Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 21st October 2014 at**

**Springwood Sports Club**

Meeting opened at 7.36pm.

**Present:**

Alison Kniha, Tammy Lewer, Peter Hughes, Kevin O’Rourke, Janie Carter, Victoria Patterson and Brett Sowerby.

**Apologies:**

Jessica Clifton, Mel Stufkens, Natalie Bourke, Ben Chesterman, Tony O’Donnell.

**Confirmation of September 2014 Minutes:**

Moved Peter Hughes, seconded Kevin O’Rourke. **Carried.**

**Procedural Matter**

Bills for Payment

* $277 Blue Mountains Gazette – moved Kevin O’Rourke, seconded Clifton.
* $833.95 Coca Cola Amatil – moved Tammy Lewer, seconded Jessica Clifton.

**Matters Arising from September 2014 Minutes:**

* Sand delivered to Long Jump pits by BMCC.
* Shelters purchased.
* No interest in canteen manager position.
* Winmalee Physio have taken up half price sponsorship offer.
* Alison to contact Todd/Eddie re proposal.

**Correspondence:**

**Incoming**

* LANSW mailout
* Timing Solutions invoice
* BMCC re sand delivery/bindi spray
* Springwood Sports Club confirming boardroom booking
* ANSW re coaching passes
* LANSW sports grant info
* LANSW Jetstar patches
* WRZ re zone entries
* WRZ re current news
* WRZ re safety co-ordinator needed for zone carnival
* LANSW re Trans Tasman entries and selectors
* WRZ and LANSW re ITC at Glenbrook
* LANSW re Jetstar shoe bags
* Information re Apollo discus fencing

**Correspondence Out**

* LANSW re Jetstar patches/bags
* BMCC re spraying/sand delivery
* BMCC re Hazard Reduction Burn
* RFS re Hazard Reduction Burn
* FCC re mower/gate/canteen issues

**Bills for Payment:**

**Money Out:**

Accounts for payment

* $315.00 – Eddie Wulff linemarking/mowing
* $653.40 – Waxtech
* $50.00 – State Relay entry fees
* $150.00 – ITC reimbursement
* $201.01 – Tammy for Sweeties purchase
* $229.00 – Tammy for final shelter purchase
* $63.80 – Tammy for purchase of committee shirts
* $517.00 – Timing Solutions

Move that bills be paid Kevin O’Rourke, seconded Victoria Patterson. **Carried**

**Reports**

**Treasurer**

Income: $15,693

Expenses: $1,197

**Cash Flow Movement: $14,496**

Cheque Account balance: $9,761

Business Online Saver balance: $24,511

Term Deposit balance: $20,553

**Total Capital: $54,825**

Note that we transferred $7k this month from the Cheque Account to the Online Saver to maximise funds in the Online Saver.

Moved by Brett Sowerby, seconded Janie Carter. **Carried**

**Registrar**

* 182 financial members
* 40 trialists
* Numbers expected to settle below 230 this year
* Still working through dual registrations with Jess.
* Will prepare paperwork to submit to LANSW by Friday so we can get the $5 rebate per athlete.
* Only 15 senior regos – 6 of those dual athletes

**Bookings Officer**

* No report, but Peter noticed some school carnival payments outstanding.

**Zone Update**

* Reminder re submitting rego paperwork promptly to get $5 rebate
* Jetstar patches must be attached horizontally.
* IGA patches must be removed
* Many clubs reporting high tot numbers
* Glenbrook have large rego numbers, many other clubs are reporting a drop or steady numbers
* Reminder about zone entries

**Records**

* Nil

**Information and Publicity**

* Newsletters to be put on website, and a notice on facebook when they are sent in case people don’t receive them.

**Grounds**

* Mostly bindi

**Championships**

* 5 State Relay teams have been entered. Parents have been advised of their parent helper responsibilites

**Coaching**

* Geoff Carter should be taken off website

**Canteen**

* Currently being run by Tammy’s mum
* No interest in canteen manager position
* Initial stock outlay made
* $200 deposit after second week

**Team Managers**

* A couple of age groups have no fixed age manager – U7 girls main problem.

**Uniform**

* Nil

**Fund Raising**

* Nil.

**General Business**

**Age Group Numbers**

* U10s need to be split
* U11s need to stay split
* U8s to be combined
* Janie to look at program

**Long Jump Runways**

* Large piece missing on LJ2, needs to be repaired/replaced ASAP to prevent tripping

**Equipment Inventory**

* Kevin O’Rourke has completed full inventory of equipment shed
* Peter Hughes to check with WRZ re listing this as asset?
* Turbo javs/High Jump measures/High Jump pole needs to be replaced
* Rake, broom and bannister brushes need replacement
* White hurdle marker missing?

There being no further business, meeting closed 8.55pm.

Next meeting to be held November 18th, 7.30pm at Springwood Sports Club

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| **ISSUE** | **NEXT STEP** | **WHO** | **WHEN** |
| Zone Competition Entries Open | Promote through website/FB/newsletter | Tammy | Weekly |
| Regional Competition Accomodation at Parkes limited | Promote booking now | Tammy | Weekly |
| Trans Tasman Entries Open | Promote | Tammy | Now |
| No U7G age manager | Email parents | Tammy | Now |
| Replace broom/rake/brushes | Purchase | Tammy | Now |
| Replace container padlock | Purchase | Tammy | Now |
| New program with new age group splits | Janie to look at | Janie | ASAP |
| Equipment Inventory | Peter to check at WRZ Finance Evening | Peter | At meeting |
| WRZ Finance Evening | Check date | Alison | Before next meeting |
| Quote on repair/replacement of LJ2 | Ring them | Tammy | ASAP |
| Chase up unpaid carnival invoices | Email organisers | Natalie | ASAP |
| Registration paperwork to LANSW | Collate etc | Ben | ASAP |
| State Relay parent helper duties | Waiting to hear from LANSW | Victoria | ASAP |
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