Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 16th December 2014 at**

**Springwood Sports Club**

Meeting opened at 7.25pm.

**Present:**

Tammy Lewer, Kevin O’Rourke, Jessica Clifton, Victoria Patterson, Tony O’Donnell, Ben Chesterman, Peter Hughes, Mel Stufkens and Brett Sowerby.

**Apologies:**

Janie Carter, Natalie Bourke, Alison Kniha.

**Prodedural Matter**

As the Club President is absent from the meeting, motion Tammy Lewer, seconded Peter Hughes to elect Jessica Clifton to chair this months meeting. **Carried.**

**Confirmation of November 2014 Minutes:**

Moved Mel Stufkens, seconded Brett Sowerby. **Carried.**

**Matters Arising from November 2014 Minutes:**

* Zone competition complete, Regional athletes to be advised.
* Todd Devery to take over linemarking of THP, Edwin Wulff to continue mowing and opening/closing of carnivals.
* After discussion with age managers available on Saturday morning, it was decided to cancel competition on January 24th 2015 as majority of committee will be at Country Champs.
* Kevin has repaired LJ runup.
* New HJ stands picked up by Victoria.
* Regional shirts need to be ordered this week.

**Correspondence:**

**Incoming**

* LANSW mailout
* LANSW Hot weather guidelines
* Carnival payments from EPS, FPS, JWCS
* Quote for LJ repair from Synthetic Grass and Rubber Surfaces
* Cadbury Fundraising offer
* WRZ re zone program/weather conditions/athlete confirmation
* WRZ re zone invoice

**Correspondence Out**

* Todd Devery and Edwin Wulff re maintenance of THP
* Andrew Peary re team photo offer
* Throws Day survey

Motion to accept correspondence moved Brett Sowerby, seconded Tony O’Donnell. **Carried.**

**Bills for Payment:**

Accounts for payment

* $300.00 – Eddie Wulff linemarking/mowing
* $16.60 - Jessica Clifton postage
* $135.54 – Kevin O’Rourke long jump repair materials
* $7.20 – Ben Chesterman postage

Move that bills be paid Tony O’Donnell, seconded Mel Stufkens. **Carried**

**Reports**

**Treasurer**

Income: $7,697

Expenses: $1,702

**Cash Flow Movement: $5,995**

Cheque Account balance: $5,959

Business Online Saver balance: $30,601

Term Deposit balance: $20,553

**Total Capital: $57,113**

Move that report be accepted Ben Chesterman, seconded Brett Sowerby. **Carried**

**Registrar**

* Approx 215 registered members
* 1 new family to be synced to IMSTG, one family to register after Christmas break.
* More numbers for senior athletes needed
* Country Championships registration open

**Bookings Officer**

* No report
* Payment received from Nepean Zone for last 2 years carnivals – not high jump bar, ask Alison to chase up.

**Zone Update**

* Most parents did their rostered duty, though still some saying they didn’t know about it, or simply didn’t show.
* Idea to have a white board where parent helper names and times are printed in large letters
* Idea to have a sign on sheet for parents when they arrive
* 1 parent acted in inappropriate manner within the club shelter/used inappropriate language towards Championships officer during Zone. Need to ensure this doesn’t happen again and that parent is aware of Code of Conduct. Speak to Alison re how to handle this.
* Regional qualifiers list out now
* Regional shirt orders – ask parents to direct deposit using the childs name as reference and to advise Victoria of sizing.
* Zone records set by Sarah Luxford, away records set by other athletes – need to remind parents to put in application for away records.
* Ask ZoneCo to clarify re skins
* Next meeting January 15th 2015

**Records**

* Records being signed off correctly.
* Remind athletes competing in outside competitions to advise Alison of any records.

**Information and Publicity**

* Information re zone parent helper roster was sent out by email/facebook/website and was advised every Saturday morning for last 5 weeks – no excuse for parents to say they were unaware they had to help.

**Grounds**

* Todd Devery to start linemarking – to start prior to January 3rd competition day.
* Need to get keys to him.
* Lines to be let go over Christmas break.

**Championships**

* Country Championships now open
* Large number of athletes have qualified for Regional.
* Junior girls relay team qualified for Regional.

**Coaching**

* Nil

**Canteen**

* $750 banked this month
* Also banked $325 registration
* Good number of parents turning up on their rostered day

**Team Managers**

* Tots manager unable to continue, need to send email asking for other volunteers

**Uniform**

* Nil

**Fund Raising**

* Nil.

**Equipment**

* Kev wants working bee 6/2 5.30pm to help with repair of D3 as concrete edging has crumbled – Tammy to send out with newsletter asking for help
* Kev has way to work around grub screw problem on new HJ set – motion to purchase 1 set $227 and see how they go Ben Chesterman, seconded Mel Stufkens. **Carried.**
* Kev has weighed turbo javs – motion to purchase 4 x 300g turbo jav Tony O’Donnell, seconded Brett Sowerby. **Carried.**
* Wheelbarrrow tyre needs replacing.

**General Business**

**Working with Children**

* Discuss next meeting when Alison is present.

**Long Jump repairs**

* Quote received for $918.50 from Synthetic Grass and Rubber Surfaces
* Meantime, Kevin has done a repair himself – will wait and see how that goes before voting on the quote.

**Throws Day 2015**

* Brett has sent out a survey to 40 athletes, received 12 reponses – all positive for a Saturday competition day.
* Brett will be away for 4 months prior to Throws Day but still able to organise while away.
* Athletes will be encouraged to pay via EFT and entry forms sent to PO Box
* Plan is for day to be end August 2015.

**Committee next year**

* Agenda for next meeting on recruiting new members

There being no further business, meeting closed 9.10pm.

Next meeting to be held January 20th, 7.30pm at Springwood Sports Club

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| **ISSUE** | **NEXT STEP** | **WHO** | **WHEN** |
| Regional Shirt Orders | Email/FB athletes | Tammy | ASAP |
| Regional Withdrawls | Email/FB athletes | Tammy | ASAP |
| Todd Devery to start linemarking | Needs keys | Tammy | ASAP |
| Tots manager | Email tots parents | Tammy | ASAP |
| Purchase of HJ stands | Contact Kings | Tammy | ASAP |
| Purchase of Turbo Javs | Contact Kings | Tammy | ASAP |
| Parent Behaviour at Zone | Discuss with Alison | Tammy/Vic | ASAP |
| Country Champs weekend | Advise competition cancelled that day via email/FB/website | Tammy | ASAP |
| Throws Day 2015 | Entry details | Brett | Before next meeting |
| Working Bee | Email/FB | Tammy | ASAP |
| Chase up Nepean Zone re HJ replacement bar | Invoice to Alison | Alison | After school term begins |
| Replace wheelbarrow tyre | Purchase replacement | Kevin | ASAP |
| Remind zone athletes how to claim an away record | Email/FB | Tammy | ASAP |
| Shots need repainting | Quote for sandblasting | Kev | ASAP |
| Mic frequency changing | Replace current | Ben | Before Jan 01 2015 |
| Speak to Eddie re change in linemarking/mowing | Alison to contact | Alison | ASAP |
| Update constitution |  | Jess/Alison | ASAP |
| No paint lines inside D3 circle | Speak to Todd | Tammy | ASAP |
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