signing officers shall be competent to secure the release of any boxes, packets or documents lodged with a bank or other institution for safe custody or as securities.
 - g) All expenditure must be approved or ratified by the Committee.
 - h) The accounts of the Association shall be audited annually by a qualified auditor who shall be appointed at the Annual General Meeting of the Association.
 - i) The Honorary Treasurer shall prepare a Statement of Income and Expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the Ipswich Hockey Association Inc. for each financial year and present same, after audit, to the Members.
 - j) The Association may invest funds in any interest bearing or interest free loan issued by the Government of the Commonwealth of Australia or the Government of any State of Australia, or in any loan guaranteed by any one of the above Governments, or in such other investments as may be determined from time to time by the Association's Management Committee.
 - k) The income and property of the Association, however derived, shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein. No portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way profit to or amongst the members of the Association provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of moneys advanced by him or her to the Association or otherwise owing by the Association to him or her of remuneration to any officers or servants of the Association or to any member of the Association or other person in return for any services actually rendered to the Association provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Association or reasonable and proper rent for premises demised or let to the Association.

- l) No repayment shall be made to a member, officer or employee of the Association of an amount by way of commission or allowance calculated by reference to the amount of liquor sold or supplied by the Association.
33. The financial year of the Association shall close on 30 November each year.

12. GENERAL

34. a) The President, or in their absence, the Senior Vice-President, or in their absence, one of the Vice-Presidents, or in the absence of these a Chair elected from those present, shall preside at each meeting of the Committee and General Meeting of the Association.
- b) The voting at meetings of the Committee and at General Meetings of the Association, except in the case of an election of Office Bearers and officials, shall, unless otherwise decided by the meeting, be by a show of hands which shall be conclusive immediately demanded. The election of Office Bearers and officials shall be decided by exhaustive ballot as defined by the Hockey Queensland Inc. Constitution.
- c) Any meeting may be adjourned to such other time or place as the meeting may decide.
- d) No Delegate or Proxy Delegate shall be entitled to exercise a vote in any meeting of the Committee or Association or in any postal vote so long as any fees or Levies due from the body they represent shall remain unpaid.
- e) The Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Committee meeting and General Meeting to be kept and available for perusal at all reasonable times by any Member who previously applies to the Secretary for that perusal. For the purpose of ensuring the accuracy of the recording of such minutes, the minutes of every Committee meeting shall be signed by the Chair of that meeting or the Chair of the next succeeding Committee meeting verifying their accuracy. Similarly, the minutes of every General Meeting shall be signed by the Chair of that meeting or the Chair of the next succeeding general meeting, provided that the minutes of any Annual General Meeting shall be signed by the Chair of that meeting or the Chair of the next succeeding General Meeting or Annual General Meeting.
35. a) A notice may be either:
- 1) delivered by hand
 - 2) posted by pre-paid post
 - 3) transmitted by facsimile or
 - 4) sent by email transmission
- to the address of the person shown in the register of Members.
- b) Notice given to a person in accordance with this Constitution is deemed to have been given and received if:
- 1) delivered, on the day of delivery
 - 2) posted, on the day on which the notice would have been delivered in the ordinary course of post

- 3) if transmitted by facsimile, when the transmission report states that it was transmitted in full and without error
 - 4) if emailed, when the email is sent by the sender and no notice of non-delivery is received.
 - c) A document may be received or served on the Association by email or by facsimile transmission. If sent by facsimile it will include a cover page stating:
 - 1) the name, address and telephone number of the sender
 - 2) date and time of transmission
 - 3) total number of pages transmitted including cover page
 - 4) the telephone number from which the document was transmitted
 - 5) name and telephone number of the person to be contacted in the event of any problem with the transmission.
36. Each Affiliated Club and Associate Association shall, before the first day in March of each year, forward to the Secretary a list of its Office Bearers and officials for the year.
37. a) Affiliated Clubs and Associate Associations, upon affiliation with the Association, shall register with the Association the uniform worn by its representatives' teams. Such uniform, if approved, shall forthwith become the exclusive property of the body first registering it and may not be registered or used by any other affiliated body.
- b) The uniforms of the Association shall be as determined from time to time by the Committee.
38. The Rules of Hockey to be applied to all matches played under the control of the Association or by affiliated bodies, shall be those adopted by and issued under the authority of Hockey Australia. In addition, the Management Committee may make such local rules as it sees fit for the conduct of matches under its jurisdiction.
39. Any Affiliated Club, Sub-Committee or Associate Association disobeying any of the rules or instructions of the Association or permitting any club or individual under its jurisdiction to do so, may, by a Special Resolution carried at a General Meeting of the Association, be either expelled or else suspended from affiliation for such period as the said Special Resolution shall specify. There shall be no appeal from such a Special Resolution.
40. In all cases of misconduct by individuals, individual players, other persons or teams while representing the Association or participating in matches or tours directly organised by the Association, the Judicial Committee shall hold an inquiry and accord such disqualification or other penalty as it deems suitable and the rules of the Judicial Committee shall be observed by the Association and by every Affiliated Club, Sub-Committee and Associate Association. The Association shall be the sole judge of what constitutes misconduct.
41. a) Should the Association have the reason to believe that any Affiliated Club, Sub-Committee or Associate Association has failed to make full inquiries into any cases of misconduct or any other matter within the jurisdiction of such body, calculated to bring discredit upon the game of hockey, it shall require such body to complete the inquiry, and, failing compliance with such request, it shall be the duty of the Association to obtain evidence and take such action as it deems fit.

