



## **ASCTA Jobs Board – Position Listing**

*Please Note that the Australian Swimming Coaches and Teachers Association endorses the employment of professional, competent and qualified individuals only. Employers should insist that applicants are current members of ASCTA, and have a valid Working with Children Check.*

### **Position Title**

Swim School Co-ordinator

### **Employer**

Goodridge Swim School

### **Notice Date**

22/07/2016

### **Salary Range**

Dependent on experience and qualifications.

### **Location**

Edgecliff, Sydney NSW

### **Information**

We are looking for someone to assist in the operational side of our swim school. The successful applicant will be responsible for managing the administration of the program including customer service, bookings, class schedules, staff rosters and other duties as required. The position will be part time with hours to be negotiated. We are looking for someone who has the ability to work, and make decisions, independently and communicate at all levels. It is essential that the successful applicant holds current swimming teaching qualifications, CPR and working with children check. Excellent customer service skills are also a requirement and previous experience in a similar role will be advantageous.

### **Closing Date**

10 September 2016

### **Apply To**

[daniella@goodridgeswimschool.com.au](mailto:daniella@goodridgeswimschool.com.au)