Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 18th November 2014 at**

**Springwood Sports Club**

Meeting opened at 7.45pm.

**Present:**

Alison Kniha, Tammy Lewer, Kevin O’Rourke, Jessica Clifton, Victoria Patterson, Tony O’Donnell, Ben Chesterman and Brett Sowerby.

**Apologies:**

Janie Carter, Natalie Bourke, Peter Hughes.

**Confirmation of October 2014 Minutes:**

Moved Brett Sowerby, seconded Victoria Patterson. **Carried.**

**Procedural Matter**

Bills for Payment

$50 Refund cheque to Louise De la Harpe for ITC course, moved Tammy Lewer, seconded Jessica Clifton.

**Matters Arising from September 2014 Minutes:**

* Zone entries closed and entry list available.
* Promote Forbes as alternative to Parkes accommodation
* New program has had 1 rotation.
* No word on date for Finance Evening with WRZ
* Photos needed for LJ repair
* Carnival invoices still outstanding – Alison to phone
* No parent helper duties for State Relays

**Correspondence:**

**Incoming**

* LANSW mailout
* LANSW Hot weather guidelines
* LANSW athlete refund guidelines
* LANSW registration rebate information
* WRZ Zone entry information
* WRZ meeting agenda/minutes
* WRZ re financial meeting
* KLAC return of athlete transfer registration number
* Andrew Peary re team photo offer

**Correspondence Out**

* LANSW re athlete refund information
* WRZ re finance evening
* LANSW rego payment
* Todd Devery re maintenance proposal

**Bills for Payment:**

Accounts for payment

* $562.50 – Eddie Wulff linemarking/mowing
* $72.26 - Tammy Lewer replacement padlock/broom/brushes
* $199.00 – Kevin O’Rourke spraypaint
* $10.25 - Jessica Clifton postage
* $233.85 – Alison Kniha canteen BBQ supplies

Move that bills be paid Brett Sowerby, seconded Tony O’Donnell. **Carried**

**Reports**

**Treasurer**

Income: $5,998

Expenses: $9,704

**Cash Flow Movement: -$3,706**

Cheque Account balance: $6,014

Business Online Saver balance: $24,551

Term Deposit balance: $20,553

**Total Capital: $51,118**

Moved by Kevin O’Rourke seconded Ben Chesterman. **Carried**

**Registrar**

* 203 financial members
* Expect $945 rebate from LANSW
* Good movement from trial to registration
* Transfer of athlete from Katoomba completed.
* 22 senior athletes, approx 12 are dual

**Bookings Officer**

* No report
* One payment received.
* Ask Natalie to forward outstanding details she will ring them.

**Zone Update**

* Meeting this week
* Parent helper requirements should be done soon, Vic to do roster
* Need to replace Tammy as Field Marshall on Sunday

**Records**

* Many – particulary in U17G
* Remind athletes competing in outside competitions to advise Alison of any records.

**Information and Publicity**

* Newsletters and information currently being sent out via facebook, email and website.
* Remind zone entrants to check their zone entries asap.

**Grounds**

* Alison to follow up on proposal from Todd Devery

**Championships**

* Medals to Janie and Jess at senior state relays
* 5 teams competing at junior relays this week

**Coaching**

* Alison to follow up on proposal from Todd Devery
* Rick overwhelmed by numbers wanting training

**Canteen**

* $1200 banked this month
* BBQ started – not much difference in takings.
* Parent has volunteered to do December BBQ

**Team Managers**

* U7G rotating between a couple of people.

**Uniform**

* Nil

**Fund Raising**

* Nil.

**Equipment**

* Kev to get quotes on sandblasting shots.
* Markers almost completed

**General Business**

**Program**

* Have received some feedback from age managers re program – Tammy to email Janie asap.
* Some younger age groups have a wait for track events – suggest Kevin could run skill session while they wait.

**Zone**

* Follow up on timekeepers
* Reinforce uniform requirements including skins etc
* Regional T-shirt will be available, but must preorder through club at Zone. $25.

**Club Competition on Country Champs Weekend**

* Many committee members will be away
* Tammy to email age managers re availability to gauge whether competition will still run

**Throws Day 2015**

* Has to be a Saturday due to AFL – this may limit numbers
* Brett to send out a survey to gauge interest prior to fixing date

**Equipment Purchase**

* After inventory some equipment requires replacement
* Harts do not supply turbo jav. Kings do but need weight prior to order – comes in 300g, 400g, 500g..
* Harts can supply HJ bar $92.50 plus postage.
* Harts do not supply HJ measure stick. Vic suggested newer style of stands which have measurements already on them – Kev concerned grub screw could be damaged inadvertantly. Decided to stick with what we have. Kings supply $87 plus postage. Vic could pick up when at State Relays to save postage.

**Athlete refund**

* Request for parent for refund on child who didn’t enjoy athletics. Participated 2 weeks. Contacted LANSW their part (48 plus admin fee) not refundable. As athlete has sibling still competing, move to refund as goodwill gesture by Tony O’Donell, seconded Vic Patterson.
* Refund only given as athlete competed 2 weeks only.
* Need to ensure new athletes are given details re trialling at registration.
* Refund only given as was a new athlete.

**Committee next year**

* Agenda for next meeting on recruiting new members

There being no further business, meeting closed 9.15pm.

Next meeting to be held December 15th, 7.30pm at Springwood Sports Club

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| **ISSUE** | **NEXT STEP** | **WHO** | **WHEN** |
| Zone Competition Entries  | Get athletes to check they are correct | Tammy | Email/FB/Web |
| Regional Competition Accomodation at Parkes limited | Promote booking Forbes | Tammy  | Email/FB/Web |
| Todd Devery Proposal | Discuss further  | Alison | ASAP |
| Refund to athlete | Draw cheque | Peter | ASAP |
| Andrew Peary team photo offer | Contact | Andrew | ASAP |
| Bills for payment | Arrange payment | Peter | ASAP |
| Program comments | Email Janie | Tammy | ASAP |
| Country Champs weekend | Contact age managers re availability | Tammy | ASAP |
| Throws Day 2015 | Survey for interest for Saturday competition | Brett | Before next meeting |
| Quote on repair/replacement of LJ2 | Photograph and measure | Vic | ASAP |
| Chase up unpaid carnival invoices | Email unpaid to Alison to chase up | Alison | ASAP |
| Replacement high jump measures | Contact Kings | Tammy | ASAP |
| Arrange payment for above | Peter/Tammy/Vic | Peter/Tammy/Vic | ASAP |
| Shots need repainting | Quote for sandblasting | Kev | ASAP |
| Mic frequency changing | Replace current | Ben | Before Jan 01 2015 |
| Regional Shirts available – orders to Vic at zone  | Publicise | Tammy | ASAP |
| Update constitution |  | Jess/Alison | ASAP |
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