Springwood District Athletic Club Inc

(Incorporating Springwood District Little Athletic Centre &

Blue Mountains Athletics Club)

ABN 66 739 912 140

Correspondence: P O Box 4038

Winmalee, NSW, 2777

Club website: [www.springwoodathletics.org](http://www.springwoodathletics.org)

**Minutes of Springwood District Athletic Club Meeting held on 16th July 2013 at**

**Springwood Sports Club**

Meeting opened at 7.37pm.

**Present:**

Earl O’Brien, Tammy Lewer, Denise Nicolle, Peter Hughes, Roger Nethercote, Alison Kniha, Christine Bass, Tony O’Donnell, Ben Chesterman and Jessica Clifton.

**Apologies:**

Jennifer Grimmond, Kay Cooper, Leisa Wulff and Dave Perrett.

**Confirmation of June 2013 Minutes:**

Confirmation of minutes moved by Roger Nethercote and seconded by Jessica Clifton. **Carried.**

**Matters Arising from June 2013 Minutes:**

* Motion to purchase Timing Solutions as new Centre system by Christine Bass, seconded Tony O’Donnell**. Carried**
* Dave Perrett sent his apologies and will bring his keys to next meeting for Peter.
* Hurdle Trolleys have been received from Harts, however one for older style hurdles is incorrect, and is to be returned and replacement supplied.
* Discus circle repair has been relodged with council.
* Alison to speak to Geoff Carter re formal mower proposal.
* Handbook and sponsorships to be discussed later in meeting.
* Tammy, Alison and Ben to get Netbank passwords for internet transfers.
* Jessica has set up Facebook page as a closed group.
* Gas bottle has been refilled.
* Dave has supplied PLI for registration booking.
* New girls singlet in uniform report.
* As per information from Zone meeting, athletes who attend without parents present will be given a warning first time, and excluded from competition on subsequent days

**Correspondence:**

**Incoming**

* LANSW mailout
* Various emails from Chantelle at LANSW re hurdle trolleys
* New ANSW website
* NSW Govt grant information Community Building Partnerships program
* Carnival payments from EPS
* Bank statements
* Telstra account
* DSR courses
* ITC Course information
* ANSW Registration increases
* Australian Business Register check-up
* Winery running festival/Run Townsville leaflets
* Hi-Craft sponsorship payment
* Roza Sage sponsorship payment
* DSR Grant unsuccessful
* Hart Sports Tax Invoice
* Advice from BMCC re white ant activity in amenities block

**Outgoing**

* LANSW conference voting form
* Various to Chantelle LANSW re hurdle trolleys

**Bills for Payment:**

**Money Out:**

Accounts for payment

* $16.50 – Telstra Message bank
* $326.70 – Waxtech (Line marking paint)
* $397.00 - Eddie Wulff (Line marking and carnival open/close)

Payment be made moved by Christine Bass, seconded Denise Nicolle. **Carried**

**Reports**

**Treasurer**

Income: $1,611.03

Expenses: $1,778.30

Cash in bank: $27,113

Term Deposit: $11,654

Total Capital: $38,767

It was moved by Tony O’Donnell this report be accepted and seconded by Ben Chesterman. **Carried.**

Motion by Peter Hughes to increase the Term Deposit on next rollover by $8000, seconded by Roger Nethercote. **Carried.**

**Registrar**

* LANSW online registrations have been set up and go live in August
* Alison to do State numbers
* Will finalise registration booking
* Motion to raise Senior/Masters registrations as per ANSW increase from Roger Nethercote, seconded Peter Hughes. **Carried.**

**Bookings Officer**

* 7 carnivals to go
* Power to be cut 20/8 for electrical work
* NPWS fitness day should be opened/closed by council not SDAC

**Zone Update**

Alison has emailed minutes from last meeting to committee.

