

RESUME

Name: Nicola Whight
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EMPLOYMENT HISTORY - I currently have two jobs:

Swimming Instructor
Suffolk County Council (Halifax Primary School)
<http://www.halifaxprimary.net>

September 2011 to date

- One-to-one
- Group lessons
- Poolside and in water teaching
- Teaching non-swimmers
- Baby and pre-school classes
- Fun games
- Water alert
- Water toys
- Plan, prepare, monitor and deliver lessons
- Evaluate for progression
- Health & Safety guidelines
- Personal survival skills
- Principals of Teaching
- Use of Equipment
- Understanding the body and exercise
- Safely getting into pool
- Swimming with aids
- Confidence with water submersion
- Breathing control
- Stroke improvement
- Distance certification (5m,10m,25m)
- Achieve majority of children swimming by end of first school year
- After school lessons developing pupils not yet water confident.

UK Power Networks (formally EDF Energy And Eastern Electricity)
<http://www.ukpowernetworks.co.uk>

July 1988 – to date – Electricity Business

- Post room invoice certification
- Invoicing external work on Network
- Team Leader of six employess
- Office Manager at two offices with 14 employees

Working holiday visa:

Workcover

Hunter Street

Australia

February 1996 to May 1996

<http://www.workcover.nsw.gov.au>

- Organisation and distribution of registered training organisations Licences and registrations for Further Education in Trades
- Customer Service
- General Office Duties

- **EDUCATION**
- 1983 to 1988
- Stoke High School
- Ipswich, Suffolk, England
- **<http://www.stokehs.suffolk.sch.uk>**

- **SCHOOL QUALIFICATIONS**
- **GCSE's**
- English Language and Literature, Mathematics, Geography, Science, Home Economics Textiles, Business Studies

- **OTHER QUALIFICATIONS**
- ASA Level 1 Teaching Aquatics
- ASA Level 2 Teaching Aquatics
- Safeguarding Children
- Criminal Record Bureau Checked
- First Aid At Work
- PADI Open Water Diving
- Diploma in Child Day Care
- Baby Sensory Classes (under 2's)
- Microsoft Word and Excel - Advanced

HOBBIES/INTERESTS

Worked voluntary and employed in teaching swimming

Would like to emigrate to Sydney, Australia as a Swimming Instructor

Would like part-time school hours

Having fun bringing up my daughters

REFERENCES

Karen Allum (UK Power Networks)

Barton Road

Bury St Edmunds, England

Tel: 07875 114069

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Ann Webster (Personal)

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