Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 20th January 2015 at**

**Springwood Sports Club**

Meeting opened at 7.32pm.

**Present:**

Tammy Lewer, Jessica Clifton, Victoria Patterson, Tony O’Donnell, Ben Chesterman, Alison Kniha, Mel Stufkens and Brett Sowerby.

**Apologies:**

Janie Carter, Natalie Bourke, Kevin O’Rourke and Peter Hughes.

**Prodedural Matter**

Motion to pay Zone Fee $396 from Tammy Lewer, seconded Jessica Clifton. **Carried.**

Motion to pay Regional Shirt Order $500 from Victoria Patterson, seconded Ben Chesterman. **Carried.**

Motion to pay Timing Solutions Invoice $1122 from Ben Chesterman, seconded Tammy Lewer. **Carried.**

**Confirmation of December 2014 Minutes:**

Moved Mel Stufkens, seconded Brett Sowerby. **Carried.**

**Matters Arising from November 2014 Minutes:**

* Regional Shirts ordered, paid, to be collected at Regional Championships.
* Still receiving notice of Regional withdrawls.
* Keys provided to Todd Devery, linemarking started.
* Turbo javs and hj stands ordered and picked up by Todd Devery.
* Letter sent out to Regional parents re responsibilities.
* Tammy to continue to promote working bee.
* Alison to chase up invoice re broken high jump bar when school goes back.
* Brendan Jones has repaired high jump mat trailer and replaced wheelbarrow tyre.
* Constitution must be ready for AGM.

**Correspondence:**

**Incoming**

* LANSW mailout
* Blacktown LAC Gala Day info, Lake Macquarie LAC Gala Day info
* WRZ regional qualifiers list
* BMCC re resignation of Troy Solomon
* Todd Devery re linemarking charges
* WRZ re return of timing stand
* Tots manager re McDonalds certificates
* WRZ re zone records
* WRZ re McDonalds scholarships
* Timing Solutions invoice
* BM Kangaroos re Gala Day plans
* BM Gazette re sports rego page
* ANSW new senior numbers
* ANSW paper numbers
* LANSW re Jetstar marquees
* WRZ re microphone frequency changes
* WRZ re Regional fee
* WRZ minutes
* WRZ re Regional helper allocation
* WRZ re program order and championship manager info
* WRZ timed program
* NSW Govt re unsuccessful grant application
* Todd Devery invoice

**Correspondence Out**

* Letter to Regional athlete parents
* Condolence card re Andrew Coogan

Motion to accept correspondence moved Jessica Clifton, seconded Mel Stufkens. **Carried.**

**Bills for Payment:**

Accounts for payment

* $358.00 – Eddie Wulff mowing
* $190.00 – Todd Devery linemarking
* $392.04 – Brett Sowerby linemarking paint
* $360.00 – Regional athlete fee

Move that bills be paid Jessica Clifton, seconded Ben Chesterman. **Carried**

**Reports**

**Treasurer**

Income: $3,384

Expenses: $1,085

**Cash Flow Movement: $2,299**

Cheque Account balance: $8,205

Business Online Saver balance: $30,654

Term Deposit balance: $20,553

**Total Capital: $59,412**

Move that report be accepted Jessica Clifton, seconded Brett Sowerby. **Carried**

**Registrar**

* New regos still coming in for LA’s and seniors
* 206 LA’s, 44 seniors
* New senior numbers received
* One more payment to LANSW for registrations

**Bookings Officer**

* No report
* Alison to chase up high jump bar invoice when school returns.

**Zone Update**

* Jetstart marquee can be picked up from Regional Championships, Zone to use on day.
* Need to set AGM date
* Continue to promote State Multi
* Constitution must be done for this years AGM
* Officials need to do their practical exams, otherwise will lose current accreditation and will have to be redone.
* Zone result certificates handed out
* KB won Zone, Lithgow won the handicap trophy
* Zone facebook page worked well
* Need to order 30 programs
* Rated javelins will be available
* Qualifying times for walks and 3K to compete at State
* HJ start heights

**Records**

* Alison has checked Zone results for records

**Information and Publicity**

* Promote Regional helper list
* Start to recruit committee for next year

**Grounds**

* Linemarking looks great.

**Championships**

* Still receiving withdrawls for Regional
* Vic to be team manager
* Vic to write TransTasman report after both Lily Patterson and Jake McLenaghan received Gold medals in the relay

**Coaching**

* Nil

**Canteen**

* Only banked $200 this month as only 2 weeks on competition
* Banking money for regos/uniform as well.
* Wheelbarrow tyre paid for out of canteen float

**Team Managers**

* Tots manager unable to continue, need to send email asking for other volunteers

**Uniform**

* Still making sales
* Started stocktake

**Fund Raising**

* Nil.

**Equipment**

* Todd Devery picked up turbo javs and high jump stands from Kings

**General Business**

**Working with Children**

* Need to be aware of those who need to do this – volunteers/officials who do not have children competing

**McDonalds Scholarship**

* Zone wants each centre to nominate an athlete U13 and above
* Suggest Sarah Luxford, Alison to discuss with Colleen at Country Champs

**Throws Day 2015**

* Brett has contacted BMCC re possibility of using THP in September
* Letter has been drafted, Alison to check and then send
* Suggested date September 13th
* To be included in the monthly Masters Throws Day Calendar

**Committee next year**

* Posters/flyers need to be created
* Many current committee members – including all of executive -not restanding so urgent need to encourage new members to join

**Presentation Day**

* May 3rd, Tammy to check with sports club
* 11am AGM 12 Presentation
* Combine seniors/juniors
* Need to advise Kay of date

There being no further business, meeting closed 8.57pm.

Next meeting to be held February 17th, 7.30pm at Springwood Sports Club

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| **ISSUE** | **NEXT STEP** | **WHO** | **WHEN** |
| Regional Shirt Orders | Pick up at Parkes | Victoria | Feb 14/15 |
| Regional Roster | Email/FB athletes | Tammy  | ASAP |
| Nepean Zone HJ Bar | Send copy of invoice to Alison | Peter | ASAP |
| McDonalds Scholarship | Speak to Luxfords | Alison | Country Champs |
| Throws Day 2015 | Alison to check letter drafted by Brett | Alison/Tammy | ASAP |
| Presentation Day | Book Sports Club | Tammy | ASAP |
| Presentation Day | Advise Kay when booked | Tammy | ASAP |
| 2015/16 Committee | Promote/recruit | Tammy/All | ASAP |
| Throws Day 2015 | Entry details | Brett | Before next meeting |
| Working Bee | Email/FB | Tammy | ASAP |
| Jetstar Marquee | Pick up at Parkes | Alison | Feb 14/15 |
| Trans Tasman report | Vic to write/Tammy to publicise | Vic/Tammy | ASAP |
| Officials Accreditation | Advise need to do practical or will have to redo | Tammy | ASAP |
| Regional programs and team manager | Give Vics info order 30 programs | Tammy | ASAP |
|  |  |  |  |
| Whiteboard for parent roster  | Purchase | Victoria | ASAP |
| Update constitution |  | Jess/Alison | ASAP |
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