Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 20th August 2013 at**

**Springwood Sports Club**

Meeting opened at 7.30pm.

**Present:**

Earl O’Brien, Tammy Lewer, Denise Nicolle, Peter Hughes, Roger Nethercote, Alison Kniha, Ben Chesterman, Melanie Stufkens, Leisa Wulff, Dave Perrett, Janie Carter and Jessica Clifton.

**Apologies:**

Kay Cooper, Christine Bass, Jenny Fenner and Tony O’Donnell.

**Confirmation of July 2013 Minutes:**

Confirmation of minutes moved by Jessica Clifton and seconded Roger Nethercote. **Carried.**

**Procedural Matters**

* Change to registration dates at Winmalee, as well as final cost being $110, moved by Ben Chesterman, seconded by Peter Hughes.
* Motion to purchase new single linemarker pump at cost of $242 from Tammy Lewer, seconded Jess Clifton.
* Nomination of Janie Carter to General Committee and Website Manager from Roger Nethercote, seconded Jess Clifton.
* Nomination of Jenny Fenner to Age Manager Coordinator from Ben Chesterman, seconded Roger Nethercote.
* Nomination of Peter Hughes to Fundraising Officer from Roger Nethercote, seconded Ben Chesterman.
* Motion to place order for LA uniforms from Christine Bass, seconded Tammy Lewer.

**Matters Arising from July 2013 Minutes:**

* Alison has contacted Glenn at Glenbrook re purchase of Timing Solution system.
* Roger has circulated info on timing stands to other clubs with no response as yet.
* Replacement hurdle trolley has arrived, awaiting invoice.
* Discus circle repair has been relodged with council.
* Alison has spoken to Geoff Carter re mower agreement.
* Handbook to be sent to Springwood Printing tomorrow.
* Peter and Tammy have set up internet transfer, and have successfully paid uniform deposit.
* Tammy has sent in booking form to BMCC, no response at yet.
* Christine to get sample girls singlet to gauge interest at rego days.
* Jess to email members on ITC
* Website updated to show rego days and prices for this season.
* Denise to advise BMCC to open for NSWPW
* Alison has sent condolence letters
* Rego ad in this weeks Gazette
* Alison has sent letter to BMCC re disabled parking spot, AFL support this also.
* Lodgement of request to spray Bindi/clover at THP
* Uniform order placed.

**Correspondence:**

**Incoming**

* Cheques from Warrimoo PS, St Thomas PS, Winmalee PS and John Wycliffe
* Various emails from Chantelle at LANSW re hurdle trolleys
* Greens MP questionaire
* Info on Senior Week Grant
* Various from Andrew Tulloch re white ant damage and discus circle repair
* Bank statements
* Telstra account
* Gazette ad proof
* Espresso to go Coffee van
* ANSW AGM notice
* ANSW Annual Clubs Conference
* Patrick Williams BMCC athlete number request
* Faulconbridge Cricket Club fence proposal
* Email from Joe McLenaghan resigning from committee

**Outgoing**

* Letter of condolence to Martinello, Goudis families
* Various to Chantelle LANSW re hurdle trolleys
* Various to Andrew Tulloch re white ant damage and discus circle repair
* Faulconbridge Cricket Club accepting fence proposal
* Fountainline pump order
* Patrick Williams BMCC confirming athlete number at 358
* Rego ad to Gazette
* Rego ad to local schools

**Bills for Payment:**

**Money Out:**

Accounts for payment

* $16.50 – Telstra Message bank
* $4154.35 - Eddie Wulff (Line marking, tap top and carnival open/close)
* $678.00 – deposit on uniform order

Payment be made moved by Peter Hughes, seconded Jessica Clifton. **Carried**

Additional payment of $110 to Centrespace for rego booking, moved by Roger Nethercote, seconded Denise Nicolle. **Carried**

**Reports**

**Treasurer**

Income: $2,761.91

Expenses: $759.40

Cash in bank: $21,116

Term Deposit: $19,932

(Note that in July we transferred $8k from the cheque account to the term deposit).

Total Capital: $41,048

* Online transfer successful, CBA suggest we may be better using Commbiz system, Peter to investigate further.

