CONSTITUTION

1. NAME

The name for the Association will be the Naracoorte and District Hockey Association Inc. (abbreviated to NDHA).

2. INTERPRETATION

2.1. When any circumstances arise for which no provision is made by the Constitution, or there arises any reasonable doubt as to the interpretation of the Constitution or procedure adopted, the Executive, having regard to the Constitution may direct what shall be done.

2.2. In this Constitution unless the context otherwise requires:

"The Association" shall be the Naracoorte and District Hockey Association Incorporated.
"The Executive" shall mean the Executive Committee.
"Club" shall mean a club competing in a premiership competition run by Naracoorte and District Hockey Association Incorporated.
"Members" shall be any financial member or person affiliated with a member club of the Association.

3. OBJECTS

The objects of the Association shall be to control, promote and manage the game of hockey in Naracoorte and the surrounding district.

4. COMPOSITION

The Association shall consist of such clubs affiliated with the Naracoorte and District Hockey Association Incorporated.

5. MEMBERSHIP

5.1. Membership of the Association shall be open to any club whose membership and constitution shall be approved by the Association.

5.2. Membership shall be for one year from the Annual General Meeting to the Annual General Meeting in the next year unless terminated by resignation or expulsion.

5.3. Every club shall be liable for annual subscriptions and other fees as prescribed from time to time and be bound by the constitution and rules.

6. LIFE MEMBERSHIP

6.1. The Association, at the Annual General Meeting, shall have the power to confer Life Membership of the Association on any person who has rendered outstanding service to the game of hockey or the Association.

6.2. The criteria for Life Membership shall be found in an Appendix to this constitution.

6.3. Life Members have the same privileges as individual Members of Clubs in that they may attend Annual General Meetings and Special General Meetings wherein they may have a voice but no vote. The President shall give each Life Member notice of meetings held and other functions arranged by the Association.

7. AFFILIATION WITH OTHER BODIES

The Association shall be affiliated with the South Australian Hockey Association Inc. plus any other Hockey Associations and pay such fees thereto as may be decided from time to time by the board.

8. ALTERATION OF CONSTITUTION

8.1. Amendments

This constitution may be amended, altered, added to, varied or rescinded in whole or in part by a resolution. This resolution shall be passed by a three-quarters majority of votes cast by members present at the Annual General Meeting or at a Special General Meeting called specifically for the purpose and in accordance with the Constitution.

8.2. Notice of Motion
Notice of any motion affecting the Constitution shall be given to the Association in writing, signed by the proposer and seconder, not less than twenty one days before the meeting at which it is proposed it should be moved.

8.3. Notice to Members
The Secretary shall forward to each Member Club a notice setting out the purpose of such motion not less than fourteen days before any General Meeting.

9. DISSOLUTION

A Special General Meeting of the Association called in a like manner for the specific purpose shall have the power, by a majority of three quarters of the members present, to resolve that the Association be dissolved. And that any property, whether real or personal remaining after payment of all the debts and legal obligations owing to be transferred to any other body promoting objects similar to its own.

10. PATRONS

Patrons shall be appointed at the Annual General Meeting from recommendations made by the Executive.

11. MANAGEMENT

11.1. The Executive Committee
The Executive shall consist of the following members:

a. President
b. Vice President
c. Secretary
d. Treasurer
e. 3 other members as elected at the AGM

11.2. Election of Executive Committee
All positions will be declared vacant at the Annual General Meeting. New executives shall be nominated by Members and elected at the Annual General Meeting on a simple majority of votes cast by delegates who are present and eligible to vote. Terms will generally be of two years duration.

11.3. Any member of the Executive may give notice of a meeting.

11.4. Subject to the Constitution and rules and to any resolution passed by the Association in general meeting, the Executive shall exercise in general oversight of the affairs of the Association and in particular shall:

a. Deal with all correspondence and urgent matters arising between general meetings.
b. Be empowered to authorise expenditure of Association funds for necessary and ordinary working expenses both at general meetings and in emergencies, between general meetings.

11.5. Election of Canteen Manager
Any member of the Executive shall approach a prospective person for the position of canteen manager. That person shall then attend a general meeting for ratification of the appointment.

12. POWERS OF THE EXECUTIVE

The Executive may:

12.1. Impose such fees, levies, or additional fees or levies on Members or individuals as shall be necessary to allow the Association to discharge its liabilities for the current season. Such levies shall not exceed more than 15% of the total player registration fees for each Club.