- b) The term "Disqualification" includes any punishment accorded by resolution of the Association, any Affiliated Club, Sub-Committee, Associate Association or by the Judicial Committee in accordance with its powers, and, as long as such disqualification remains in force, any player, official, team, Club, Sub-Committee or Associate Association willfully acting in defiance of the terms of such disqualification, shall be disqualified by the Association.
 - c) In all cases where an Affiliated Club, Sub-Committee or Associate Association has passed a resolution disqualifying any Player, official, team or Club, for any reason whatsoever, such resolution and the reasons therefore shall be reported to the Secretary of the Association for the purpose of being made general in its application throughout the jurisdiction of the Association. The Secretary shall communicate such disqualification to all Affiliated Clubs, Sub-Committees and Associate Associations and the disqualification shall be observed by each such body from the date of the receipt of the advice.
42. a) The Association has the right to expel at any time any person from any grounds owned or controlled from time to time by it for the purpose of maintaining safety, peace and order. The right of expulsion may be exercised either on their own account or by their contacting Queensland Police, by two persons made up of any of the President, Senior Vice-President, Vice-Presidents, Secretary, Treasurer or Records Secretary or one of these plus any one member of the Management Committee.
- b) In the event of an expulsion from the grounds occurring, that action is to be brought to the attention of the next Management Committee meeting for the purpose of endorsement by the Management Committee.
43. a) The Association shall furnish rulings upon points of law, interpretations of the Rules of Hockey, or other matters when requested to do so by the Secretary of an Affiliated Club, Sub-Committee or Associate Association.
- b) An Affiliated Club, Sub-Committee or Associate Association may appeal to the Association on any decision whether affecting the interpretation of the Rules of Hockey or otherwise, and in such event the Association shall be a court of appeal. All appeals shall be lodged with the Association within 14 days of the decision appealing against. The decision of the Association shall in all cases be final.
44. In the event of any association, union, league, club, player, official, member or spectator of any kindred sport being disqualified, it shall not be lawful for any Affiliated Club, Sub-Committee or Associate Association to admit to membership such association, union, league, club, player, official, member or spectator without the special permission of the Committee.
45. All Association trophies competed for by Clubs, Sub-Committees and Associate Associations shall be perpetual competition. If, in the opinion of the Association, there shall be need at any time for trophies, the Association shall acquire same and decide upon a title thereof.

46. The Committee may delegate to the Ipswich Hockey Umpires' Committee such powers as shall be necessary for the control of umpires in matches under the control of the Association.
47. Every Member of the Committee, and every officer or servant of the Association, shall be indemnified by the Association, and it will be the duty of the Association, out of the funds of the Association, to pay all costs, losses and expenses which any Member of the Committee, officer or servant may incur or be liable for, by reason of any contract entered into, or deed done by him as such Member of the Committee, officer or servant, or in any way in the discharge of his duties. The amount for which such indemnity is provided shall be immediately attached as a lien on the property of the Association and have priority between the affiliated bodies over all other claims.
48. No Member of the Committee, officer or servant of the Association shall be liable for the accounts, receipts, neglect or default of any other Member of the Committee, officer or servant or for the joining in any respect or other act of conformity, or for any loss or expense happening to the Association through the insufficiency or deficiency of the title to any property acquired by order of the Association for or on account of the Association, or for the insufficiency or deficiency of any securities in or upon which any of the monies of the Association shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortuous acts of any person with whom any monies, securities or effects shall be deposited or for any loss, damage or misfortune, whatever shall happen in the execution of the duties of his office or in relation thereto, unless the same happens through his own act or wilful default.
49. No Player who has previously played with a team in any one Club or Associate Association (hereinafter called the "Old Club" or "Old Associate Association"), shall play in a competition match or represent any other Club or Associate Association (hereinafter called the "New Club" or "New Associate Association") unless he shall first have obtained permission of the Old Club or Old Associate Association. Provided always that if, within a period of seven days from applying by the Secretary or other responsible official of the New Club or New Associate Association of a request in writing of such permission and such further time as will allow of the receipt of the application by the Old Club or Old Associate Association and of a reply by the Secretary or other official, the said Old Club or Old Associate Association does not refuse such permission, the applicant shall thereafter cease to be a member of the Old Club or Old Associate Association, and subject to compliance with any local requirements of the New Club or New Associate Association, shall become a member of such last mentioned Club or Associate Association. Any Player aggrieved by the refusal of permission as aforesaid may appeal to the Committee whose decision thereon shall be final and conclusive.

