Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 24th February 2015 at**

**Springwood Sports Club**

Meeting opened at 7.40pm.

**Present:**

Alison Kniha, Jenny Fenner, Mel Stufkens, Victoria Patterson, Tony O'Donnell, Brett Sowerby, Jessica Clifton, Peter Hughes, Ben Chesterman.

Special guest invited- Daniella (who will become treasurer for 2015/2015 season).

**Apologies:**

Janie Carter and Natalie Bourke.

**Procedural Matter**

Tammy Lewer (secretary) and Kevin O'Rourke (equipment officer) have both resigned from the committee with immediate effect. The committee excepted these resignations and a motion was raised for Jenny Fenner to take over the role of secretary (with Committee support) until AGM from Victoria Patterson, seconded by Mel Stufkens. **Carried**.

Jessica Clifton to document minutes for this meeting.

**Confirmation of December 2014 Minutes:**

Moved by Tony O'Donnell, seconded by Brett Sowerby. **Carried**

**Matters Arising from November 2014 Minutes:**

* The Nepean Zone high jump bar payment will be chased during carnival season.
* Brett will continue to follow up with council about oval booking for September 13th.
* Alison will be working to update the constitution prior to the AGM.

**Correspondence:**

**Incoming**

* Springwood Sports club (AGM and presentation day).
* Blue Mountains City Council (request from AFL in relation to pre-season training).
* LANSW financial department (conducted a review of our 2014 financial statements which they advised we did not meet the financial reporting requirements. However, Peter Hughes has clarified with LANSW that we do meet requirements providing evidence).

**Correspondence Out**

* Blue Mountains City Council (response to their email in relation to AFL pre-season training advising not a problem as long as it doesn't interfere with our training).
* McDonalds in relation to the McDonalds $500 scholarship to Western Rangers Zone.

**Bills for Payment:**

Accounts for payment:

$223.50 - Eddie Wulff mowing

$124.00 - Todd Devery line marking

$114.00 - Kevin O'Rourke.

$124.50 - Harts Sports high jump equipment

$356.40 - Steven Nowland line marking paint.

$72.79 - Victoria Patterson whiteboard for regional.

Tammy Lewer will provide invoices to Peter Hughes.

Kevin O'Rourke will provide his additional invoices to Peter Hughes.

Move bills to be paid Mel Stufkens, seconded Victoria Patterson. **Carried**

**Reports**

**Treasurer**

Income: $2,336

Expenses: $2,943

Cash Flow Movement: -$607

Cheque Account balance: $7,172

Business Online Saver balance: $30,713

Term Deposit balance: $20,920

Total Capital: $58,805

We also rolled our Term Deposit on 24/1/15 for 8 months at 2.90%.

Move bills to be paid Mel Stufkens, seconded Victoria Patterson. **Carried**

**Registrar**

* No more athletics registrations received.

Ben put forward a motion to close LANSW registrations. Seconded by Peter Hughes. **Carried**.

**Bookings Officer**

* No report

**Zone Update**

* Jetstar marquees for all clubs to be picked up by AK at Regional Carnival (done)
* All registrations to be finalised ASAP.
* AGMs and presentations to be organised ASAP.
* Clubs should also carry out an equipment stocktake and consider including as an asset on financial reports.
* Complete new constitutions ASAP.
* McDonalds Scholarship – nominations to Glen ASAP.
* Officials – lots of new D grades, plus two C grades completed at Zone. New scheme coming into effect the end of March – C grade practicals will need to be completed by then or applicants will have to start from scratch. The new system is more onerous.
* Zone carnival – a few safety issues affecting the 200mH and javelin – resolved by the safety officer. Results certificates distributed. KB overall winner with 5000 points, Lithgow the winner of the Eric Arnold (handicap) trophy. Facebook page proved invaluable especially for last minute updates.
* Regional carnival – full qualifier list on LANSW website. Fee per athlete invoiced. Qualifying times for 1500m Walks and 3000m race to compete at State regardless of position.

**Records**

* Alison Kniha to check Regional results for records
* Jessica Clifton got a new record at State masters which will be provided to Alison Kniha

**Information and Publicity**

* Alison Kniha to send an email to club advising that approximately 80% of the committee will not be re standing
* Promote AGM and presentation day (Gazette, Facebook and Website).
* Promote State helper list

**Grounds**

* Linemarking continues to look great.

**Championships**

* 28 athletes qualified for State
* Athletes have been advised of the state uniform
* Currently working who will be team manager on each day of the competition

**Coaching**

* Nil

**Canteen**

* No report

**Team Managers**

* No report

**Uniform**

* Commenced stocktake

**Fund Raising**

* Nil.

**Equipment**

* No report

**General Business**

**Throws Day 2015**

* Brett has contacted BMCC re possibility of using THP in September. However has not heard further. He will contact them again.
* Suggested date September 13th
* Was included in the monthly Masters Throws Day Calendar

**Committee next year**

* Many current committee members – including all of executive -not restanding so urgent need to encourage new members to join
* Alison will send out an email to club members advising them of this.

**Presentation Day**

* Sunday, May 3rd - Springwood Sports Club (date was not available). Ben Chesterman will speak with Springwood High School in relation to hiring their hall for the 3rd of May. If this date is unavailable, we will contact Faulconbridge, followed by Hazelbrook**.**
* 11am AGM 12 Presentation
* Combine seniors/juniors
* Need to advise Kay of date

There being no further business, meeting closed 9.05pm.

Next meeting to be held March 17th, 7.30pm at Springwood Sports Club

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| **ISSUE** | **NEXT STEP** | **WHO** | **WHEN** |
| Nepean Zone HJ Bar | Send copy of invoice to Alison | Peter | ASAP |
| Throws Day 2015 | Alison to check letter drafted by Brett | Brett | ASAP |
| Presentation Day | Advise Sports club to tentatively keeping our booking, but check with Springwood High School for May 3rd | Alison / Ben | ASAP |
| Presentation Day | Advise Kay when booked | Alison | ASAP |
| 2015/16 Committee | Promote/recruit | Tammy/All | ASAP |
| Throws Day 2015 | Entry details | Brett | Before next meeting |
| Update constitution (including contacting LANSW in relation to dual club inclusions in constitution) |  | Jess/Alison | ASAP |
| Advertise AGM and that we will be adopting a new constitution. |  | Alison | ASAP |
| Discuss with Tammy about the various tasks for presentation day (including inviting VIPs). |  | Alison / Jenny | ASAP |
| Committee Member drive | Send strongly worded email to club members (both seniors and juniors) in relation to committee positions being vacant (put a positive spin on it - the club is very active in the community and produces a number of high calibre athletes etc.) | Alison | ASAP |
| State qualifiers | Send email to state qualifiers that they will be required to help at state and advising them of the state t-shirt orders, and that we need a team manager for Sunday. | Victoria / Alison | ASAP |