Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 19th November 2013 at**

**Springwood Sports Club**

Meeting opened at 7.30pm.

**Present:**

Alison Kniha, Tammy Lewer, Peter Hughes, Ben Chesterman, Melanie Stufkens, Dave Perrett, Janie Carter, Brett Sowerby and Jessica Clifton.

**Apologies:**

Kay Cooper, Christine Bass, Jenny Fenner, Earl O’Brien, Roger Nethercote, Tony O’Donnell and Leisa Wulff.

**Procedural Matter**

Motion from Roger Nethercote of $100 donation per athlete of bushfire affected families (5 in total – Oliver Hughes, Alfie Williamson, Claire Williamson, Jade Colman and Jaz Byrne), moved Alison Kniha, seconded Jess Clifton.

**Confirmation of October 2013 Minutes:**

Moved Jessica Clifton, seconded Mel Stufkens.

**Matters Arising from October 2013 Minutes:**

* Still awaiting contact from BMCC re disabled/ambulance parking
* Athletes have been advised how to access results through ResultsHQ, results also on website
* 3 week program implemented, some tweaks needed
* Timekeepers needed for 4 hour shifts at Zone, must have D Grade accreditation
* Social night now moved to New Year

**Correspondence:**

**Incoming**

* Oval closure notice re bushfires
* Emails from Troy at BMCC re THP noise complaint and mowing issues
* Email from James Barnes re program concerns
* Email from WRZ re officials and team managers for Zone
* LANSW sports community grant information.
* LANSW listed officials from SDAC.
* LANSW first aid form
* Bank statements
* Telstra account
* LANSW rebate for 237 athletes

**Outgoing**

* BMCC Troy Solomon re noise complaint and mowing

**Bills for Payment:**

**Money Out:**

Accounts for payment

* $16.50 – Telstra Message bank
* $25.80 – Postage and Stationary
* $1349.00- LANSW registrations
* $149.00 – Mower service
* 31.90 – Replacement committee shirt for Peter

Move that bills be paid Jessica Clifton, seconded Mel Stufkens. **Carried**

**Reports**

**Treasurer**

Income: $8,579

Expenses: $17,711

Cheque account balance: $18,385

Business Online Saver balance: $15,011

Term Deposit: $19,933

Total Capital: $53,328

Moved by Jessica Clifton that Treasurers Report be accepted, seconded Mel Stufkens. **Carried**

* Commbizz now set up. Peter and Ben have tokens.
* Peter moved we use Dropbox for receipts, seconded Jessica Clifton
* Nepean Zone haven’t paid invoice for June carnival – Tammy to check

**Registrar**

* 269 LA registrations, we have not requested extra numbers as yet.
* Good transition from trial to registration
* 30 ANSW registrations

**Bookings Officer**

* Need to advertise this position to members

**Zone Update**

* Alison attended seminar in Mudgee, main things for us Working with Children checks and volunteers
* Meeting is next Thursday, Alison to attend
* Registrations open for Zone competition

**Records**

* Senior records at THP

**Information and Publicity**

* Jess contacted re interview on community radio re athletics.
* Sponsors to be promoted on Facebook
* Media reports slow to come in

**Grounds**

* BMCC has asked we not mow when the ground is very dry.
* Tammy to ask Eddie to check hotline number if has been wet.

**Championships**

* Christine to be Championships Manager for Zone

**Coaching**

* Nil

**Canteen**

* Nil

**Team Managers**

* Nil

**Uniform**

* Nil

**Fund Raising**

* Nil.

**General Business**

Visit from Matt Rowan ANSW

* Possible merger of ANSW and LANSW
* Ways to increase transition from LA’s to seniors
* Member protection policy booklet
* Community athlete registrations

Program

* Have changed U7s so girls and boys not combined on field events
* Due to small number of U10G meaning they are finishing early every week and having to wait for track events, trial merging them with U10B
* Some location changes have been made to program

Timing Solutions

* Have been some issues with athletes in wrong category
* Positive response to the ResultsHQ site

Officials at Zone

* Tammy, Brett and Tony at Zone.
* Timekeepers must have D grade accredition – need to do online exam

Maccas Grant

* Alison to write submission re new stopwatches

Throws Day

* Brett moved we hold Masters Throws Day next year, seconded Peter Hughes
* Weekend of 16/17 August depending on AFL use of THP
* Will need help in canteen, recording, certificates, laminating etc.

\*\*Due to availability of committee members the meeting date was changed to December 10th 2013, 7.30pm Springwood Sports Club.\*\*

There being no further business, meeting closed 9.50pm.

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| **ISSUE** | **NEXT STEPS** | **WHO** | **WHEN** |
| Disabled/Ambulance parking | Waiting on BMCC to arrange meeting | Alison | ASAP  |
| Publicise Zone program when available | Email Zone athletes | Tammy | When available |
| Publicise ZoneParent Helper List | Tammy to do and email, Christine to follow up | Tammy/Christine | When available |
| Ask for timekeeping volunteers forZone | Tammy to email | Tammy | ASAP |
| Replace Booking Officer | Alison to email club members |  Alison | ASAP |
| Officials needed for Zone/Regional | Alison to email Zone entrants | Alison | ASAP |
| Write to Maccas re grant | Alison to write submission | Alison | January |
| Social night | Jess to try to find suitable date | Jess | January |
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