13. LIFE MEMBERS

50. a) The Association may, at any Annual General Meeting, elect as a Life Member of the Association any individual who has made outstanding contributions to the advancement of hockey in Ipswich. The Association may not appoint more than one Life Member per year.

- b) Voting on a proposal for life membership shall be by ballot and an individual shall be elected to life membership only if not fewer than three-fourths of the votes cast are in favour of the proposal.
- c) Nominations for life membership must be submitted orally by a Member of the Committee at a meeting of the Committee which meeting shall determine whether or not such nomination shall be placed on the agenda of the next following Annual General Meeting.
- d) Life membership shall be conferred on a person only for special services rendered to the game of hockey in Ipswich including at least twenty years' service to the Association.
- e) There shall be no limit to the number of life members of the Association from time to time.
- f) Life members shall be entitled to the same privileges as Members of the Association, including being able to attend Management Committee meetings and General Meetings, but Life Members are not entitled to vote at Management Committee meetings of the Association.

14. MERIT AWARDS

- 51. a) A person or persons may be nominated for a Merit Award of the Association by an Affiliated Club, Sub-Committee or Associate Association. Such nomination shall be forwarded in writing to the Secretary setting out in full, details regarding the person's service to the game of hockey in Ipswich.
- b) The Committee shall consider each nomination and make the decision as to whether the nominee is entitled to a Merit Award. In the event of the Committee rejecting the nominee, the Affiliated Club, Sub-Committee or Associate Association who nominated the person for membership may appeal to a General Meeting which may make a fresh decision as to whether or not to award a merit award.
- c) A Merit Award shall be conferred on a person for services rendered to the game of hockey in Ipswich for a period of not less than 15 years in an official capacity with an Affiliated Club, Sub-Committee or Associate Association.
- d) There shall be no limit on the number of merit awards conferred from time to time.

15. DISSOLUTION

- 52. a) The Association may be wound up by a Special Resolution of its members passed at a General Meeting called for that purpose.
- b) For the purpose of such a meeting the attendance shall be accepted as a quorum.
- c) A three-quarters majority vote of those voting shall be required to support such a motion.
- d) Any assets remaining after settlement of accounts shall be distributed to any of:
 - i. The body controlling or representing hockey in the City of Ipswich.

- ii. The body controlling or representing hockey in Queensland.
 - iii. An organisation or organisations having objectives similar or in part similar to the objective of the Association.
- e) Assets will be distributed in such proportions as the Committee shall determine and to the exclusion of any such body or organisation.

16. MEETINGS

53. The conduct of the procedure of meetings shall be determined in accordance with this Constitution and those parts of Schedule 4 of the *Associations Incorporation Regulation 1999* not inconsistent with this Constitution. In the event of dispute or where the Constitution is silent, the matter shall be determined by the chair.

17. AMENDMENT OF THE CONSTITUTION

54. Subject to the provisions of the *Associations Incorporation Act*, this Constitution may be amended, rescinded or added to from time to time by Special Resolution carried at a General Meeting. An amendment, repeal or addition is valid only if it is registered by the Chief Executive.
55. Notice of any such motion, which shall be signed by the President and the Secretary of an Affiliated Club, Sub-Committee or Associate Association or by two Members of the Committee, shall be forwarded in writing to the Secretary to reach him, at least six weeks prior to the meeting mentioned in the previous paragraph. The Secretary shall forthwith, on receipt of such notice, forward a copy to each Member of the Committee and to each Affiliated Club, Sub-Committee, Associate Association and Life Members.

18. BY-LAWS

56. The Management Committee may, from time to time, make, amend or repeal By-Laws not inconsistent with these rules, for the internal management of the Association.
57. Any By-Laws may be set aside by a General Meeting of Members.

19. TRANSITIONAL

58. Any person who was a Life Member of the Ipswich Ladies Hockey Association prior to its disbandment in February 2000 shall be deemed to be a Life Member of the Association.
59. Any person who held a Merit Award of the Ipswich Ladies Hockey Association prior to its disbandment in February 2000 shall be deemed to hold a Merit Award of the Association.