**Records**

Nil

**Information and Publicity**

* Facebook page has been set up
* To look into Stralia Web
* Alison to send templates for registration day ads to Jessica
* Front page of website needs to be changed to show registration days

**Grounds**

* 100m start line is looking worn
* Needs spraying for Bindi and clover
* Need parking spaces for disabled and clear entry for ambulance to field

**Championships**

* 9 competitors at recent State Cross Country
* 2 competitors at NSW Cross Country
* 3 competitors at Sydney 10

**Coaching**

Real need to recruit new coaches, promote ITC course through club email and website.

**Canteen**

Nil

**Team Managers**

Nil

**Uniform**

* Christine has contacted supplier re new girls singlets
* More expensive than regular singlets, so will have sample at registration day and see what people think before doing an order
* Small order may be needed prior to registration days some sizes are low

**Fund Raising**

Nil

**General Business**

**Next Season**

* First day of competition 21st September, with possibility of orientation day week before
* Will use last program used when Seniors were on Saturday
* Registration packs need to be made up

**Handbook**

* Alison advised almost complete
* Need sponsors logos to add to handbook, Peter advised possible to get a colour centre page for the gold sponsors.
* Jess to check senior athletes for front cover, Alison to use State Photo for juniors
* 250 handbooks to be printed and packs to be made up
* Springwood Printing need handbook by 13/8 to be ready for registration days.

**Condolence letters**

Sadly both Angelos Goudis and Karin Martinello have both recently passed away. Alison to send a letter of condolence from the club.

Next meeting to be held August 20th 2013 7.30pm Springwood Sports Club

There being no further business, meeting closed 9.20pm.

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| **ISSUE** | **NEXT STEPS** | **WHO** | **WHEN** |
| Replacement Centre System | Alison to investigate purchase | Alison | Before next meeting |
| Keys | Dave Perret to bring to his to next meeting | Dave Perrett | Next Meeting |
| Old timing stand/zone timing stand | Roger to check if any other club want them | Roger Nethercote | ASAP |
| Hurdle Trolleys | Roger to follow up pick up of wrong/delivery of replacement | Roger Nethercote | ASAP |
| New mower | Alison to contact Geoff Carter | Alison Kniha | Before next meeting |
| Booking THP for summer | Contact BMCC | Tammy Lewer | ASAP |
| Get Net Bank internet passworks | Visit CBA | Tammy/Alison/Ben | ASAP |
| Laptop back to Tammy | Finish handbook | Alison | Next Meeting |
| Prepare handbook for registration | Need sponsor logos for handbook to Alison | Peter Hughes | ASAP |
| Booking Winmalee Shopping Centre | Send PLI to confirm | Ben Chesterman | ASAP |
| Get sample girls singlet | Contact Soul Sports | Christine Bass | Before registration days |
| Community Building Partnership Grant | Check to see if equipment shed is eligible | Roger Nethercote | Before July 31st |
| Promote ITC courses | Email club members (Tammy to send instruction to Jess) | Tammy/Jess Clifton | ASAP |
| Dept Sport and Rec Courses | Advise on interest | Tammy Lewer | Before next meeting |
| Letter of Condolence | Tammy to send info, Alison to write | Tammy/Alison | ASAP |
| Organise athlete photos for handbook cover | Jessica to check seniors/masters and advise Alison | Jessica Clifton | ASAP |
| State Number Order | Alison to check Presentation Day run sheet | Alison | Before registration Days |
| Send email re rego days to members | Tammy to send instructions to Jess | Tammy/Jess | ASAP |
| Ad for Gazette for rego days | Alison to send template from last year to Jess | Alison/Jess | ASAP |
| Advise BMCC to open for NSWPW | Denise to contact BMCC | Denise Nicolle | ASAP |
| Lack of disabled parking space/ambulance entry | Draft letter to BMCC | Alison | Before next season |
| Request spraying of bindi/clover | Contact BMCC to spray 24/8 – 14/9 | Alison | ASAP |
| Check if small uniform order needed | Check stock levels | Christine Bass | Before next meeting |
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