



Archery Victoria			
Title:	Policy and Procedures Manual		
Subject:	Club Recorder Rules		
Author:	Chief Executive Officer - Trevor Filmer		
Date:	01/10/10	Replaces:	New
Number:	0408	Pages:	3

## **0408. Club Recorder Rules**

### **1. History**

- 1.1. A new Club Recorder should secure history details from the past Club Recorder. If there are any doubts the Club Recorder should contact Archery Victoria State Recorder.

### **2. Requirements Of Club Recorders**

- 2.1. Use only the latest AV forms to make a claim.
- 2.2. Send one original score sheet with the claim and keep the other as your record.
- 2.3. It is the Club Recorders responsibility to ensure that each archer making a claim is an AV registered affiliate.

### **3. Club Recorders Must Check;**

- 3.1. Additions on score sheets.
- 3.2. That there are no alterations to score values.
- 3.3. That each score sheet has been signed by two or more competitors or witnesses.
- 3.4. Scorecards should be completed in blue pen, black pen or pencil. Red or green pen may not been used.
- 3.5. Claims to AA are to be sent to the AV State Recorder.

### **4. Record Claims**

- 4.1. The complete score or performance of the archer creating the Record must be received by the National Recorder within two calendar months, sent via the AV State Claims Recorder.
- 4.2. Archery Victoria Claims must be received by the AV State Recorder within one calendar month of the event, and must be endorsed by the Club Recorder.
- 4.3. The original score sheet, signed by two (2) people who were present for the total shooting time and witnessed the shoot, accompanied by the claim form, must be sent to the State Recorder.
- 4.4. All score sheets accompanying record claims must be written in blue ink, black ink or pencil. Red ink or green ink shall not be accepted.
- 4.5. Club Recorders receive regular record up-dates or may check on the AV Website at [www.archeryvic.org.au](http://www.archeryvic.org.au) to see if the claim is successful. Certificates are issued shortly after publication.

## **5. State Championship Records**

- 5.1. Records shot at AV recognised State Championships shall be recognised as Championship records in the AV record system.
- 5.2. Records may be claimed upwards. Examples: - A Joey may claim up to Open if the score exceeds the current open record. Masters and Veterans may claim up to Open if their score exceeds the current open record.

## **6. State Tournament Records**

- 6.1. Records shot at AV recognised State Tournaments shall be recognised as Tournament records in the AV record system.
- 6.2. Records may be claimed upwards. Examples: - A Joey may claim up to Open if the score exceeds the current open record. Masters and Veterans may claim up to Open if their score exceeds the current open record.
- 6.3. Record claims shot at other bone fide State, National or International events may be claimed as a Tournament Record.

## **7. State QRE Records**

- 7.1. Records shot at AV calendared QRE's shall be recognised as Tournament records in the AV record system.
- 7.2. Records may be claimed upwards. Examples: - A Joey may claim up to Open if the score exceeds the current open record. Masters and Veterans may claim up to Open if their score exceeds the current open record.
- 7.3. Records may only be claimed if all conditions are followed in AV Rule 0405.

## **8. General**

- 8.1. Championship distance claims may be made from any State Championship FITA round such as 36 arrows at 70 metres on a 122 cm face.
- 8.2. Tournament distance claims may be made from any State Tournament FITA round such as 36 arrows at 70 metres on a 122 cm face.
- 8.3. QRE distance claims may be made from any State calendared QRE FITA round such as 36 arrows at 70 metres on a 122 cm face.
- 8.4. Claims may be made for any discipline, example, Indoor, Clout, Target, Matchplay or Field rounds.

## **9. Class Claims**

- 9.1. Claims for 3rd, 2nd, and 1st are handled by the Club Recorder.
- 9.2. Badges are ordered from the State Recorder. If ordered by members other than your club recorder the three (3) original score sheets and the official form must be used.
- 9.3. Claims for MB and GMB are made to the AV Claims Recorder and must have three (3) original score sheets covering three (3) different shoots. One of which must have been shot at a Club or Tournament with more than one Club's Archers participating. Examples: - A QRE or Tournament.
- 9.4. These claims first go from the Club Recorder, to the AV State Recorder and then to the AA Recorder. After securing a MB or GMB the Victorian rule applies. (see MB-GMB rule 0407.)