Moved by Jess Clifton that Treasurers Report be accepted, seconded Roger Nethercote. **Carried**

**Registrar**

* LANSW online registrations now live
* Registration boxes received from LANSW
* Registration packs to be made up
* Seniors registrations from September 14th

**Bookings Officer**

* Last carnival this week

**Zone Update**

* Entries for zone open October 7th (held 14/15 Dec at Kurrajong), close November 17th.
* Timed program
* Many officals needed
* Next meeting September 19th

**Records**

* Todd Devery broke record in 400mH at World Masters Games in Turin.

**Information and Publicity**

* Still working on Facebook page
* Will contact Gazette re story on Todd
* Another ad to be placed in Gazette re rego day

**Grounds**

* Bindi spray request logged with council

**Championships**

* Nil

**Coaching**

* Nil

**Canteen**

* Nil

**Team Managers**

* Nil

**Uniform**

* Small order placed

**Fund Raising**

* Nil

**General Business**

* Waiting on sponsorship inserts for rego packs, Ben to make up
* Need to arrange float
* Whats new Flyer and Parental Agreements for rego packs
* See below for roster for rego days, but any extra help would be great
* Check with BMCC re completion date on amenities block
* Working Bee 14th Sept after rego finishes
* Expresso to go to supply coffee
* Website changed to new template to show sponsors logos better, Janie to have a look whether it can be modified to be easier to use.
* Janie will look at competition program for this season.
* Janie will continue to do Senior Championship Pointscore

Next meeting to be held September 17th 2013 7.30pm Springwood Sports Club

There being no further business, meeting closed 8.45pm.

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| Registration DayAugust 31st Winmalee Shopping Centre1-4pm | Registration DaySeptember 8thTom Hunter Park10am-2pm | Registration DaySeptember 14thWinmalee Shopping Centre9am-12pm |
| BenAlisonChristineTammy (from 2pm)RogerPeterEarlMelanie | BenAlisonChristine (2hrs only)RogerPeterJenny | BenAlisonChristineTammyRogerPeterEarlLeisaJess\*\*FOLLOWED BY WORKING BEE AT THP\*\* |

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| **ISSUE** | **NEXT STEPS** | **WHO** | **WHEN** |
| Replacement Centre System | Waiting to hear back from Glenn Taylor | Alison | Before next meeting |
| Keys | Dave Perrett to bring to his to next meeting | Dave Perrett | Next Meeting |
| Old timing stand/zone timing stand/hurdle trolley | Waiting to see if any interest | Roger Nethercote | ASAP |
| New pump for single linemarker | Roger to fit | Roger Nethercote | ASAP |
| Replacement Championships Corodinator | Alison to contact members | Alison Kniha | Before next meeting |
| Booking THP for summer | Waiting to hear back from BMCC | Tammy Lewer | ASAP |
| Get float for rego day | Peter to arrange | Peter | Before Rego Day |
| Parental Agreement/Whats new flyer  | Tammy to write/print/deliver to Ben | Tammy | Before Rego Day |
| Working Bee prior to season | Email reminder to committee | Tammy | Before Sept 14th |
| Check with BMCC re amenities block | Contact Troy Soloman | Tammy | ASAP |
| Get sample girls singlet | Pick up for rego days | Christine Bass | Before registration days |
| Coffee Van for competition days | Confirm Expresso to go | Alison | Before competition starts |
| Promote ITC courses | Email club members | Jess Clifton | After registration |
| Commbizz? | Check if this suits us better | Peter | Before next meeting |
| Centre numbers missing from rego packs | Check with LANSW on eta | Ben | Before Zone |
| Todd Devery record | Contact Gazette re story | Jessica Clifton | ASAP |
| 2nd Gazette ad | Contact Gazette to confirm date | Jess Clifton | ASAP |
| Send email re rego days to members | Jess to email members | Jess Clifton | ASAP |
| THP Competition Program | Look at program from last time Seniors competed Sat | Janie | ASAP |
| Advise BMCC to open for NSWPW | Denise to contact BMCC | Denise Nicolle  | ASAP |
| Officals for zone | Promote to club members | Alison | ASAP |
| Age manager folders to be updataed | Check folders at working bee | Jenny/Tammy | At working bee |
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