12.2. Enact, amend, delete or vary such rules, as the Board deems fit.

12.3. Hire, employ, terminate and pay necessary employees and other persons for services rendered to the Association such fees, salaries, wages, gratitudes and bonuses as it sees fit.

12.4. Purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purpose of, or capable of being conveniently used in connection with, any objects of the Association.

12.5. Enter into any arrangements with any Government or authority, supreme, municipal, local or otherwise to obtain any rights privileges and concessions, which the Association may be able to obtain and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.

12.6. Construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Association's interest and to contribute to subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out alteration thereof.

12.7. Enter into negotiations on behalf of the Association to raise or borrow monies on such terms and conditions as may seem expedient.

12.8. To raise or borrow monies on behalf of the Association at such rate of interest, in such form and manner and upon such security terms and conditions as the Executive seems fit.

12.9. To secure and undertake in any way the repayment of monies raised or borrowed or liabilities incurred on behalf of the Association.

12.10. To provide such warranties, guarantees or indemnities on behalf of the Association with respect to the repayment of monies or the performance of contracts, obligations or undertakings of the Association.

13. GENERAL MEETING

13.1. Annual General Meeting

13.1.1. This shall be held in March of each year or at such a time as the Executive may decide.

13.1.2. Thirty (30) days notice shall be given of the date of the Annual General Meeting.

13.1.3. Fifteen (15) Members shall form a quorum at the Annual General Meeting.

13.1.4. Meeting procedures shall follow the attached pro forma.

13.2. Special General Meeting

13.2.1. The Secretary shall call a Special General Meeting:

a. At the request of the President
b. Upon the written request signed by four members specifying the business, which they require to be submitted to the meeting.

13.2.2. Thirty (30) days notice of any Special General Meeting shall be given in writing to the Secretaries of affiliated clubs.

13.2.3. No business shall be discussed at the meeting, except that which is submitted or is an amendment relevant to the subject matter of the motion or directly arising out of the matter comprised in the motion.

13.2.4. Meeting procedures shall follow the attached pro forma.

13.3. General Meetings

13.3.1. General Meetings shall be held on a monthly basis during the hockey-playing season.

13.3.2. Any member of an affiliated club shall be a delegate.

13.3.3. Ten (10) members shall form a quorum.

13.3.4. Meeting procedures shall follow the attached pro forma.

13.4. Standing Orders
These shall be outlined in the attached meeting procedure pro forma.

14. SUB-COMMITTEES

14.1. Sub-Committees of the Association may be created by the Executive for any task they see fit and such powers of the Executive as are necessary for the role of any Sub-Committee may be delegated by the Executive to that Sub-Committee.

14.2. Members shall nominate Association individuals who are prepared to act on a Sub-Committee of the Association which may exist where there is to be a vacancy on that Sub-Committee.

15. FUNCTION OF SUB-COMMITTEES

15.1. Sub-Committees shall at all times be responsible to the Executive for the implementation of the task or tasks allocated to them by the Executive.

15.2. A Sub-Committee representative shall present reports as required at General Meetings, or in his/her absence shall provide a written report for tabling.

16. EXECUTIVE DUTIES

The duties of the Executive and any other Committee appointees shall be outlined in the Strategic Plan.

17. FINANCE

17.1. Liability of Association
The Association shall not be responsible for any debts incurred by affiliated clubs.

17.2. Special Accounts
Monies raised by the Association for specific purposes may be paid into special accounts and be used only for that specific purpose, or with the consent of a two thirds majority present at an Executive meeting be transferred to another account.

17.3. The Secretary shall have the power to spend on behalf of the Association, a sum decided at the Annual General Meeting for immediate expenses. Larger expenses shall not be incurred without the sanction of the Executive and all payments shall be made by cheque.

17.4. Auditing of books
The books shall be audited annually before March to be presented at the Annual General Meeting.

17.5. Budget
A budget for the ensuing year shall be prepared by the Executive and voted on at the First General Meeting of the season.

17.6. Subscriptions and fees
Fees shall be set for the ensuing year bearing in mind projected working expenses of the Association and its affairs. Further rules regarding fees shall be outlined in an attached By Law.

18. INDEMNITY

18.1. No affiliated Club, official or Member of the Association shall have any claim, legal or otherwise, against the Association or its Executive, for any act done in the execution of office which may affect such Club, official or individual Member.

18.2. The Association shall, after satisfactory conclusion of an investigation, indemnify wholly or in part any Executive of the Association acting in good faith and within the scope of their duties or what they believe to be the scope of their duties, against any claim, liability, loss or damage, which they may undergo in consequence of act, omission, error or oversight on their part.