



Archery Victoria			
Title:	Policy and Procedures Manual		
Subject:	Tournament Rules		
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0404. Tournament Rules.

Archery Victoria (AV) is the governing body of archery in Victoria.

These Rules and Guidelines are provided to assist in the running of AV Tournaments in a safe and professional manner.

1. Expressions of interest.

- 1.1. Proposals to host a Tournament shall be made in writing to AV when expressions of interest are called.
- 1.2. An expression of interest is not considered to be a detailed document.
- 1.3. Expressions should reflect the plans of the host club to promote the event.

2. Host Club Responsibilities.

- 2.1. The host Club shall submit a proposed entry form, to AV, two months prior to the event.
- 2.2. AV suggests using the template entry form. (Forms 602 and 603) or an approved online form.
- 2.3. Tournament organisers shall submit a list of entrants, for checking, to the Archery Victoria Chief Executive Officer not less than seven (7) days before the event.
- 2.4. It is the host clubs responsibility to check any late entries with the Chief Executive Officer.

3. Entry Form And Flyer.

- 3.1. Club entry forms shall include everything from the sample entry forms (Forms 602 and 603)

4. Fees.

- 4.1. The host club may set the entry fee but the following is compulsory;
 - 4.1.1. Youth archer's entry fee to be no greater than 2/3rds of the Senior entry fee.
 - 4.1.2. Family entry fee to be no greater than the entry for two seniors with one youth.
- 4.2. All other costs incurred for the event are borne by the host Club. Including;
 - 4.2.1. The providing of medals, trophies and/or certificates for each division being contested.
 - 4.2.2. Engraving, Etch, or Permanent Print showing "Event, Year and Category".
 - 4.2.4. Judging.

4. Fees (continued)

- 4.3. On distributing entry forms, the host club is to provide a complete copy to the AV Chief Executive Officer and the AV State Judges Administrator.
- 4.4. The host club may apply a surcharge up to 25% for late entries.
- 4.5. No refund of entry fee need be offered if an entrant cancels within 7 days of the tournament.

5. Awards.

- 5.1. Competitors must be financial Members of AV seven (7) days prior to the first day of competition with an appropriate Archery Australia registration number issued.
- 5.2. FITA rounds must comply with the FITA Rules.
- 5.3. Other rounds must follow the AA and/or AV Rules.
- 5.4. Awards will be presented in ascending order by the Club President or nominee.
- 5.5. Interstate and non-members are eligible for Tournament Awards at the discretion of the host club and may provide an award supplied and paid for by the host club.

6. General rules relating to the running of State Tournaments.

- 6.1. AA scorecards must be used.
- 6.2. Double scoring is mandatory.
- 6.3. In hot weather conditions drinking water is to be provided and suitably placed.
 - 6.3.1. Field events - to be placed at least, every 6th target.
 - 6.3.2. Target events – to be placed at least each 10th lane.
- 6.4. Safe shooting conditions will be provided.
- 6.5. Safe target equipment will be provided.
- 6.6. Safe shooting field will be provided.
- 6.7. Each AA-AV recognised divisions must be included unless written dispensation is granted by Archery Victoria.

6. General rules relating to the running of State Tournaments (continued)

- 6.8. Within one calendar month of a tournament completion, the host club shall issue a complete results sheet of the event covering all divisions and sent to;
- 6.8.1. Club Secretaries of those clubs attending.
 - 6.8.2. State Claims Recorder, Sports Development Officer, the AV CEO and the AV President.
 - 6.8.3. To the AA Ranking Officers if the event is a FITA or equivalent.
 - 6.8.4. One original of each tournament score card must be forwarded to the State Recorder and the other given to the archer at the completion of the event.
- 6.9. Where possible a suitable presentation Dais should be considered.
- 6.10. Where possible a leader board should be considered.
- 6.11. Clubs are responsible for compliance with the appropriate health and food handling regulations.

7. Timing.

- 7.1. Timing is optional for all State Tournament events. Proper control lights are optional but if provided shall be equal for all Archers.
- 7.2. For Field Events the Peg colour is to be shown on score cards.
- 7.3. Field to be conducted per FITA, AA or AV Rules.

7. Teams.

- 7.1. Team events held in conjunction with tournaments are considered part of the tournament. This does not include a shoot-off after the event, whilst scores are tallied.

9. Rules for Teams.

- 9.1. The event must be promoted on the entry form.
- 9.2. Rules covering team composition must be published on the entry form.
- 9.3. A closing time for entry into the team must be published on the entry form.
- 9.4. Closing of entries for teams must be before the tournament commences.
- 9.5. Presentation of team events will be with the main presentation.
- 9.6. Winning team members will receive the appropriate medal, trophy and/or certificate in line with the other awards presented.