



Archery Victoria			
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Subject:	Professional Coaching Guidelines		
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0412. Professional Coaching Guidelines

The following is an overview of how the professional coaching system works within Archery Victoria.

1. Come'n'Try and Archery Instruction Program

The objective is to supply on-demand coaching for all archers in Victoria. This can only be done with a high enough volume of coaching people that are reimbursed for their knowledge, skill, time and energies. The preferred system is for a club to contract this duty to a company that in itself contracts the coaching personnel.

The recommended system is for a person in a club to start a coaching business. This person (the principal) signs a contract with the club to provide its coaching services. The principle then hires contractors to do the actual coaching.

The principal is responsible for the hiring and firing of the coaching staff and is the point of contact for the club to communicate with. The principal takes all the bookings and arranges the come'n'try and archery instruction courses.

For a copy of a contract please refer to document 0629 Service Agreement Template on the Archery Victoria website.

There is a recommended fee for these two programs being;

OzBow Come'n'Try Program **\$15 per person for a 90 minute session**
A 10% fee for each participant is payable to the host club for wear and tear on their targets.

OzBow Archery Instruction Program **\$135 for 6 only 90 minute sessions**
A 10% fee for each participant is payable to the host club for wear and tear on their targets.

If the archer is a member of the club then no fee is payable to the club.

The host club will not interfere with the coaching program. The principal is responsible for the archers until they have qualified at 40 metres. At this time the principal's responsibility ends and the archer may find an instructor or coach of their choice.

An archer, having completed the OzBow Archery Instruction Program, starts the OzBow Qualification Rounds. If they require coaching at this time it may only be provided by the principal at \$15 an hour. No fee is payable to the club.

2. Individual Coaching

Once an archer qualifies at 40 metres they may like to improve their archery by partaking in Challenge Coaching. This is conducted by the Archery Coach. Both the Archery Coach and the High Performance Coach (HPC) are considered to be independent. They may wish to be part of the principals business but that is a decision for those individuals to work out.

2. Individual Coaching (continued)

For the purpose of this document we expect them to be independent and charging the archer a coaching fee as they see fit. The recommended starting point is \$20 an hour for an Archery Coach and \$30 an hour for a HPC. We hope that market forces will see the better coaches rise to the top and be earning the bigger money.

The relationships between the club and the coach, and the archer and the coach, is vitally important.

Coach A may wish to advertise that they coach at Club X, Y and Z.

Club X may like to advertise that they have Coaches A, B and C available at their club for coaching and provides their contact numbers accordingly.

If a member of a Club X wishes to use Coach T then that should not be a problem. The member has paid shooting fees so they should be able to shoot any time they like with any Coach they like – a free market.

For any Come'n'Try or Archery Instructor they must have personal accreditation with Archery Australia and a valid Working With Children Check. If they instruct of their own volition then they must also have Public Liability Insurance (PLI) and Public Indemnity Insurance (PII). If they are part of a company then the principal must have the appropriate PLI and PII that covers the group.

Since we expect the Archery Coach and the HPC to be independent then they must have;

Appropriate Accreditation
Working With Children Check
PLI and PII

Clubs must not let Archery Coaches or HPC's coach on their grounds until all the requirements of accreditation, WWCC, PLI and PII have been confirmed.

3. The National Insurance Policy

The National Insurance Policy is very clear. If an archer pays the club for coaching then the archer and the instructor/coach is covered by insurance. It is expected that the club then pays the instructor/coach and that is acceptable under the National Insurance Policy.

If the archer pays the instructor/coach directly, neither are covered by the National Insurance Policy.

The insurance that is paid for as part of an archers membership fee covers the archer only. Receiving an injury whilst under instruction is only covered if the payment was made to the club.

An archer that receives an injury whilst being taught by an independent instructor/coach is only covered by that instructors/coaches insurance policy. If the instructor/coach does not have PII and PLI then the club is liable for allowing uninsured instructor/coaches onto their grounds.

It is an act of fraud if an archer or an instructor/coach makes a claim against the National Insurance Policy when the coaching payment has not been made through the club.