



Annual General Meeting Date

A reminder that the club AGM will be held at 1pm Saturday July 28th in the club house. The AGM is where all committee roles are vacated and members are nominated into those positions. A vote is not required if they are nominated for a role uncontested.

Our current committee members are listed on the [website](#). Existing committee members have indicated they are prepared to continue in their roles with the exception of Faye Logan, who after many years of service is retiring from her role as our Treasurer. This is an important role that desperately needs to be filled.

Still Looking For A Treasurer

So far I've not received any volunteers for this role and I'm worried that everyone is expecting that one of the other responsible people on the Committee will handle it. The role of Treasurer is an Executive role, and under our constitution a member cannot hold two executive positions. This rules Chris Wood (Secretary), Brenton Ward (Vice-President) and myself (President), from taking on the Treasurer's responsibilities.

A number of people that we've approached about possibly assisting with this position have expressed reluctance, questioning their personal fiscal responsibility. I'd like to point out that unlike larger government Treasury offices, the club treasurer doesn't need to come up with a forward looking budget and expenditure plan. Such decisions are made by the Committee as a whole during meetings, considering our needs.

For example, if the Equipment Officer reports that targets are starting to look ratty and need to be replaced, the Treasurer's report tells us how much money we have in the bank. We then look at how many targets worth of foam we need to order and the potential cost. Once all are in agreement a motion is passed to make a purchase, at which point someone (for foam, that's me) needs to order the material. The person making the purchase receives an invoice with payment instructions that is then passed onto the Treasurer. The Treasurer then makes the transaction, verifying that the transaction is for the previously agreed purpose and amount (and not being used to purchase a new boat for Brenton!).

For Box Hill City Archers, the Treasurer's role is much more about record keeping than financial planning. If you have some time you can spare, we'd love it if you could help us out. If you'd like more information, I'm sure Faye would be happy to tell you more.

Treasurer Responsibilities

- Have access to the club bank accounts (club savings, term deposits, cheque account, etc), and sign off on their transactions.
- Collect daily shooting fee money from the box and deposit them into the club account.
- Collect drinks and snacks money from the fridge and deposit them into the club account.
- Collect club expense receipts from members who have made approved purchases on behalf of the club, and make reimbursements to them. E.g. equipment and maintenance purchases, replenishing of snacks and drinks, etc.
- Previously, collect money from members for membership fees and shooting fees, but this is now mostly handled by the Archery Australia website.
- Collect money from the Beginners Coordinator for Beginners' Courses, and allocate a portion to each of the course instructors' club funds.
- Each month, prepare a monthly report on our financial status.
- At the end of the financial year, prepare an annual report that is presented at the AGM.

Social Media

As many of you are already aware, we maintain our own Facebook page ([@BoxHillCityArchers](#)), sharing photos and videos from our shoots, and resharing interesting posts from major sporting organisations such as World Archery.

Some time ago, Michael Reilly expressed a desire to contribute to the club by assisting with our social media platforms. He recently launched our Twitter presence, [@BHCArchers](#) and has a number of other plans for us. He would love to hear your suggestions, and feedback on our social content.

If you've got any other ideas on how you'd like to contribute to the club, please let me know!

Internet Security

After taking in the role of President, I decided we needed at least one more member of the committee to have access to the member database. The access is necessary for us as a club so that we can approve membership applications and retrieve email addresses for club correspondence such as these updates. As a computer literate person I nominated myself and lodged an application with Archery Australia. Upon acquiring access I inspected my own account details and had the shock of my life. Contrary to proper computer security processes, the Archery Australia system stores passwords IN PLAIN TEXT, and viewable by any person that has authorised access to the database such as Archery Australia staff, and club administrators such as myself.

I want to reassure you all that I only looked at my own account security details, and I looked at my own details first in case security details were not being properly stored. I want to recommend to all members that they do not under any circumstances use a password that they use for any other accounts. It is especially important you do not use the same password for Archery Australia that you use for logging into your email address, as a malicious administrator could then harvest both pieces of information and possibly take control of your email accounts.

As a general internet security suggestion, I would recommend enabling two-factor authentication where it is available to help protect against scenarios like this.

I brought this up in a discussion with some other club members and received the question, “but surely administrators sometimes need to see your password so they can get into your account to fix things, right?” Absolutely not. An administrator should never ever need your password to fix your account. An administrator has special powers to make modifications to your account from theirs. In doing so, an electronic audit trail shows that the administrator made said modifications. Any untoward changes can be traced back to the administrator. If you give somebody else your password, they can continue to make untracked changes to your account until you next change your password.

Another question was, “well the administrator accounts are only given to people that have signed the terms and are responsible people. What does it matter if the passwords are plain text if only the good guys have access?” That is correct, we are responsible people. But what happens when an administrator’s account gets hacked by a not so nice person?

In a secure system, these passwords should always be encrypted and not available for administrators to view in plain text. If you have made your Archery Australia password something you use for anything else, please change it immediately to a completely unique password.

Monthly Shoot

Our theme of first time medal winners continued in the May Monthly Shoot with [Michael Reilly!](#) Michael beat his previous rating of 24 by shooting a 26 rating, giving him an adjusted score of

921/900. April winner Stephen Morley stayed in the standings, coming in second with an adjusted score of 845. Congratulations to all who participated.

Our July Monthly shoot will be a [Geelong](#), 90 arrows at 30m, all on the 122cm (large) face. Come and join in the fun!

Beginners Course - June

Our next beginners course will commence on Sunday June 24th. Enrollments are still open up until then. The club will be open until 4:30 pm on all Beginners' Course days. Feel free to have an extended shoot!